



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 1.A.

**Subject:**

Election of Chairman and Vice Chairman

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in cursive script, appearing to be "LHR", is written over the line for the County Administrator.

**Board Action Requested:**

**Summary of Information:**

The Board's first order of business is the election of Chairman and Vice Chairman for 2005. The County Administrator presides over the meeting until the election of Chairman. Nominations do not require a second.

**Preparer:** \_\_\_\_\_ Lisa H. Elko

**Title:** \_\_\_\_\_ Clerk to the Board

**Attachments:**

☐

Yes

☒

No

**# 000001**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

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**Meeting Date:** January 12, 2005

**Item Number:** 1.B.

**Subject:**

Nomination/Appointments to Various Boards and Commissions

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

Each year at the organizational meeting, the Board must make a number of appointments to various Boards and Commissions. In addition, there are a number of appointments to committees appointed by the Chairman. See attached list.

**Preparer:** \_\_\_\_\_ Lisa H. Elko **Title:** \_\_\_\_\_ Clerk to the Board

**Attachments:** ☒ Yes ☐ No

# 000002

## **BOARD APPOINTMENTS**

### **RICHMOND METROPOLITAN CONVENTION & VISITORS BUREAU (RMCVB)**

**Appointment is for term that expired 12/31/04**

Mr. Edward B. Barber

Term would be for one year beginning January 1, 2005 and expiring December 31, 2005.

### **TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION (CRATER MPO)**

**Appointment is for term that expired 12/31/04**

Term would be one year beginning January 1, 2005 and expiring December 31, 2005.

Mrs. Renny Bush Humphrey

### **CAPITAL AREA TRAINING CONSORTIUM**

Unspecified Term

Mr. Bradford Hammer

### **MAYMONT FOUNDATION**

**Appointment is for term that expired 12/31/04**

Term would be one-year beginning January 1, 2005 and expiring December 31, 2005.

Mr. Kelly Miller

**000003**

## **CHAIRMAN'S APPOINTMENTS**

### **BUDGET AND AUDIT COMMITTEE**

Unspecified Term

Mr. Edward B. Barber (**Proposed Change**)

Mr. Kelly E. Miller

### **COUNTY EMPLOYEE BENEFITS COMMITTEE**

Unspecified Term

Mr. Arthur S. Warren (**Proposed Change**)

Mrs. Renny Bush Humphrey

### **DRUG COURT COMMITTEE**

Unspecified Term

Mr. Kelly E. Miller

Mr. R. M. "Dickie" King, Jr.

### **SCHOOL BOARD LIAISON COMMITTEE**

Unspecified Term

Mr. Arthur S. Warren

Mr. Edward B. Barber

### **SOLID WASTE ADVISORY COMMITTEE**

**Appointment is for term that expired 12/31/04**

Mrs. Renny Bush Humphrey

Mr. Kelly E. Miller

Term would be a one-year term beginning January 1, 2005 and  
expiring December 31, 2005.

**000004**



**COALITION OF HIGH GROWTH COMMUNITIES**

Unspecified Term

Mr. Arthur S. Warren

**RED CROSS LOCAL GOVERNMENT ADVISORY COMMITTEE**

**Appointment is for term that expired 12/31/04**

Mrs. Renny Bush Humphrey

Term would be a one-year term beginning January 1, 2005 and  
expiring December 31, 2005.

**000005**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Meeting Date:** January 12, 2005

**Item Number:** 1.C.

**Subject:**

Adoption of Procedures of the Board of Supervisors Governing Meetings in 2005

**County Administrator's Comments:**

**County Administrator:** 

**Board Action Requested:**

Adoption of the Procedures of the Board of Supervisors for 2005

**Summary of Information:**

Each year the Board of Supervisors adopts procedures governing the conduct of meetings at the organizational meeting in January. Staff recommends no changes to the Procedures.

Preparer: Steven L. Micas

Title: County Attorney  
0800:67779.1(67780.1)

**Attachments:**



Yes



No

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**000006**



**2004 2005**  
**PROCEDURES OF THE**  
**BOARD OF SUPERVISORS**

Chesterfield County, Virginia

## **2004-2005 PROCEDURES OF THE BOARD OF SUPERVISORS**

BE IT RESOLVED by the Board of Supervisors of the County of Chesterfield in accordance with Section 3.4 of the County Charter that the following rules of procedures shall govern the conduct of meetings and work sessions of the Board of Supervisors during the 2004-2005 calendar year.

### **Presiding Officer**

Section 1. The Board's parliamentary procedures shall be Robert's Rules of Order, a Manual of General Parliamentary Law, to the extent compatible with law and the historical practices of the Board of Supervisors. The county attorney shall act as parliamentarian to the Board. Any questions involving the interpretation or application of Robert's Rules shall be addressed to the County Attorney.

Section 2. The chairman, or the vice chairman, or in their absence the most senior member of the Board alphabetically, shall preside at all meetings of the board, and on the appearance of a quorum shall call the meeting to order, and the board shall then proceed with its business.

Section 3. The presiding officer shall preserve order and decorum. He may speak, make motions, and vote on all questions, and he shall decide questions of order and procedure. The Chairman may set reasonable time limits for speakers and public hearings; provided that by majority vote the board may reject such time limits.

### **Quorum**

Section 4. A quorum shall consist of at least three members of the Board. A majority of a quorum shall be sufficient to carry any question except tax issues, incurring of debt and appropriations in excess of \$500, all of which shall require a majority of the full board for adoption. No board member is required to vote on any question, but an abstention, although not a vote in favor of carrying a question, shall be counted as a vote for the purpose of determining a quorum. A tie vote shall defeat the motion, resolution or issue voted on, provided that all zoning cases must be disposed of by a motion approved by a majority of those voting. An abstention defeats a motion requiring a unanimous vote. The Board shall not designate a tiebreaker pursuant to § 15.2-1421 of the Code of Virginia.

## **Order of Business**

Section 5. The order of business at a regular meeting of the Board shall be as follows beginning at 4 p.m. or an alternate specified meeting time:

(a) Approval of minutes of the previous meeting. Reading of the minutes shall be automatically dispensed with.

(b) County administrator's comments.

(c) Board committee reports.

(d) Requests to postpone action, additions, deletions or changes in the order of presentation with respect to any matter on the agenda.

(e) Special resolutions of recognition.

(f) Work sessions.

(g) Deferred agenda items not requiring a public hearing.

(h) New county business not requiring a public hearing, including deferred and new appointments.

(i) Hearings of citizens on unscheduled matters involving the services, policies and affairs of the county government or claims against the board.

(j) Reports.

(k) Dinner at 5 p.m.

(l) Non-sectarian invocations in accordance with the Clerk's scheduling policy followed by the pledge of allegiance at 7 p.m.

(m) Special resolutions of recognition not heard at the afternoon session.

(n) Deferred public hearings.

(o) Zoning and mobile home public hearings placed on the consent agenda by the Planning Department.

(p) Hearings of citizens on unscheduled matters or claims not heard at the afternoon session.

(q) Remaining public hearings or zoning public hearings based on appropriate meeting date.

(r) Adjournment.

The Board shall confine their decisions to the matters presented on the agenda.

Section 6. Any citizen desiring to present any matter concerning the services, policies and affairs of the county or claims against the board shall be allotted appropriate time to present his case by the presiding officer. The presentation of the claim shall not exceed 30 minutes and each speaker may not exceed 5 minutes. Every citizen desiring to present a matter to the board shall by noon on the sixth calendar day prior to the meeting notify the clerk of his intent to speak and the topic. The notice shall describe in detail the nature of the issue to be presented to the board and the remedy, if any, that the citizen will ask of the board. No citizen shall speak on any matter of business that is a subject on the board's agenda for that day. Citizens may not yield time to other speakers. After the county administrator submits a budget, comments on the budget shall be confined to advertised public hearings until the budget is adopted.

Persons appearing before the board will not be allowed to:

- (a) Campaign for public office;
- (b) Promote private business ventures;
- (c) Address matters within the administrative province of the County Administration;
- (d) Engage in personal attacks;
- (e) Use profanity or vulgar language;
- (f) Address pending litigation; or
- (g) Speak to matters previously presented to the board by the speaker unless the county administrator has made a recommendation.

Section 7. Any person speaking to a matter shall be limited to such period of time as shall be allotted by the presiding officer when necessary to preserve order and the efficiency of the meeting. The board may accept written comments in lieu of oral statements. Any person may publicly speak to an item on that meeting's "Consent Agenda" for up to three minutes, so long as the board votes to remove a consent item from the Consent Agenda for public comment.

Section 8. The order of business at a special meeting shall follow that of a regular meeting to the greatest extent possible.

## **Minutes of Meeting**

Section 9. The clerk of the board shall prepare and maintain adequate minutes of the proceedings of the board in accordance with the requirements of the Code of Virginia, 1950, as amended. Each recorded vote shall indicate how each member of the board voted. Preparation of minutes will not include every aspect of the board's meetings relating specifically to discussion and debate, but will include all significant events relating to official action. Minutes shall be included as part of the agenda package for the subsequent meeting of the board.

Section 10. The Board may correct its minutes after approval of the minutes only upon a clear showing that a clerical or administrative mistake was made.

## **Agenda**

Section 11. The county administrator shall prepare an agenda for each regular or special meeting of the board on which shall appear the title of each matter on which action is to be taken at that meeting. The agenda for each regular meeting shall (a) be prepared at least five days prior to the meeting, (b) be promptly mailed or delivered to each member of the Board or placed in the repository assigned to such board member, and (c) be distributed to appropriate officers and employees of the county government and members of the public and media requesting copies.

Section 12. Upon a majority vote of the Board of Supervisors, any item may be added when the agenda is voted on, and the chairman may allow any agenda item to be called out of sequence.

Section 13. Any matter not on the scheduled agenda, may be heard after the agenda has been approved by the board only upon the unanimous vote of the board members present. Any such matter must be of an emergency nature, vital to the continued proper and lawful operation of the county.

Section 14. No matter on the scheduled agenda shall be considered after 11 p.m. without the unanimous consent of the board. Any matter not heard shall be automatically continued to the next scheduled meeting of the board.

## **Motions**

Section 15. When a motion is under debate, no additional motions may be made except a motion to withdraw, defer, substitute, or to amend. If the maker of a motion and the member seconding the motion agree, a motion may be amended or withdrawn. Such motions shall take precedence in the order listed above. Only one substitute motion shall be in order for a principal motion. All motions to defer shall be to a date certain. Prior to voting on a motion to defer, the board shall hear public comments on the issue of deferral if the scheduled item requires a public hearing.

## **Reconsideration of Ordinances, Resolutions and Motions**

Section 16. Any vote by a member of the board is final once cast. Planning Commission decisions are final once made. No ordinance, resolution or motion previously voted upon by the board shall be brought forward for reconsideration during the same meeting of the board.

## **Debate**

Section 17. Each member of the board may participate in discussion of any issue only after being recognized by the chairman. The chairman shall not recognize a motion to "call the question" until every member desiring to speak has had a chance to speak. At the conclusion of debate, the question shall be called and no further debate shall be in order.

Requests relating to criticisms or concerns regarding the administration of the county, except when related to agenda items, shall not be presented or raised at a meeting of the board unless first submitted in writing to the county administrator and unless his response fails to resolve the issue.

## **Regular Meetings**

Section 18. Each year at its organizational meeting the board shall set the regular meeting times and dates for the following year provided, however, that the board shall meet at least once each month. Whenever the regularly scheduled meeting date shall fall on a legal holiday, the regular meeting of the board shall be held on the following day in accordance with § 15.2-1416 of the Code of Virginia, 1950, as amended. The chairman may cancel any meeting because of inclement weather and should reschedule any canceled meeting at the earliest possible date by sending written notice to each member of the board.

## **Special Meetings**

Section 19. Special meetings of the board may be called by two members of the Board or the chairman in accordance with §§ 15.2-1417 and 15.2-1418 of the Code of Virginia, 1950, as amended. Upon making such request, the clerk shall specify the matters to be considered and shall notify in writing all members of the board and the county attorney immediately. The meeting may be held only if waivers are signed by every member of the board and the county attorney, or if every member and the county attorney attend the special meeting.

## **Appointments**

Section 20. Appointments to committees of the board and to authorities, boards and commissions shall be made only by resolution adopted by a majority of the full board at a meeting subsequent to the meeting when the name has been offered to the board for consideration. Prior to consideration of the nomination, the nominee shall be notified to



determine his willingness to serve and to determine if he meets the minimum qualifications for such appointment.

### **Committees**

Section 21. The Board may create committees and shall appoint members to such committees. Committees may hold hearings and perform such other duties as may be prescribed. A committee may be instructed concerning the form of any report it shall be requested to make, and a time may be fixed for submission of any report.

### **Zoning**

Section 22. With the exception of zoning cases that have been scheduled for a public hearing before both the Chesterfield Planning Commission and the Board of Supervisors in the same month, no zoning case shall be considered by the Board of Supervisors if amendments, changes, withdrawals or proffers have been submitted by the applicant after the case has appeared in the newspaper pursuant to the required publication. All such cases shall be deferred to the next appropriate board meeting for consideration after proper readvertising.

Section 23. If a majority of the board is not reelected, no zoning case shall be considered by the Board of Supervisors after November 2003 until the organizational meeting in January ~~2004~~ 2007 unless such delay would exceed 12 months for that case.

### **Amendment of Rules**

Section 24. The rules of procedure of the governing body may be amended at any time during the year by a unanimous vote of the full board.

Section 25. The Board of Supervisors may suspend the application of any section of these rules by a unanimous affirmative vote of all board members present at any time during the agenda.

Section 26. A Deputy Sheriff shall serve as sergeant at arms.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Meeting Date:** January 12, 2005

**Item Number:** 1.D.

**Subject:**

Setting of Regular Meeting Dates for 2005

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

The Board should establish its schedule for regular meeting dates and times for 2005. Staff recommends approval of the attached schedule.

Staff may request earlier meeting times for work sessions or budget meetings.

**Preparer:** \_\_\_\_\_ Lisa H. Elko

**Title:** \_\_\_\_\_ Clerk to the Board

**Attachments:**



Yes



No

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**000014**

## **BOARD OF SUPERVISORS REGULAR MEETING DATES FOR 2005**

January 12, 2005 at 4:00 p.m.  
January 26, 2005 at 3:30 p.m.

February 9, 2005 at 3:30 p.m.  
February 23, 2005 at 3:30 p.m.

March 7, 2005 at 6:00 p.m.  
March 9, 2005 at 3:30 p.m.  
March 23, 2005 at 3:30 p.m.\*

April 13, 2005 at 3:30 p.m.  
April 27, 2005 at 4:00 p.m.

May 25, 2005 at 4:00 p.m.

June 22, 2005 at 3:00 p.m.

July 27, 2005 at 3:00 p.m.

August 24, 2005 at 3:00 p.m.

September 21, 2005 at 4:00 p.m.

October 12, 2005 at 4:00 p.m.  
October 26, 2005 at 4:00 p.m.

November 9, 2005 at 4:00 p.m.  
**November 22, 2005 at 4:00 p.m.\*\***

**December 14, 2005 at 3:30 p.m.**

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\* Mr. Barber has requested to hear a zoning case at the Budget Public Hearing meeting

\*\* Tuesday, due to the Thanksgiving Holiday

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### **Special Meeting Dates for 2005**

Special Budget Work Session – March 7, 2005 at 6:00 p.m. – Public Meeting Room

Budget Public Hearing – March 23, 2005 at 7:00 p.m. – Public Meeting Room



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**


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**Meeting Date:** January 12, 2005

**Item Number:** 9.A.

**Subject:** Streetlight Installations Cost Approval

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

This item requests Board approval of a new streetlight installation in the Bermuda District.

**Summary of Information:**

Streetlight requests from individual citizens or civic groups are received in the Department of Environmental Engineering. Staff requests cost quotations from Dominion Virginia Power for each request received. When the quotations are received, staff re-examines each request and presents them at the next available regular meeting of the Board of Supervisors for consideration. Staff provides the Board with an evaluation of each request based on the following criteria:

1. Streetlights should be located at intersections;

**CONTINUED NEXT PAGE**

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

**Attachments:**



Yes



No

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**000016**

**CHESTERFIELD COUNTY  
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**Summary of Information: (Continued)**

2. There should be a minimum average of 600 vehicles per day (VPD) passing the requested location if it is an intersection, or 400 VPD if the requested location is not an intersection;
3. Petitions are required and should include 75% of residents within 200 feet of the requested location and if at an intersection, a majority of those residents immediately adjacent to the intersection.

Cost quotations from Dominion Virginia Power are valid for a period of 60 days. The Board, upon presentation of the cost quotation may approve, defer, or deny the expenditure of funds from available District Improvement Funds for the streetlight installation. If the expenditure is approved, staff authorizes Dominion Virginia Power to install the streetlight. A denial of a project will result in its cancellation and the District Improvement Fund will be charged the design cost shown; staff will notify the requestor of the denial. Projects cannot be deferred for more than 30 days due to quotation expiration. Quotation expiration has the same effect as a denial.

**BERMUDA DISTRICT:**

In the Rayon Park Subdivision:

- Congress Road, vicinity of 2706  
Cost to install streetlight: **\$484.77**  
**(Design Cost: \$185.86)**  
**Does not meet minimum criteria for intersection or vehicles per day**

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**000017**

**STREETLIGHT REQUEST**  
Bermuda District

Request Received: June 30, 2004

Estimate Requested: July 2, 2004

Estimate Received: December 6, 2004

Days Estimate Outstanding: 135

NAME OF REQUESTOR: Ms. Lottie Pritchard  
ADDRESS: 2706 Congress Road  
Richmond, VA 23237

**REQUESTED LOCATION:**

**2706 Congress Road**  
**Cost to install streetlight: \$484.77**

**POLICY CRITERIA:**

Intersection:	Not Qualified, location is an intersection
Vehicles Per Day:	Not Qualified, less than 400 Vehicles per Day
Petition:	Qualified

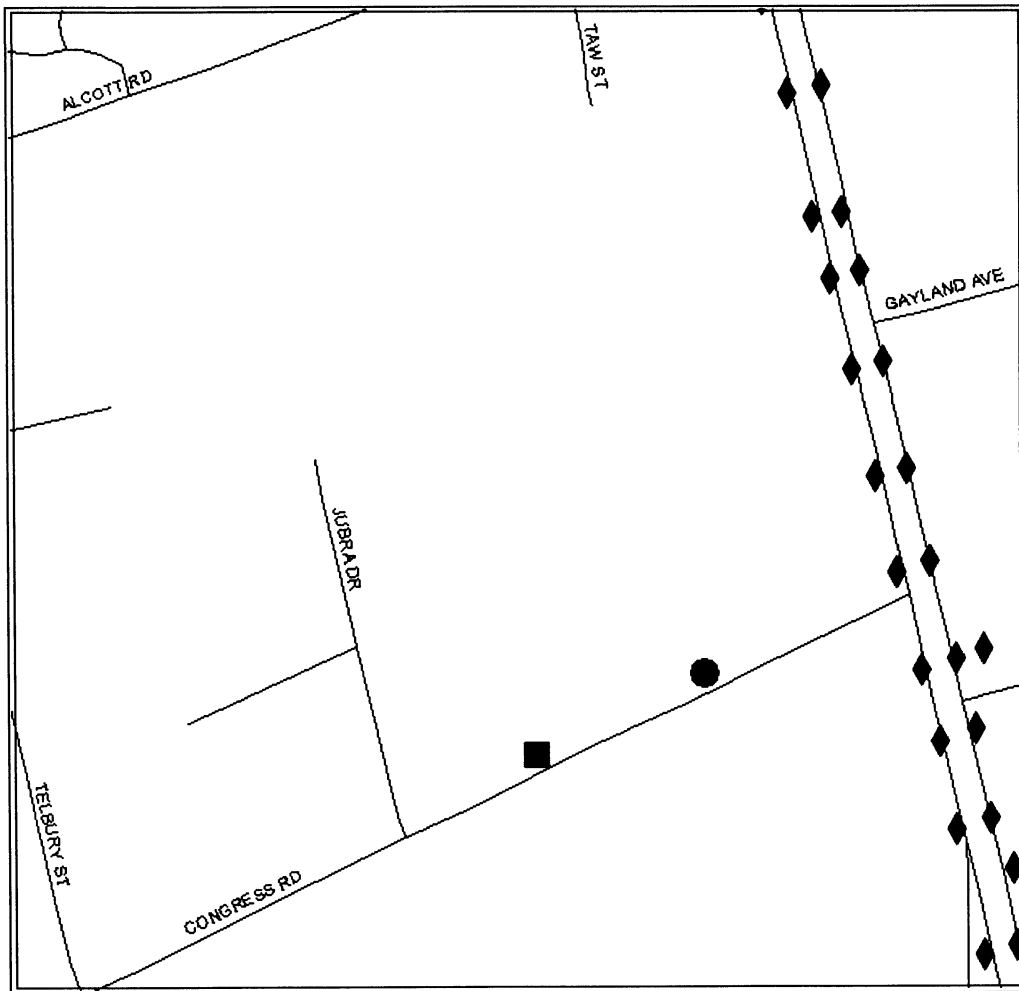
**Requestor Comments:**

"We are old retired people. We need lights because of crime. People are wandering around all night. Drugs and drinking and stealing everything not nailed down. If we had streetlights it would help."

**000018**

# Street Light Request Map

January 12, 2005



This map is a copyrighted product of the Chesterfield County GIS Office.

## Street Light Legend

- ◆ existing light
- requested light
- approved to be installed light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



420 210 0 420 Feet



000019



**CHESTERFIELD COUNTY  
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**Meeting Date:** January 12, 2005

**Item Number:** 9.B.1.

**Subject:**

Nominations/Appointments to the Youth Services Citizen Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

Nominate/appoint members to serve on the Youth Services Citizen Board.

**Summary of Information:**

The purpose of the Youth Services Citizen Board (YSCB) is to advise the Board of Supervisors regarding planning and policies affecting youth development and to provide a community forum to focus on youth issues.

**Bermuda District.** Supervisor King has recommended that the Board appoint **Brittney Dale Walls**, a youth, to the Youth Services Citizen Board for a term from January 14, 2005 through June 30, 2005.

Ms. Walls meets all eligibility requirements to fill the vacancy and has indicated her willingness to serve.

Under existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

**Preparer:** \_\_\_\_\_ **Title:** \_\_\_\_\_ Director, Youth Planning and Development

**Attachments:**

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Yes

☒

No

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**000020**





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.B.2.

**Subject:**

Nomination/Appointment to the Personnel Appeals Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in black ink, appearing to be "LBA", is written over the line for the County Administrator's comments.

**Board Action Requested:**

The Board of Supervisors is requested to nominate/appoint a new member to serve on the Personnel Appeals Board.

**Summary of Information:**

The purpose of the Personnel Appeals Board is to conduct impartial panel hearings of employee grievances that have not been resolved at the Supervisor, Department Director, or County Administrator level.

Mr. Michael Shackelford's second term on the Personnel Appeals Board expired December 31, 2004; and because he has served two complete three-year terms, he is ineligible to serve another. The Board of Supervisors is requested to nominate and appoint **Mr. Victor K. Branch** to serve the next full term, which is January 1, 2005, through December 31, 2007. **Mr. Branch** has indicated his willingness to serve.

Under existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting, unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

Preparer: Karla J. Gerner

Title: Director, HRM

**Attachments:**



Yes



No

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**000021**



## Chesterfield County, Virginia

### Memorandum

**DATE:** January 6, 2005  
**TO:** The Honorable Members of the Board of Supervisors  
**FROM:** Lane B. Ramsey, County Administrator  
**SUBJECT:** Nomination/Appointment to the Personnel Appeals Board

Staff requests that the following person be nominated/appointed by the Board of Supervisors to serve on the Personnel Appeals Board.

Victor Branch

If you would like additional information, please contact Karla Gerner at 748-1144. Thank you.

**Victor K. Branch**  
**14660 Grand Forest Terrace**  
**Colonial Heights, VA 23834**  
**(804) 530-1059 (h) (804) 788-6918 (w)**  
e-mail: [kavybranch@aol.com](mailto:kavybranch@aol.com)

### **Highlight of Qualifications**

- ◆ For 20 years I have managed and lead sales teams. Perfected the following skills:
  - ◆ Leadership---Chairman Bank of America Employee United Way Campaign
  - ◆ Management—Manager in Consumer Bank for 8 years & 8 years in Specialized Sales
  - ◆ Coaching—direct reports, mentor program, Ambassador program
  - ◆ Communication—communicate and promote the Bank of America brand in community, manage media relations, Chair of Richmond Professional African-American Initiative, Richmond Cross-function team, Virginia Government Relations Manager
  - ◆ Sales—successfully sold Group Banking and Corporate Relocation programs and has always achieved individual and team goals
  - ◆ Analytical—goal setting, budget management, analyzing reports, credit training and experience
  - ◆ Problem Solving—building start up team, handling difficult customer issues and overcoming obstacles and barriers to the processes
  - ◆ Interpersonal Skills—strong motivator and team builder
  - ◆ Customer Champion—always put the customers first; has received leadership recognition and rewards where customer service is concerned

### **Employment History—1984-Today**                      **Bank of America:**

2001-Present                      Market Development Manager—VA—responsible for promoting the Bank of America brand through networking and building relationships with community organizations throughout Virginia, both public and private. Oversee and manage a \$2.5 million budget that is categorized as follows: (1) Manage the Foundation's budget for the VA market, (2) manage the State President's budget to determine where funds should be appropriated (3) manage the state's sponsorship budget to leverage branding opportunities as well as business development opportunities for all lines of business in the bank, and (4) manage media relations.

1992-2000                      Mid-Atlantic Manager Specialized Sales—manage sales team responsible for acquiring affluent households for the Mid-Atlantic Banking Group. Manage sales team of bank officers (officer-vice president). Role entails being: (1) championing cross-functional initiatives in Mid-Atlantic region to drive and support business results in all lines of business, (2) act as player/coach, (3) goal setting for Mid-Atlantic team and National team, (4) analyzing and interpreting reports, (5) developing sales campaigns to motivate sales team, (6) coaching and making the tough decisions to move poor performers out of department and/or company, (7) developing and creating processes to achieve goals, (8) communicating the vision and objectives of the team internally and externally and (9) winning and driving for results.

**000023**

- 1999-Present      Virginia Government Relations Manager—liaison for the bank with the Virginia legislators to ensure a “banking friendly” environment in the state (i.e. lobbyist). Also manage the Virginia Political Action Committee to determine the appropriate amount and level of support for/to the legislators and/or political candidates.
- 1985-1984      Consumer MAPs program. Entry level management training program. Developed teller, lending, operations and management skills.

### **Education**

- 1984      College of William and Mary, Williamsburg, Virginia  
Bachelors of Arts Degree in Sociology
- 1991      Virginia Bankers Association School of Retail Management  
University of Virginia

### **Professional & Community Involvement**

- Virginia Board for People with Disabilities; appointed by Governor Warner
- Sorensen Institute of Political Leadership, Richmond Regional Advisory Board
- Past-Chair of the Board of Housing Opportunities Made Equal (also chaired Strategic Planning Committee) a \$20 million non-profit fair housing organization with a staff of over 25 associates
- 2001-2002 class member of the Leadership Metro Richmond (extensive 9 month community leadership training program)
- Arts Council of Richmond Board Member—Executive Committee Member
- Volunteer Emergency Families for Children (VEFC) Board Member—Exec. Committee
- Chesterfield Public Education Foundation Board Member
- Virginia Bankers Association PAC Advisor
- Charter member Richmond Urban Bankers Association (past president)

### **Past Activities:**

- ◆ Trustee Member of Richmond Boys and Girls Club
- ◆ Member of Support for Richmond Public Education Committee
- ◆ Member of Business Operations Committee for the Red Cross
- ◆ Friends of African & African American Art Board Member

To: Mary Martin  
Department of Human Resource Management  
Chesterfield County

From: Victor Branch  
Bank of America

Subject: Bio

Date: January 5, 2005

Victor Branch is a Senior Vice President with Bank of America where he has worked for the past 20 years. Victor is the Market Development Manager and Government Relations manager for Bank of America—VA. His primary responsibilities are: (1) promote the Bank of America brand in the state through managing the sponsorship budget and the market president budget for the Virginia market—ensuring that our sponsorships are both strategic and supportive of our growth strategy, (2) ensure that the VA legislature maintains its pro-banking and pro-business environment by killing, changing or amending bills that are introduced in the VA legislative session each year that will have an impact on the banking industry and (3) oversee the Bank of America Foundation for the Virginia market, (4) media relations and (5) plan major customer events for the bank in the Richmond and Norfolk markets.

Victor has done a number of other jobs during his career with the bank. He started in the Management Associate program in 1984. After completing that program, he worked in the Consumer Division for 8 years. From there, he started the Specialized Sales department for the bank in the VA market. This involved selling the Group Banking, Corporate Relocation and Newcomer Services programs to our corporate and Real Estate clients. He managed a sales team that was located around the state.

Lastly, Victor has done project work and has also worked on team building projects and/or tasks.

His proudest accomplishment is still a work in progress; that's raising his two daughters, Victoria (12) and Stephanie (10), with his wife Michele.

#### Personal Data:

1984 Graduate of the College of William and Mary -- B.A., Sociology  
1991 Graduate of The Virginia Banker's Association School of Bank Management at the University of Virginia

Board Member: Past Chair, Housing Opportunities Made Equal (HOME)  
Arts Council of Richmond  
ArtsFund Trustee  
Virginia Emergency Families for Children  
Chesterfield Public Schools Education Foundation  
Virginia Board for People with Disabilities  
Charter member of the Urban Financial Services Coalition  
Sorensen Institute of Political Leadership Regional Advisory Board

000025



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Meeting Date:** December 15, 2004

**Item Number:** 9.B.3.

**Subject:** Nomination and Appointment of Members to the Board Agricultural Committee

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in black ink, appearing to be "JGR", is written over the line for the County Administrator.

**Board Action Requested:**

Request that the Board of Supervisors nominate and appoint members to serve on the Agricultural Committee.

**Summary of Information:**

On November 10, 2004, the Board of Supervisors created the Board Agricultural Committee. The committee will advise the Board on issues related to the operation and preservation of agricultural, horticultural, and forestry businesses. The committee consists of 2 at-large members and one member from each magisterial district. Mr. Barber concurs with the appointment of Mr. Schick. The term for Mr. Schick is effective immediately and expires December 31, 2006. The following nominee is willing to serve:

**Mr. Will Schick                      Midlothian District**

Under existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

Preparer: Bradford S. Hammer

Title: Deputy County Administrator

**Attachments:**

☐

Yes

☒

No

#  
**000026**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.1.

**Subject:**

Appropriate Donations from the American Heart Association to the Chesterfield County Fire and Emergency Medical Services Department

**County Administrator's Comments:**

*Recommend Approval*  
*SR*

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

The Board of Supervisors is requested to consider the appropriation of \$120,540 in donations from the American Heart Association for the Fire and Emergency Medical Services Department.

**Summary of Information:**

Staff requests that the Board consider the acceptance of and authorize the appropriation of \$120,540 in donations from the American Heart Association to the Chesterfield County Fire and Emergency Medical Services Department to purchase automated external defibrillators for Chesterfield County Police vehicles and Chesterfield County public buildings.

**Preparer:** Paul W. Mauger

**Title:** Interim Chief, Fire and Emergency Medical Services

**Attachments:**

☐

Yes

☒

No

#

**000027**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: January 12, 2005**

**Budget and Management Comments:**

This item requests that the Board consider the acceptance and appropriation of \$120,540 in donations from the American Heart Association to the Chesterfield County Fire and Emergency Medical Services Department in order to purchase automated external defibrillators for police vehicles and Chesterfield County public buildings. The funds have been received and are available to appropriate.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000028**





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.2.a.

**Subject:**

Adoption of a Resolution Authorizing and Providing for the Issuance, Sale and Delivery of General Obligation Public Improvement Bonds

**County Administrator's Comments:**

*Recommended Approval*  
*[Signature]*

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Staff requests the Board of Supervisors to adopt a resolution which 1) authorizes and provides for the issuance, sale and delivery from time to time of \$341,745,000 principal amount of general obligation public improvement bonds, and 2) declares the official intent of the county (within the meaning of Federal regulations) to reimburse itself from the proceeds of the general obligation bonds for expenditures made with respect to the projects prior to the issuance and receipt of the proceeds.

**Summary of Information:**

On August 25, 2004 the Board of Supervisors adopted a resolution, which requested the Circuit Court of the county to order an election authorizing the county to contract debt and issue general obligation bonds for various

Preparer: Rebecca T. Dickson

Title: Director, Budget & Management

**Attachments:**



Yes



No

#

**000029**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: January 12, 2005**

school and general government public improvements, in the maximum amount of \$341,745,000, for the following purposes:

- \$231,225,700 for capital school improvement projects;
- \$15,257,100 for public safety improvement projects;
- \$35,587,500 for library improvement projects;
- \$19,674,700 for parks and recreation improvement projects; and
- \$40,000,000 for highway, street, road and sidewalk improvement projects.

On November 2, 2004 voters overwhelmingly approved the referendum questions.

As such, the first series of bonds are tentatively scheduled to be sold on February 9, 2005 for various projects including design for two new elementary schools, park improvements, Meadowdale Library expansion, and continued work at the Public Safety Training Center at Enon. Funds have been appropriated for these projects as part of the Adopted FY2005-2011 Capital Improvement Program.

The balance of the general obligation bonds are planned to be sold each year through 2011.

The attached resolution authorizes and provides for the issuance, sale and delivery from time to time of \$341,745,000 principal amount of general obligation public improvement bonds, and declares the official intent of the county (within the meaning of Federal regulations) to reimburse itself from the proceeds of the general obligation bonds for expenditures made with respect to the projects prior to the issuance and receipt of the proceeds.

The Board is requested to adopt the attached resolution.

**000030**

**A RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY FROM TIME TO TIME OF THREE HUNDRED FORTY-ONE MILLION SEVEN HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$341,745,000) PRINCIPAL AMOUNT OF COUNTY OF CHESTERFIELD, VIRGINIA, GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS APPROVED AT AN ELECTION DULY CALLED AND HELD IN THE COUNTY OF CHESTERFIELD, VIRGINIA, ON NOVEMBER 2, 2004; FIXING THE FORM, DENOMINATION AND CERTAIN OTHER DETAILS OF SUCH BONDS; AND PROVIDING FOR THE SALE OF SUCH BONDS AND DELEGATING TO THE COUNTY ADMINISTRATOR CERTAIN POWERS WITH RESPECT THERETO**

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF CHESTERFIELD, VIRGINIA:

SECTION 1. Findings and Determinations. (a) Pursuant to Chapter 26 of Title 15.2 of the Code of Virginia, 1950 (the same being the Public Finance Act of 1991), an election duly called and held under the Public Finance Act of 1991 in the County of Chesterfield, Virginia (the "County"), on November 2, 2004 and an Order of the Circuit Court of the County, dated December \_\_, 2004, the County is authorized to contract debt and issue its general obligation bonds in the maximum amount of three hundred forty-one million seven hundred forty-five thousand dollars (\$341,745,000) for the purposes set forth below:

(i) general obligation bonds in the maximum amount of two hundred thirty-one million two hundred twenty-five thousand seven hundred dollars (\$231,225,700) for capital school improvement projects in the County;

(ii) general obligation bonds in the maximum amount of fifteen million two hundred fifty-seven thousand one hundred dollars (\$15,257,100) for public safety improvement projects in the County;

(iii) general obligation bonds in the maximum amount of thirty-five million five hundred eighty-seven thousand five hundred dollars (\$35,587,500) for library improvement projects in the County;

(iv) general obligation bonds in the maximum amount of nineteen million six hundred seventy-four thousand seven hundred dollars (\$19,674,700) for park and recreation improvement projects in the County; and

(v) general obligation bonds in the maximum amount of forty million dollars (\$40,000,000) for highway, street, road and sidewalk improvement projects in the County.

**000031**

(b) As of the date hereof, none of such general obligation bonds approved by the voters of the County at the aforementioned election held on November 2, 2004 have been issued by the County.

(c) The Board of Supervisors further deems it advisable and in the best interests of the County to authorize and provide at this time for the issuance, sale and delivery from time to time of the three hundred forty-one million seven hundred forty-five thousand dollars (\$341,745,000) aggregate principal amount of the general obligation bonds approved by the voters of the County at the aforementioned election held on November 2, 2004 for the following purposes set forth in Section 1(a) hereof.

SECTION 2. Authorization of Issuance of Bonds Approved at Election Held on November 2, 2004. (a) For the purpose of financing the costs of the public improvement projects, as described in Section 1(a), there are hereby authorized to be issued, sold and delivered from time to time in one or more series three hundred forty-one million seven hundred forty-five thousands dollars (\$341,745,000) aggregate principal amount of general obligation bonds of the County to be designated and known as "County of Chesterfield, Virginia, General Obligation Public Improvement Bonds" (hereinafter referred to as the "Bonds"). The Bonds shall have such series designation or designations as shall be determined by the County Administrator.

(b) The Bonds of each series shall be dated such date and shall bear interest from their date payable on such date and semiannually thereafter, as shall be determined by the County Administrator. The Bonds of each series shall mature and become due and payable on such date or dates not exceeding forty (40) years from their date and in such principal amounts on each such date as shall be determined by the County Administrator.

(c) (i) The Bonds of each series shall be issued only in fully registered form. One Bond representing each maturity of each series of the Bonds will be issued to and registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"), as registered owner of the Bonds and each such Bond shall be immobilized in the custody of DTC. DTC will act as securities depository for the Bonds. Individual purchases will be made in book-entry form only, in the principal amount of \$5,000 or any integral multiple thereof. Purchasers will not receive physical delivery of certificates representing their interest in the Bonds purchased.

(ii) Principal, premium and interest payments on the Bonds will be made by the County by wire transfer to DTC or its nominee, Cede & Co., as registered owner of the Bonds, which will in turn remit such payments to the DTC participants for subsequent disbursement to the beneficial owners of the Bonds. Transfers of principal, premium and interest payments to DTC participants will be the responsibility of DTC. Transfers of such payments to beneficial owners of the Bonds by DTC participants will be the responsibility of such participants and other nominees of such beneficial owners. Transfers of ownership interests in the Bonds will be accomplished by book entries made by DTC and, in turn, by the DTC participants who act on behalf of the indirect participants of DTC and the beneficial owners of the Bonds.

(iii) The County will not be responsible or liable for sending transaction statements or for maintaining, supervising or reviewing records maintained by DTC, its

participants or persons acting through such participants or for transmitting payments to, communicating with, notifying or otherwise dealing with any beneficial owner of the Bonds. So long as the Bonds are in book-entry only form, the County Treasurer will serve as Registrar and Paying Agent for the Bonds. The County reserves the right to designate a successor Registrar and Paying Agent for the Bonds if the Bonds at any time cease to be in book-entry only form.

(d) The Bonds of each series shall be subject to redemption at the option of the County prior to their stated maturities, in whole or in part at any time, on such dates and with such redemption premiums, if any, as shall be determined by the County Administrator.

(e) In accordance with and subject to the provisions of the Detailed Notice of Sale of the Bonds of any series, bidders may provide that all the Bonds of such series shall be issued as serial Bonds or may provide that any two or more consecutive annual principal amounts shall be combined into one or more term Bonds. If the successful bidder designates principal amounts to be combined into one or more term Bonds, each such term Bond shall be subject to mandatory sinking fund redemption commencing on such date in the first year which has been combined to form such term Bond and continuing on such date in each year thereafter until the stated maturity date of that term Bond. The amount redeemed in any year shall be equal to the principal amount of serial Bonds that would otherwise have matured in such year. Bonds to be redeemed in any year by mandatory sinking fund redemption shall be redeemed at par and shall be selected by lot from among the Bonds then subject to redemption. The County, at its option, may credit against any mandatory sinking fund redemption requirement term Bonds of the maturity then subject to redemption which have been purchased and cancelled by the County or which have been redeemed and not theretofore applied as a credit against any mandatory sinking fund redemption requirement.

(f) If any Bond of any series (or any portion of the principal amount thereof in installments of \$5,000) shall be subject to redemption and shall be called for redemption, notice of the redemption thereof, specifying the date, number and maturity of such Bond, the date and place or places fixed for its redemption, the premium, if any, payable upon such redemption, and if less than the entire principal amount of such Bond is to be redeemed, that such Bond must be surrendered in exchange for the principal amount thereof to be redeemed and a new Bond or Bonds issued equalling in principal amount that portion of the principal amount thereof not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption by first class mail, postage prepaid, to the registered owner of such Bond at his address as it appears on the books of registry kept by the Registrar for the Bonds. The Registrar shall not be required to exchange or transfer any Bond later than the close of business on the forty-fifth (45th) day next preceding the date fixed for redemption of such Bond or any portion thereof. If notice of the redemption of any Bond shall have been given as aforesaid, and payment of the principal amount of such Bond (or the portion of the principal amount thereof to be redeemed) and of the accrued interest and premium, if any, payable upon such redemption shall have been duly made or provided for, interest on such Bond shall cease to accrue from and after the date so specified for redemption thereof. So long as the Bonds of any series are in book-entry only form, any notice of redemption will be given only to DTC or its nominee. The County shall not be responsible for providing any beneficial owner of the Bonds of such series with notice of redemption.

**000033**

**SECTION 3. Appointment of County Treasurer as Registrar and Paying Agent; Payment of Bonds; Books of Registry; Exchanges and Transfers of Bonds.**

(a) **Appointment of Registrar.** The County Treasurer is hereby appointed as the Registrar and Paying Agent for the Bonds (hereinafter referred to as the “Registrar”).

(b) **Payment of Bonds.** (i) At any time during which the Bonds of any series shall be in fully registered form, the interest on the Bonds of such series shall be payable by check or draft mailed by the Registrar to the registered owners of the Bonds at their addresses as the same appear on the books of registry as of the record date for the payment of interest on the Bonds, and the principal of and premium, if any, on the Bonds shall be payable at the principal office of the Registrar.

(ii) At any time during which the Bonds shall be in book-entry form, the principal of and premium, if any, and interest on the Bonds shall be payable in accordance with the arrangements made with the depository for the Bonds.

(iii) The principal of and premium, if any, and interest on the Bonds shall be payable in such coin or currency of the United States of America as at the respective dates of payment is legal tender for public and private debts. Interest on the Bonds shall be calculated on the basis of a 360-day year consisting of twelve 30-day months.

(c) **Books of Registry; Exchanges and Transfers of Bonds.** (i) At all times during which any Bond of any series remains outstanding and unpaid, the Registrar shall keep or cause to be kept at its principal office, books of registry for the registration, exchange and transfer of the Bonds. Upon presentation at the principal office of the Registrar for such purpose, the Registrar, under such reasonable regulations as it may prescribe, shall register, exchange, transfer, or cause to be registered, exchanged or transferred, on the books of registry the Bonds as herein set forth.

(ii) Any Bond may be exchanged at the principal office of the Registrar for a like aggregate principal amount of such Bonds in other authorized principal amounts of the same interest rate and maturity.

(iii) Any Bond may, in accordance with its terms, be transferred upon the books of registry by the person in whose name it is registered, in person or by his duly authorized agent, upon surrender of such Bond to the Registrar for cancellation, accompanied by a written instrument of transfer duly executed by the registered owner in person or his duly authorized agent, in form satisfactory to the Registrar.

(iv) All transfers or exchanges pursuant to this Section 3(c) shall be made without expense to the registered owner of such Bonds, except as otherwise herein provided, and except that the Registrar shall require the payment by the registered owner of the Bond requesting such transfer or exchange of any tax or other governmental charges required to be paid with respect to such transfer or exchange. All Bonds surrendered pursuant to this Section 3(c) shall be cancelled.

SECTION 4. Execution and Authentication of Bonds; CUSIP Identification Numbers.

(a) Execution of Bonds. The Bonds of each series shall be executed in the name of the County by the manual or facsimile signatures of the Chairman and the Clerk of the Board of Supervisors, and the corporate seal of the Board of Supervisors shall be impressed, or a facsimile thereof printed, on the Bonds.

(b) Authentication of Bonds. The County Administrator shall direct the Registrar to authenticate the Bonds of each series and no Bond shall be valid or obligatory for any purpose unless and until the certificate of authentication endorsed on such Bond shall have been manually executed by the Registrar. Upon the authentication of any Bond the Registrar shall insert in the certificate of authentication the date as of which such Bond is authenticated as follows: (i) if the Bond is authenticated prior to the first interest payment date, the certificate shall be dated as of the date the Bonds are delivered to and paid for by the initial purchasers thereof, (ii) if the Bond is authenticated upon an interest payment date, the certificate shall be dated as of such interest payment date, (iii) if the Bond is authenticated on or after the record date for the payment of interest on the Bonds and prior to such interest payment date, the certificate shall be dated as of such interest payment date and (iv) in all other instances the certificate shall be dated the date upon which the Bond is authenticated. The execution and authentication of the Bonds in the manner above set forth is adopted as a due and sufficient authentication of the Bonds.

(c) CUSIP Identification Numbers. CUSIP identification numbers may be printed on the Bonds of each series, but neither the failure to print any such number on any Bonds, nor any error or omission with respect thereto, shall constitute cause for failure or refusal by the successful bidder for the Bonds to accept delivery of and pay for the Bonds in accordance with the terms of its proposal to purchase the Bonds. No such number shall constitute or be deemed to be a part of any Bond or a part of the contract evidenced thereby and no liability shall attach to the County or any of its officers or agents because of or on account of any such number or any use made thereof.

SECTION 5. Tax Covenant. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986 and the applicable Treasury Regulations promulgated thereunder throughout the term of the Bonds.

SECTION 6. Sources of Payment of Bonds. The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and premium, if any, and interest on the Bonds as the same become due. In each year while the Bonds, or any of them, are outstanding and unpaid, there shall be assessed, levied and collected, at the same time and in the same manner as other taxes in the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and premium, if any, and interest on the Bonds to the extent other funds of the County are not lawfully available and appropriated for such purpose.

000035

SECTION 7. Form of Bonds. The Bonds shall be in substantially the form set forth in Exhibit A hereto with such necessary or appropriate variations, omissions and insertions as are incidental to their series, numbers, interest rates, maturities and redemption provisions or as are otherwise permitted or required by law or this resolution.

SECTION 8. Sale of Bonds. (a) There is hereby delegated to the County Administrator authority, without further action by the Board of Supervisors, to sell the Bonds of each series authorized for issuance under this resolution in accordance with the provisions hereof at competitive sale at not less than the principal amount thereof, plus accrued interest thereon from their date to the date of delivery thereof and payment therefor, and on such other terms and conditions as shall be provided in the Notice of Sale relating to the Bonds of each such series. The County Administrator is hereby authorized to cause to be published and distributed a Notice of Sale of the Bonds of each series in such form and containing such terms and conditions as he may deem advisable, subject to the provisions hereof. In lieu of publishing the full text of the Notice of Sale of the Bonds of any series in accordance with the provisions of the immediately preceding sentence, the County Administrator is hereby authorized cause a Summary Notice of Sale of the Bonds of such series in such form as the County Administrator shall approve to be published in *The Bond Buyer* on a date selected by the County Administrator and is hereby further authorized to cause to be prepared and distributed a Preliminary Official Statement and a final Official Statement and a Detailed Notice of Sale relating to the Bonds of each series.

(b) The County Administrator is hereby authorized to receive bids for the purchase of the Bonds of each series and, without further action by the Board of Supervisors, to accept the bid offering to purchase the Bonds of each series at the lowest true interest cost to the County, computed in accordance with the provisions of the Detailed Notice of Sale; *provided* (i) that such bid is accompanied by a certified or bank cashier's check in the amount specified in the Detailed Notice of Sale payable to the order of the "County of Chesterfield, Virginia", or in lieu thereof a surety bond meeting the conditions specified in the Detailed Notice of Sale, and is otherwise in conformity with the Detailed Notice of Sale, (ii) that the true interest cost to the County as specified in such bid is not in excess of eight percent (8.00%) and (iii) the redemption premium payable upon the redemption of the Bonds shall not exceed three percent (3.00%) of the principal amount thereof. The County Administrator is hereby further authorized to determine the dated date of the Bonds, the interest payment dates for the Bonds, the dates on which the Bonds shall mature, the principal amount of the Bonds maturing on each such maturity date and the redemption provisions applicable to the Bonds and to fix the rates of interest to be borne by the Bonds of each maturity as specified in the bid accepted by him in accordance with the immediately preceding sentence.

(c) The County Administrator is hereby further authorized to execute and deliver to the purchasers of the Bonds of each series authorized for issuance under this resolution a Continuing Disclosure Certificate evidencing the County's undertaking, to comply with the continuing disclosure requirements of Paragraph (b)(5) of such Rule 15c2-12 to the extent applicable to the Bonds. The County Administrator, the Director of Accounting and the County Attorney are hereby authorized to execute and deliver to the purchasers of the Bonds of each series one or more certificates in the forms provided for in the Official Statement relating to the Bonds of such series.

**000036**



SECTION 9. Official Intent. This resolution shall constitute authority for any appropriate representative of the County (including, without limitation, the County Administrator or any Deputy County Administrator, the County Treasurer, the Director of Accounting and the Director of Budget and Management) from time to time to execute an official intent of the County pursuant to Treasury Regulation Section 1.150-2 for purposes of authorizing the County to reimburse itself from the proceeds of the Bonds for original expenditures made on the public improvement projects described in Section 1(a) hereof made on or after the sixtieth (60th) day prior to the date this resolution is adopted. Any such official intent shall comply with the provisions of Treasury Regulation Section 1.150-2(e) or any successor thereto.

SECTION 10. Filing of this Resolution. The County Attorney is hereby authorized and directed to file a copy of this resolution, certified by the Clerk of the Board of Supervisors to be a true and correct copy hereof, with the Circuit Court of the County of Chesterfield.

SECTION 11. Invalidity of Sections, Paragraphs, Clauses or Provisions. If any section, paragraph, clause or provision of this resolution shall be held invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining portions of this resolution.

SECTION 12. Headings of Sections. The headings of the sections of this resolution shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of such sections or of this resolution.

SECTION 13. Effective Date. This resolution shall take effect upon its adoption.

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EXHIBIT A

UNITED STATES OF AMERICA  
COMMONWEALTH OF VIRGINIA  
COUNTY OF CHESTERFIELD  
GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND  
SERIES OF \_\_\_\_\_

REGISTERED

REGISTERED

No. R- \_\_\_\_\_

\$ \_\_\_\_\_

MATURITY DATE

INTEREST RATE

DATE OF BONDS

CUSIP NO.

\_\_\_\_\_, \_\_\_\_

\_\_\_\_\_%

\_\_\_\_\_, \_\_\_\_

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The County of Chesterfield (hereinafter referred to as the "County"), a political subdivision of the Commonwealth of Virginia, for value received, hereby promises to pay the Registered Owner (named above), or registered assigns, on the Maturity Date (specified above), unless this Bond shall have been duly called for previous redemption and payment of the redemption price shall have been duly made or provided for, the Principal Amount (specified above), and to pay interest on such Principal Amount on \_\_\_\_\_, \_\_\_\_ and semiannually on each \_\_\_\_\_ and \_\_\_\_\_ thereafter from the date hereof or from the interest payment date next preceding the date of authentication hereof to which interest shall have been paid, unless such date of authentication is an interest payment date, in which case from such interest payment date if interest has been paid to such date, or unless such date of authentication is within the period from the sixteenth (16th) day to the last day of the calendar month next preceding the following interest payment date, in which case from such interest payment date if interest has been paid to such date, until the payment of such Principal Amount (each such date is hereinafter referred to as an interest payment date) at the Interest Rate (specified above) per annum, by check or draft mailed by the Registrar hereinafter mentioned to the Registered Owner in whose name this Bond is registered on the books of registry kept and maintained by the Registrar as of the close of business on the fifteenth (15th) day (whether or not a business day) of the calendar month next preceding each interest payment date is payable to the address of the Registered Owner as it appears on such books of registry. Interest on this Bond shall be calculated on the basis of a 360-day year consisting of twelve 30-day months.

The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of the **County Treasurer of the County in Chesterfield, Virginia** (the "Registrar"). The principal of and premium, if any, and interest on this Bond are payable in such coin or currency of the United States of America as at the respective dates of payment is legal tender for public and private debts.

000038

This Bond is one of a duly authorized issue of Bonds (herein referred to as the "Bonds") of the aggregate principal amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) of like date and tenor herewith, except for number, denomination, interest rate, maturity and redemption provisions, and is issued for the purpose of financing the costs of various public improvement projects of and for the County, under and pursuant to and in full compliance with the Constitution and statutes of the Commonwealth of Virginia, including Chapter 26 of Title 15.2 of the Code of Virginia, 1950 (the same being the Public Finance Act of 1991), an election duly held in the County under the Public Finance Act of 1991 on November 2, 2004 and resolutions duly adopted by the Board of Supervisors of the County.

The Bonds of the issue of which this Bond is one maturing on and after \_\_\_\_\_, \_\_\_\_ (or portions thereof in installments of \$5,000) shall be subject to redemption at the option of the County prior to their stated maturities on or after \_\_\_\_\_, \_\_\_\_ in whole or in part at any time, in such order as may be determined by the County (except that if at any time less than all of the Bonds of a given maturity are called for redemption, the particular Bond or portions thereof shall be selected by lot), at a redemption price equal to the principal amount thereof, together with the interest accrued on the principal amount to be redeemed to the date fixed for the redemption thereof.

If this Bond is redeemable and this Bond (or any portion of the principal amount hereof in installments of \$5,000) shall be called for redemption, notice of the redemption hereof, specifying the date, number and maturity of this Bond, the date and place or places fixed for its redemption, and if less than the entire principal amount of this Bond is to be redeemed, that this Bond must be surrendered in exchange for the principal amount hereof to be redeemed and a new Bond or Bonds issued equalling in principal amount that portion of the principal amount hereof not to be redeemed, shall be mailed not less than thirty (30) days prior to the date fixed for redemption by first class mail, postage prepaid, to the Registered Owner of this Bond at his address as it appears on the books of registry kept by the Registrar for the Bonds. The Registrar shall not be required to exchange or transfer this Bond later than the close of business on the forty-fifth (45th) next day preceding the date fixed for redemption of this Bond or any portion hereof. If notice of the redemption of this Bond shall have been given as aforesaid, and payment of the principal amount of this Bond (or the portion of the principal amount hereof to be redeemed) and of the accrued interest payable upon such redemption shall have been duly made or provided for, interest hereon shall cease to accrue from and after the date so specified for redemption hereof.

Subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the series of which this Bond is one, this Bond may be exchanged at the principal office of the Registrar for a like aggregate principal amount of Bonds of other authorized principal amounts and of the series of which this Bond is one. This Bond is transferable by Registered Owner hereof, in person or by his attorney duly authorized in writing, at the principal office of the Registrar but only in the manner, subject to the limitations and upon payment of the charges, if any, provided in the proceedings authorizing the Bonds of the series of which this Bond is one, and upon the surrender hereof for cancellation. Upon such transfer a new Bond or Bonds of authorized denominations and of the same aggregate principal amount of the series of which this Bond is one will be issued to the transferee in exchange herefor.

**000039**

The full faith and credit of the County are irrevocably pledged to the punctual payment of the principal of and interest on this Bond as the same become due. In each year while this Bond is outstanding and unpaid, there shall be assessed, levied and collected, at the same time and in the same manner as other taxes in the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and interest on this Bond to the extent other funds of the County are not lawfully available and appropriated for such purpose.

This Bond shall not be valid or obligatory unless the certificate of authentication hereon shall have been manually signed by the Registrar.

It is hereby certified, recited and declared that all acts, conditions and things required to have happened, to exist and to have been performed precedent to and in the issuance of this Bond and the series of which it is one, do exist, have happened and have been performed in regular and due time, form and manner as required by law, and that this Bond and the Bonds of the series of which this Bond is one do not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the County, by its Board of Supervisors, has caused this Bond to be executed by the facsimile signature of the Chairman of such Board; a facsimile of the corporate seal of such Board to be imprinted hereon, attested by the facsimile signature of the Clerk of such Board; and this Bond to be dated \_\_\_\_\_, \_\_\_\_.

[SEAL]

Attest:

\_\_\_\_\_  
Clerk of the Board of Supervisors

\_\_\_\_\_  
Chairman of the Board of Supervisors

### CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds delivered pursuant to the within-mentioned proceedings.

By: \_\_\_\_\_  
County Treasurer, as Registrar

Date of Authentication: \_\_\_\_\_

**000040**

## ASSIGNMENT

For valued received the undersigned hereby sell(s), assign(s) and transfer(s) unto

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(Please print or type name and address, including postal zip code, of Assignee)

PLEASE INSERT SOCIAL SECURITY OR  
OTHER TAX IDENTIFYING NUMBER OF ASSIGNEE

the within Bond and all rights hereunder, hereby irrevocably constituting and appointing \_\_\_\_\_, Attorney, to transfer such bond on the books kept for the registration thereof, with the full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: Signature(s) must be guaranteed by a member firm of The New York Stock Exchange, Inc. or a commercial bank or trust company.

\_\_\_\_\_  
(Signature of Registered Owner)

NOTICE: The signature above must correspond with the name of the Registered Owner as it appears on the front of this Bond in every particular, without alteration, enlargement or any change whatsoever.

**000041**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.2.b.

**Subject:**

Resolution Recognizing Mr. Robert Roop Upon His Retirement from Timmons Group, as well as His Outstanding Leadership and Accomplishments in Service to his Country and Chesterfield County

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely "JBR", is written over the line for the County Administrator.

**Board Action Requested:**

Mr. Barber has requested that the Board of Supervisors adopt this resolution recognizing Mr. Robert Roop, who is retiring from the Timmons Group.

**Summary of Information:**

This resolution will recognize Mr. Robert Roop for his outstanding leadership and accomplishments in service to his country and Chesterfield County.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

**Attachments:**



Yes



No

# 000042

RECOGNIZING MR. ROBERT GENTRY ROOP UPON HIS RETIREMENT

WHEREAS, Mr. Robert Gentry Roop is a 1965 graduate of Virginia Polytechnic Institute and State University; and

WHEREAS, Mr. Roop served his country in Vietnam during 1968 and 1969, earning a Bronze Star for heroic and meritorious achievement; and

WHEREAS, following his military service, Mr. Roop returned to Virginia Tech and earned his Master's degree in civil engineering in 1971; and

WHEREAS, Mr. Roop was hired by J. K. Timmons and Associates in 1978; and

WHEREAS, during his 25 years with that Chesterfield County-based company, now known as the Timmons Group, Mr. Roop has helped build it into one of the top ten engineering firms in Virginia, as ranked by *Virginia Business* magazine; and

WHEREAS, Mr. Roop has most recently served as Timmons' Senior Vice President for Municipal Services and Director of Marketing; and

WHEREAS, Mr. Roop's expertise includes general consultation to municipal clients for financial and operational issues related to wastewater collection and treatment facilities, water systems, drainage and flood control, transportation facilities, dams, general site engineering studies and evaluation reports; and

WHEREAS, during his tenure with the Timmons Group, Mr. Roop was the project manager or engineer-in-charge of many significant projects in Chesterfield County, including the James River Trunk Sewer System, the Woodlake Sewage Pumping Station, Swift Creek Dam and Falling Creek Dam modifications, Meadowville Technology Park infrastructure, Route 60/147 drainage study, Moorefield Office Park development and the Chesterfield Towne Center development; and

WHEREAS, Mr. Roop has been associated with the Virginia Society of Professional Engineers, the Virginia Section of the American Public Works Association, Virginia Rural Water Association and the Virginia Economic Developers Association and is a charter member of the Midlothian Rotary Club, helping to raise funds for many charities; and

WHEREAS, Mr. Roop and his wife, Becky, have hosted dozens of international visitors at their home in Stonehenge as part of the Rotary Club's foreign exchange programs; and

WHEREAS, Mr. Roop has been President of the Board of Governors for the Stonehenge Golf and Country Club; and

WHEREAS, Mr. Roop has been an exemplary citizen of Chesterfield County and his professional expertise has added immeasurably to the quality of life in Chesterfield County.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes Mr. Bob Roop's retirement from the Timmons Group, as well as his outstanding leadership and accomplishments in service to his country, and to Chesterfield County; congratulates him on his many achievements, and extends to him and to his wife, Becky, sincere best wishes for a long and happy retirement.

000043



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.3.

**Subject:** Street-Name Change

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:**

The Board of Supervisors is requested to approve renaming a portion of Salem Church Road to Old Salem Church Road.

**Summary of Information:**

With the completion of the realignment of a small portion of Salem Church Road in the vicinity of Reedy Creek, it has become necessary to rename a small portion of the original road. Letters were sent to the four affected homeowners to notify them of the proposed name change and to request comments or input. No responses were received from any of these homeowners. The Environmental Engineering Department recommends that the Board of Supervisors approve the renaming of a portion of the original Salem Church Road in the vicinity of Lair Drive to Old Salem Church Road.

**District:** Dale

**Preparer:** Richard M. McElfish

**Title:** Director, Environmental Engineering

**Attachments:**



Yes



No

#

**000044**





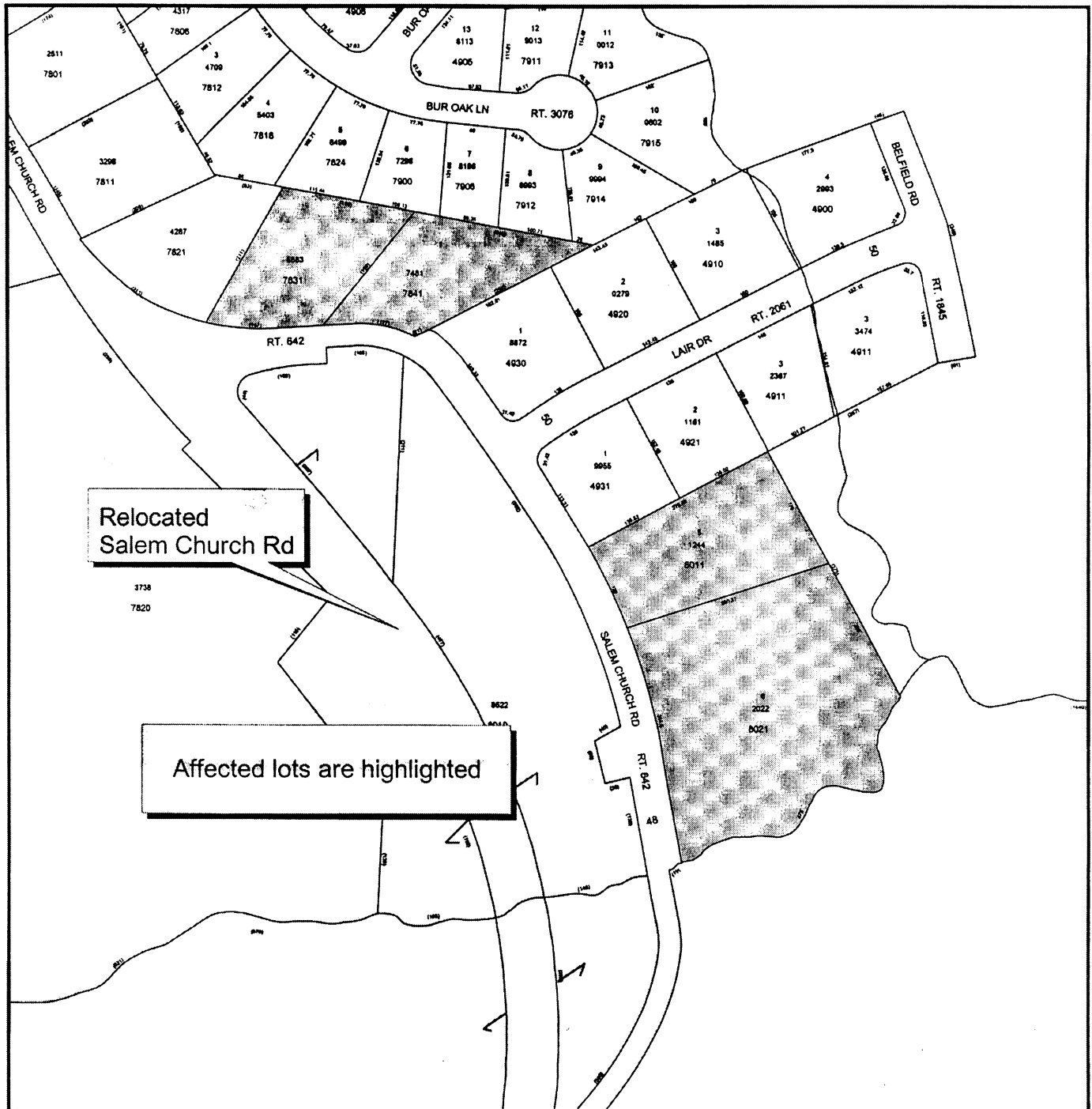
## Parcel Map of Chesterfield County

Chesterfield County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

The horizontal data is based on the VA State Plane Coordinate system, NAD 1983. The topographic information is based on 1989 photogrammetry and NAVD29.



Scale: 100 0 100 200 Feet





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.4.a.

**Subject:**

Transfer \$5,000 Each from the Bermuda and Dale District Improvement Funds (\$10,000 Total) to the County's Department of Parks and Recreation to Fund Basketball Programs at Bensley and Beulah Elementary Schools

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

Transfer \$5,000 each from the Bermuda and Dale District Improvement Funds (\$10,000 total) to the County's Department of Parks and Recreation to fund basketball programs at Bensley and Beulah Elementary Schools.

**Summary of Information:**

Supervisors King and Miller have requested that the Board transfer \$5,000 from each of their District Improvement Funds (\$10,000 total) to the Parks and Recreation Department to fund basketball programs at Bensley and Beulah Elementary Schools. These basketball programs had previously been operated by private athletic associations, but the associations could no longer continue due to lack of funding. The District Improvement funds will be used to purchase equipment and uniforms and to pay fees, staff and administrative costs. The equipment and uniforms will be owned by the County and could not be given to a private association in the future should a new association be formed in the future to operate these basketball programs.

The County Attorney has previously indicated that public funds may not be used to purchase equipment or uniforms for use by private athletic associations. The Board is authorized to transfer public funds to Parks and Recreation to operate a public recreation program for county youth.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**Preparer:** Rebecca T. Dickson

**Title:** Director of Budget  
0425:67470.1

**Attachments:**



Yes



No

**# 000046**

11-8-04

**DISTRICT IMPROVEMENT FUNDS  
APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?  
Parks + Recreation
  
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)  
\_\_\_\_\_  
\_\_\_\_\_
  
3. What is the amount of funding you are seeking?  
\$5,000 - Bermuda District  
\$5,000 - Dale District
  
4. Describe in detail the funding request and how the money, if approved, will be spent.  
See attached - funds will be spent to run a basketball program in the Barclay + Bensley Elem schools areas; to assist the local athletic associations
  
5. Is any County Department involved in the project, event or program for which you are seeking funds?  
Parks + Rec
  
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?  
It is anticipated that approx \$1,700 will be generated revenue from fees - these funds will also need to be appropriated  
000047

7. If applicant is an organization, answer the following:

Is the organization a corporation?	Yes _____	No _____
Is the organization non-profit?	Yes _____	No _____
Is the organization tax-exempt?	Yes _____	No _____

8. What is the address of the applicant making this funding request? \_\_\_\_\_

9. What is the telephone number, fax number, e-mail address of the applicant? \_\_\_\_\_

*Mike Golden*  
748 1079

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman or vice-chairman of the organization.

*Mike Golden*

Signature

*Dir. of Parks & Recreation*

Title (if signing on behalf of an organization)

*Mike Golden*

Printed Name



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date: January 12, 2005**

**Item Number: 9.C.4.b.**

**Subject:**

Transfer \$5,000 from the Midlothian District Improvement Fund to the School Board to Purchase Books for the Midlothian Middle School Library

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_ 

**Board Action Requested:**

Transfer \$5,000 from the Midlothian District Improvement Fund to the School Board to purchase books for the Midlothian Middle School library.

**Summary of Information:**

Supervisor Barber requests the Board transfer \$5,000 from the Midlothian District Improvement Fund to the School Board to purchase books for the Midlothian Middle School Library. It is legally appropriate for the County give money to the School Board to purchase books that will be used in school facilities for public education. The books will be owned by the School Board and will become a part of the School Board's inventory of property.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management  
0425:67808.1

**Attachments:**



Yes



No

#

**000049**

# DISTRICT IMPROVEMENT FUNDS

## APPLICATION

12/20/07

**This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.**

1. What is the name of the applicant (person or organization) making this funding request?

Midlothian Middle School PTA and Library

2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)

3. What is the amount of funding you are seeking?

~~\$10,000~~

5,000

4. Describe in detail the funding request and how the money, if approved, will be spent.

Every dollar will be spent on new library books to replace worn and outdated books currently in the collection.

5. Is any County Department involved in the project, event or program for which you are seeking funds?

No, it is a PTA function.

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

A total of \$25,000-\$30,000 is being sought through fundraisers, individual donations and foundation grants.

7. If applicant is an organization, answer the following :

Is the organization a corporation?

Yes \_\_\_\_\_ No X

Is the organization non-profit?

Yes \_\_\_\_\_ No X

Is the organization tax-exempt?

Yes X No \_\_\_\_\_

8. What is the address of the applicant making this funding request?

Midlothian Middle School PTA/Library  
13501 Midlothian Turnpike  
Midlothian, VA 23113

9. What is the telephone number, fax number, e-mail address of the applicant?

378-2460 (ext. Library)  
378-2470 (fax)  
Cynthia\_Ford@ccpsnet.net or  
stuart\_heaton@comcast.net

**Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.**

Cynthia T. Ford  
 Signature

Librarian MMS  
 Title (if signing on behalf of an organization)

Cynthia T. Ford  
 Printed Name

12/6/04  
 Date



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.4.c.

**Subject:**

Transfer \$600 from the Bermuda District Improvement Fund to the Parks and Recreation Department to Reimburse the Department for the Cost of Using County School Buses and Drivers to Transport Citizens to the 2004 James River Parade of Lights Event

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Transfer \$600 from the Bermuda District Improvement Fund to the Parks and Recreation Department to reimburse the department for the cost of using County school buses and drivers to transport citizens to the 2004 James River Parade of Lights event.

**Summary of Information:**

Supervisor King has requested the transfer of \$600 from the Bermuda District Improvement Fund to the Department of Parks and Recreation to reimburse the department for the cost of using County school buses and drivers to transport citizens from an overflow lot to Dutch Gap Boat landing and Henricus as part of the 2004 James River Parade of Lights event. This is an appropriate use of County funds since it is for an established County Parks and Recreation program, which is conducted in cooperation with the Parks and Recreation departments of Henrico and Richmond. The funds will be used to reimburse the Parks and Recreation Department for the cost of providing transportation services to citizens at no charge.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**Preparer:** Rebecca T. Dickson

**Title:** Director of Budget  
0425:67809.1

**Attachments:**



Yes



No

#

**000052**



## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?

Chesterfield County Parks and  
Recreation Department

2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)

Parks and Recreation

3. What is the amount of funding you are seeking? \$600

4. Describe in detail the funding request and how the money, if approved, will be spent. The funding will be used to pay for the use of Chesterfield County School buses and drivers to transport citizens to the 2004 Parade of Lights event on December 11, 2004.

5. Is any County Department involved in the project, event or program for which you are seeking funds?

In addition to the Parks and Recreation Department, the police department.

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

The Parks and Recreation department.

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No

Is the organization non-profit?

Yes

No

Is the organization tax-exempt?

Yes

No

8. What is the address of the applicant making this funding request?

Chesterfield County  
Parks and Recreation Department  
Po Box 40  
Chesterfield, VA 23832

What is the telephone number, fax number, e-mail address of the applicant?

(804) 748-1623  
(804) 751-4131  
chesterfield.gov

**Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.**

Signature

Title (if signing on behalf of an organization)

Printed Name

Date



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 3

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.5.

**Subject:**

Set a Public Hearing Date of January 26, 2005 to Revise FY2005 School Board Capital Improvement Plan Appropriations

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

The School Board requests the Board of Supervisors to set a public hearing to increase the appropriation in the (1) Federal Food Service Fund by \$262,000 and (2) School Capital Improvements fund by \$1,524,163 by (a) appropriating \$262,000 of School Federal Food Service fund balance, (b) appropriating \$1,349,400 from the School Grants Fund and (c) returning \$87,237 to the School Non-Federal Food Service fund balance.

**Summary of Information:**

On March 23, 2004 the School Board approved the FY2005 School Capital Improvement Program totaling \$22,154,200, including the use of General Obligation Debt, subject to passage of the 2004 bond referendum (\$11,906,400), cash proffers (\$2,604,800), and CIP reserve (\$7,643,000). This review addresses several adjustments needed at this time.

Preparer: Billy K. Cannaday, Jr., Ed.D.

Title: Superintendent

**Attachments:**



Yes



No

#

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 3**

1. State Education Technology Initiative funds need to be appropriated to the following new projects: **Bailey Bridge** (\$250,000), **Falling Creek** (\$250,000), **Manchester** (\$280,000), **Midlothian** (\$280,000), **Perrymont** (\$150,000), **Providence** (\$105,000) and **Swift Creek** (\$250,000) **Middle Schools**. Four projects from FY04 (Carver, Matoaca, Robious and Salem Church Middle Schools) are complete. Funds remaining in these projects (\$215,600) will be transferred to the above referenced projects requiring additional funding of \$1,349,400 from the State Education Technology Initiative.
2. **Food Service Non-Federal projects** - Five existing projects (**Matoaca High, Meadowbrook High, Midlothian High, Monacan High and Chesterfield Community High**) are now complete. Non-federal food service funding is being transferred between projects to cover the needs accordingly. After all of the capital improvement needs are met, there is a balance of \$87,237 that must be returned to the Non-Federal Food Service fund.
3. **Food Service Federal projects** - Eighteen existing projects are nearing completion. An additional \$262,000 is required to finish all planned work. These funds are available in the Federal Food Service Reserve Account and need to be appropriated in the Federal Food Service Fund and transferred and appropriated to the School Capital Improvements fund.

The revisions described above are summarized on Attachment A and result in an increase to the Federal Food Service Fund of \$262,000 and to the School Capital Improvement Fund of \$1,524,163 consisting of an increase of \$262,000 in Federal Food Service funds, a decrease of \$87,237 in Non-Federal Food Service funds, and an increase of \$1,349,400 in School Grants funds. Following approval of these revisions, all projects are balanced within their current funding levels.

**000056**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 3 of 3**

**Meeting Date: January 12, 2005**

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**Budget and Management Comments:**

The School Board is requesting that the Board of Supervisors schedule and hold a public hearing to appropriate \$262,000 in the Federal Food Services Fund and increase the School Capital Projects Fund in the amount of \$1,524,163 for capital projects as outlined in the attached. The increase in the capital projects fund will be coming from an increase in appropriations of \$262,000 in federal food service funding and \$1,349,400 from the School Grants Fund, as well a reduction of \$87,237 in non-federal food service fund balance.

These technology improvements totaling \$1,349,400 will allow schools to accommodate on-line testing at the following middle schools: Bailey Bridge, Falling Creek, Manchester, Midlothian, Perrymont, and Swift Creek. The balance of the changes involve a net increase of \$174,763 in food service capital projects to be completed at various school sites (as per the attached schedule).

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000057**

**CHESTERFIELD COUNTY PUBLIC SCHOOLS  
SCHOOL CIP PROJECT REPORT  
RECOMMENDED REVISIONS**

**Attachment A**

	<u>State Gov</u> <u>Tech &amp; CIP</u>	<u>Non-Federal</u> <u>Food Transfer</u>	<u>Federal</u> <u>Food Transfer</u>	<u>Total</u> <u>Revisions</u>
<b><u>New Facilities</u></b>				
New Elementary - Bermuda				
New Elementary - 360 West				
New Middle - Clover Hill/Midlothian				
New Middle - Bermuda				
New Matoaca High School				
New Genito Road High School				
New Cosby Road High School				
<b>Total New Facilities</b>	0	0	0	0
<b><u>Renovations</u></b>				
Bon Air Elementary Renovations				
J A Chalkley Renovations				
C. E. Curtis Elem Renov/Cafe & Gym				
Falling Creek Elem Renovations				
Grange Hall Elem Renovations				
Greenfield Elem Renovations				
J G Hening Renovations				
Bailey Bridge Middle School				
Chester Middle Renovations				
Clover Hill High Renovations				
Manchester HS Renovations				
Meadowbrook HS Renovations				
Midlothian Field House				
Monacan HS Field House				
Thomas Dale High Renovations				
Technical Center Renovations				
<b>Total Renovations</b>	0	0	0	0
<b><u>Food Service Projects:</u></b>				
Bellwood FS Renovations			200	200
Bon Air FS Renovations			(1,500)	(1,500)
Chalkley FS Renovations			5,500	5,500
Crestwood FS Renovations			1,500	1,500
Curtis FS Renovations			1,100	1,100
Davis FS Renvoations			2,000	2,000
F C Elem FS Renovations			100	100
Gordon Elem FS Renovations			(3,000)	(3,000)
Grange Hall Elem FS Renovations			83,000	83,000
Harrowgate FS Renovations			1,100	1,100
Hening FS Renovations			83,000	83,000
Watkins FS Renvoations			0	0
Bailey Bridge MS FS Renovations			10,000	10,000
Carver Middle FS Renovations			9,000	9,000
Chester MS FS Renovations			20,000	20,000
Falling Creek Middle FS Renovations			0	0
Manchester Middle FS Renovations			0	0
Midlothian Middle FS Renovations			0	0
Robious Middle FS Renovations			0	0
Salem Middle FS Renovations			0	0
Swift Creek Middle FS Renovations			50,000	50,000
Perrymont Road FS Renovations			0	0
Clover Hill HS FS Renovations			0	0
James River HS FS Renovations			0	0
Manchester HS FS Renovations			0	0
Matoaca HS FS Renovations		(37,113)		(37,113)
Meadowbrook HS FS Renovations		(91,124)		(91,124)
Midlothian HS FS Renovations		0		0
Monacan HS FS Renovations		0		0
Chesterfield Comm HS FS Renov		<u>41,000</u>		<u>41,000</u>
<b>Total Food Service Projects</b>	0	(87,237)	262,000	174,763
<b><u>Supervision/Debt/Other</u></b>				
Supervision & Contingency				0
School CIP Debt Transfer				0
Parks & Recreation Maintenance				0
School Maintenance				0
Spring Run Elem/Hensley Road				0
Bailey Bridge Middle Technology	250,000			250,000
Carver Middle Technology	(15,000)			(15,000)
Falling Creek Middle Technology	250,000			250,000
Mancester Middle Technology	280,000			280,000
Matoaca Middle Technology	(173,232)			(173,232)
Midlothian Middle Technology	280,000			280,000
Providence Middle Technology	105,000			105,000
Robious Middle Technology	(13,311)			(13,311)
Salem Middle Technology	(14,057)			(14,057)
Swift Creek Middle Technology	250,000			250,000
Perrymont Middle Technology	150,000			150,000
Technology Infrastructure & Equipment	0			0
<b>Total Supervision/Debt/Other</b>	<u>1,349,400</u>	<u>0</u>	<u>0</u>	<u>1,349,400</u>
<b>TOTAL ALL SCHOOL CIP PROJECTS</b>	\$1,349,400	(\$87,237)	\$262,000	\$1,524,163


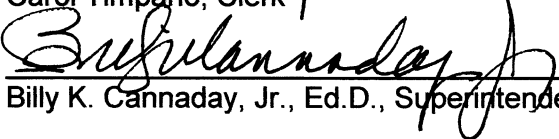
**000058**

**VIRGINIA:** At a regular meeting of the Chesterfield County School Board held Tuesday evening, December 14, 2004, at seven-thirty o'clock in the Public Meeting Room at the Chesterfield County Courthouse Complex

**PRESENT:** James R. Schroeder, D.D.S., Chairman  
Marshall W. Trammell, Jr., Vice-Chairman  
Elizabeth B. Davis  
Thomas J. Doland  
Dianne E. Pettitt

### **RESOLUTION**

**WHEREAS** several technology infrastructure projects will be funded with State Education Technology Initiative funds to allow schools to accommodate on-line testing, including Bailey Bridge, Falling Creek, Manchester, Midlothian, Perrymont, and Swift Creek Middle Schools; and **WHEREAS** a total of \$1,349,400 must be transferred from the School Grants Fund and appropriated in the School Capital Improvements Fund; and **WHEREAS** School Food Services has identified the need for an additional \$262,000 to cover renovation projects in various locations; and, **WHEREAS** these funds need to be appropriated to the Federal Food Service Fund from the Federal Food Service Fund Reserve and transferred and appropriated to the School Capital Improvements Program; and **WHEREAS**, existing projects funded initially with Non-Federal Food Service Funds are complete and a balance of \$87,237 must be transferred back to the Non-Federal Food Service fund balance; **NOW THEREFORE BE IT RESOLVED** that on motion of Mrs. Pettitt, seconded by Mrs. Davis, the School Board requests the Board of Supervisors to advertise and hold a public hearing to appropriate an additional \$262,000 to the Federal Food Service Fund and to appropriate an additional \$1,524,163 to the School Capital Improvements Fund for revisions as described in this agenda item.

  
Carol Timpano, Clerk  
  
Billy K. Cannaday, Jr., Ed.D., Superintendent

**000059**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**


Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.6.

**Subject:** State Road Acceptance

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

**Bermuda:** Forest Lake, Section C

**Matoaca:** Tanner Village, Section A

**Midlothian:** Tarrington, Section 1  
Tarrington, Section 2

**Preparer:** Richard M. McElfish

**itle:** Director, Environmental Engineering

**Attachments:**



Yes



No

# 000060



TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - FOREST LAKE, SEC C

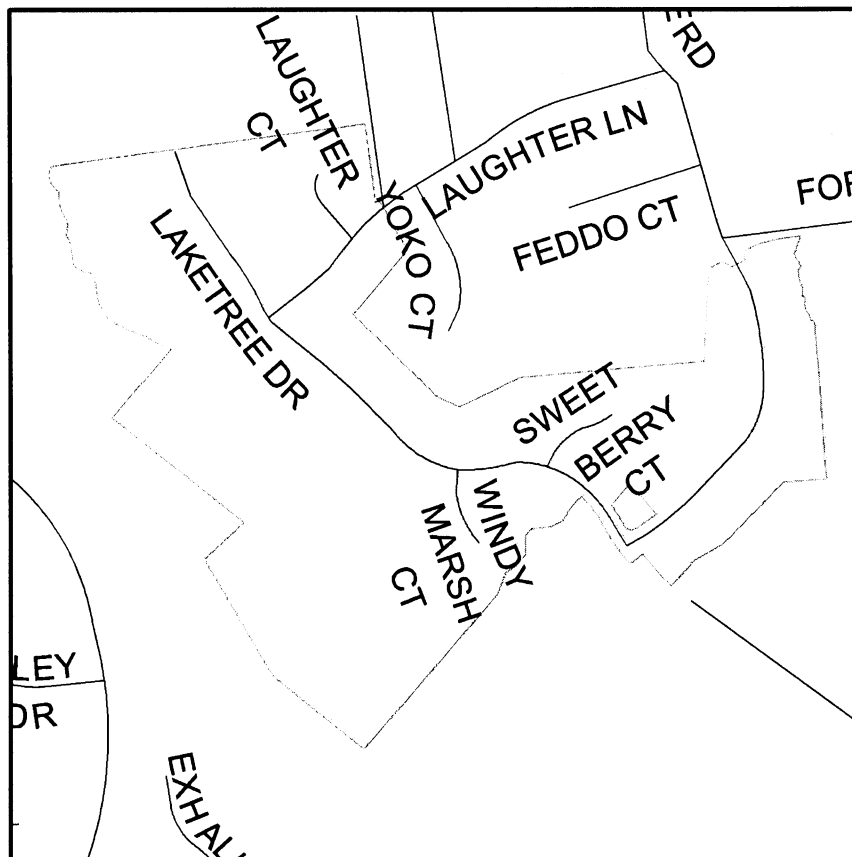
DISTRICT: BERMUDA

MEETING DATE: 12 January 2005

ROADS FOR CONSIDERATION:

LAKETREE DR  
LAUGHTER CT  
LAUGHTER LN  
NILE RD  
SWEET BERRY CT  
WINDY MARSH CT

Vicinity Map: FOREST LAKE, SEC C



000061

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - TANNER VILLAGE, SEC A

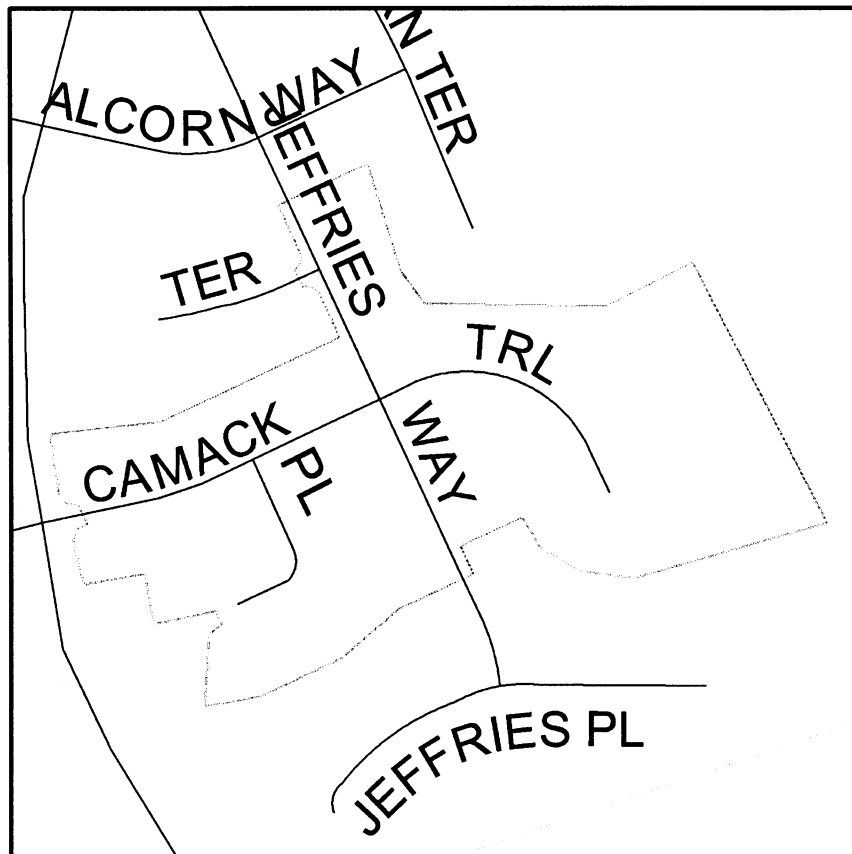
DISTRICT: MATOACA

MEETING DATE: 12 January 2005

ROADS FOR CONSIDERATION:

CAMACK PL  
CAMACK TRL  
JEFFRIES TER  
JEFFRIES WAY

Vicinity Map: TANNER VILLAGE, SEC A



000062

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - TARRINGTON, SEC 1

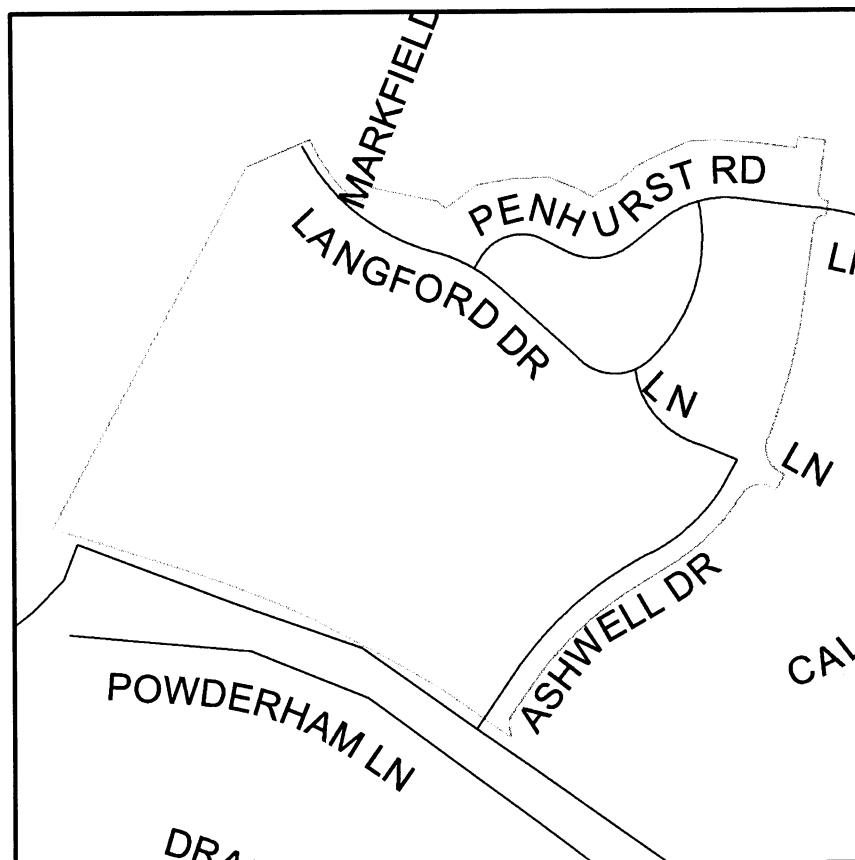
DISTRICT: MIDLOTHIAN

MEETING DATE: 12 January 2005

ROADS FOR CONSIDERATION:

ASHWELL DR  
LANGFORD DR  
LANGFORD LN  
MARKFIELD DR  
PENHURST RD

Vicinity Map: TARRINGTON, SEC 1



000063

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - TARRINGTON, SEC 2

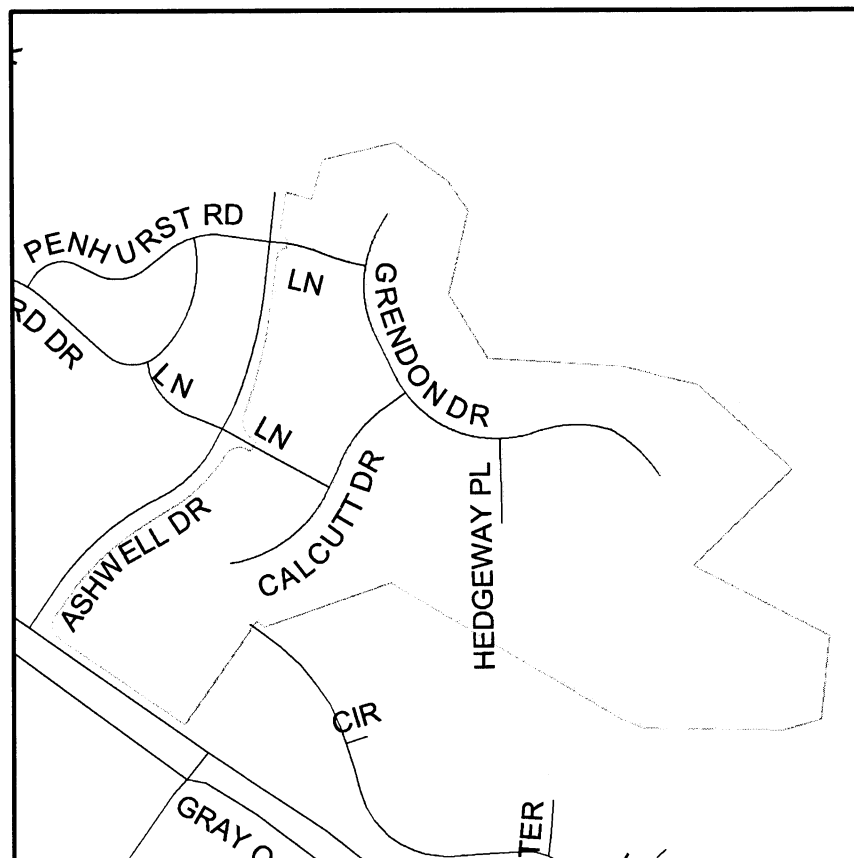
DISTRICT: MIDLOTHIAN

MEETING DATE: 12 January 2005

ROADS FOR CONSIDERATION:

CALCUTT DR  
CALCUTT LN  
GRENDON DR  
GRENDON LN  
HEDGEWAY PL

Vicinity Map: TARRINGTON, SEC 2



000064



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.7.

**Subject:** Approval of Sewer Contract for Swift Creek Trunk Sewer Line -  
Hallsley Subdivision, Contract Number 03-0281

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LBR*

**Board Action Requested:** Staff recommends that the Board of Supervisors approve this contract and authorize the County Administrator to execute any necessary documents.

**Summary of Information:**

This project includes the extension of 15,138 L.F.± of 27" - 42" oversized wastewater lines. The Developer is required to have a 15" wastewater line to serve his development. Staff has requested that the wastewater lines be oversized to provide service to adjoining properties. In accordance with the ordinance, the Developer is entitled to refunds for the construction cost of the oversized improvements.

Developer: Hallsboro Development Corporation

Contractor: G. L. Howard, Inc.

Contract Amount:

Estimated County Cost for Oversizing	
Cash Refund .....	\$484,269.25
Refund thru Connections .....	\$597,060.75
Estimated Developer Cost .....	\$1,397,390.50
Estimated Total .....	\$2,478,720.50

Code: Cash Refunds - Oversizing	5N-572WO-E4C
Refunds thru Connections - Oversizing	5N-572VO-E4C

District: Matoaca

Preparer: Craig S. Bryant Title: Director of Utilities

**Attachments:**



Yes



No

# **000065**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date:** January 12, 2005

---

**Budget and Management Comments:**

This item requests that the Board approve a contract to G.L. Howard for the Swift Creek Trunk Sewer Line. Staff has requested that the developer, Hallsboro Development Corporation, install oversized sewer lines to provide service to adjacent properties. County ordinance entitles the Developer to refunds for the cost of the oversized improvements. Funding for cash refunds and refunds through connections have been appropriated in the FY2005 budget. No additional appropriation is necessary to cover the cost for this project.

Preparer: Rebecca T. Dickson

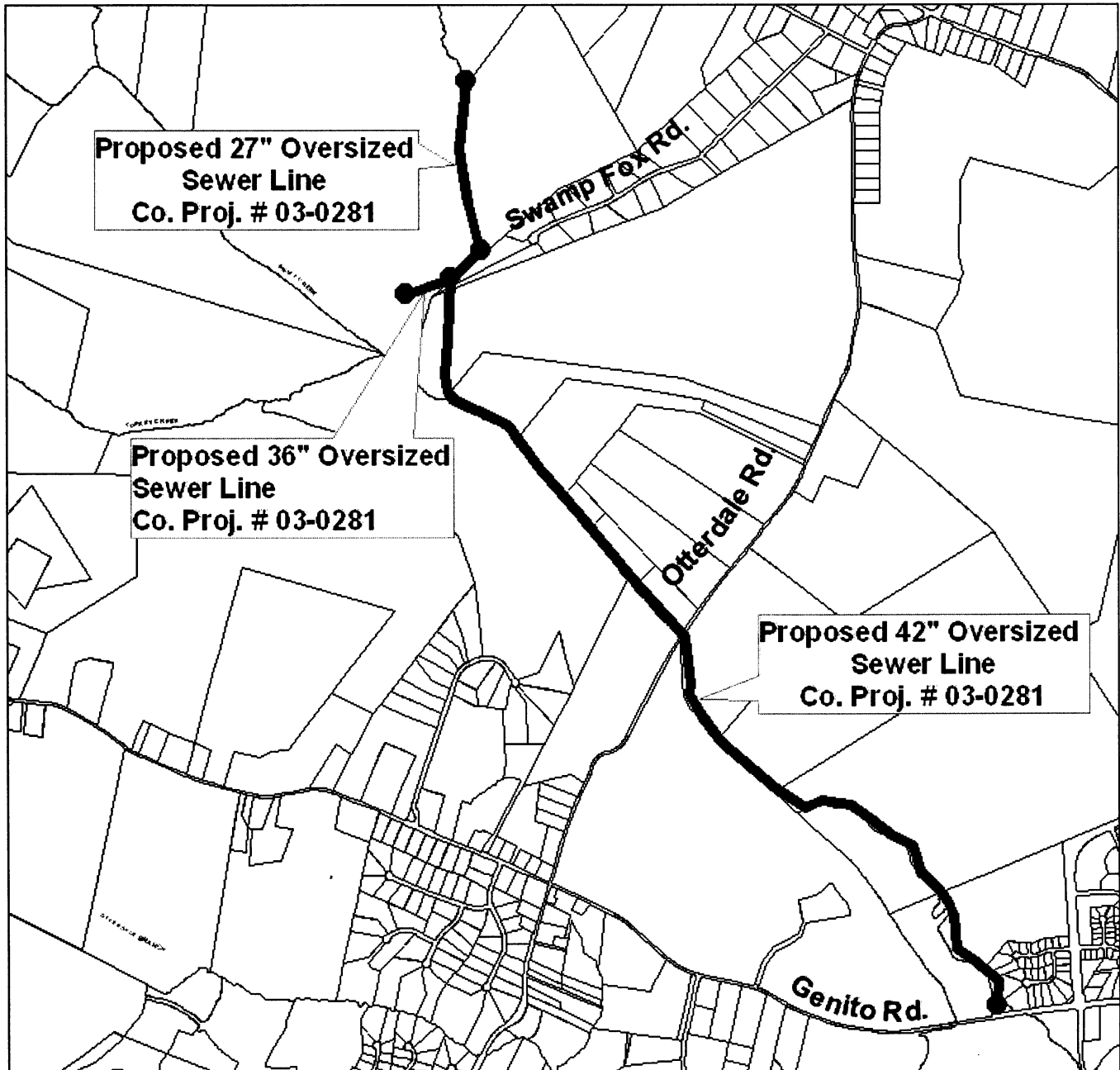
Title: Director, Budget and Management

**000066**

# VICINITY SKETCH

## Swift Creek Trunk S/L Hallsley Subdivision

### County Project # 03-0281



Chesterfield County Department of Utilities



1 inch equals 1,696.57 feet

000067



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.8.a.

**Subject:** Acceptance of a Parcel of Land Along the East Right of Way Line of Turner Road from Gloria Ann Cliborne

**County Administrator's Comments:** *Recommend Approval*

*LBH*

**County Administrator:** \_\_\_\_\_

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.092 acres along the east right of way line of Turner Road (State Route 650) from Gloria Ann Cliborne, and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of this parcel conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Midlothian

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes



No

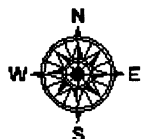
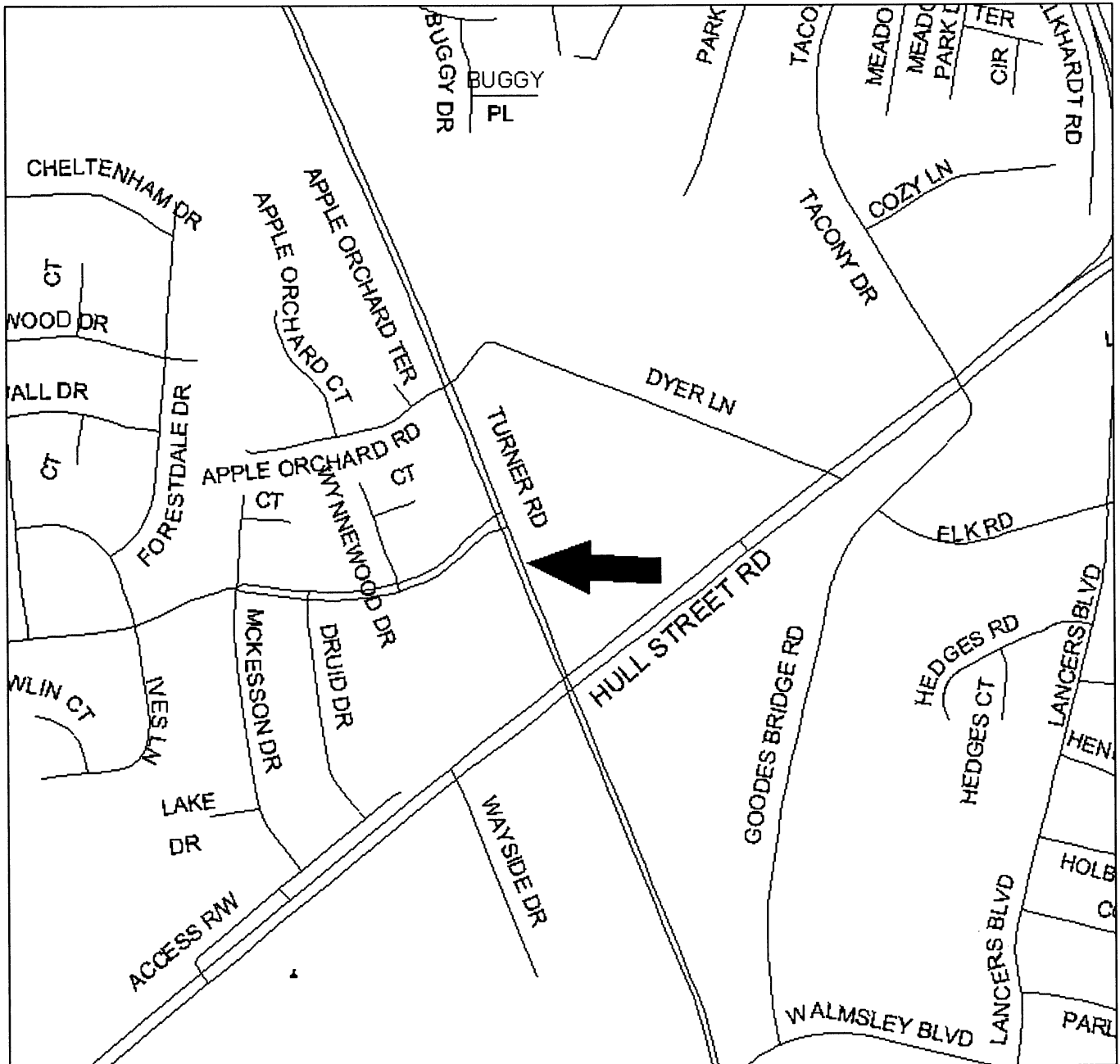
#

**000068**



# VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND ALONG THE EAST RIGHT  
OF WAY LINE OF TURNER ROAD FROM GLORIA ANN CLIBORNE



Chesterfield County Department of Utilities



1 inch equals 650 feet

000069

NOTE: THIS PLAT WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION WHICH MAY BE DISCLOSED BY SUCH. NO EASEMENTS AND NO IMPROVEMENTS SHOWN. TIE DISTANCES REPRESENTED WITHIN DOUBLE PARENTHESES.

CO. PROJECT No.: 03-0230  
CO. SITE No.: 04PR0376

N 3,698.037.50  
E 11,765.708.98

CAROL L. BAGWELL  
GPIN:  
765-698-5715-00000  
D.B. 2900, PG. 216  
2131 TURNER ROAD

GLORIA ANN CLUBORNE

GPIN:  
765-698-8303-00000  
W.B. 164, PG. 215 & D.B.  
138, PG. 570  
2101 TURNER ROAD

LINE TABLE		
LINE	BEARING	LENGTH
L1	N44°15'12"E	24.17
L2	N21°18'10"W	43.86
L3	N56°32'37"W	6.01

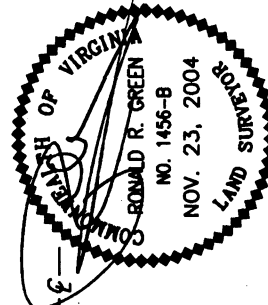
725.07' TO THE  
S/L OF DYER LANE

N69°06'45"E  
140.54'

N 3,697.935.58  
E 11,765.591.18  
S21°25'06"E 325.07'  
N21°18'10"W 313.12'  
E 11,765.581.76  
N 3,697.925.91  
E 11,765.581.76  
N21°18'10"W 313.12'  
E 11,765.581.76  
N 3,697.935.58  
E 11,765.591.18  
S21°25'06"E 325.07'

VARIABLE WIDTH  
DEDICATION TO  
CHESTERFIELD  
COUNTY  
4,025 SQ. FT.  
0.092 AC

N 3,697.632.95  
E 11,765.709.88  
(183.00)  
N85°05'55"W 178.22'  
GLOVER PROPERTIES  
D.B. 1726, PG. 451  
2301 TURNER ROAD  
GPIN: 765-697-7955-00000



TURNER ROAD-STATE ROUTE 650  
VARIABLE WIDTH RIGHT OF WAY

GRAPHIC SCALE



( IN FEET )  
1 inch = 50 ft.

CHK: MCT  
CALC: BCH  
DWR: BCH

DATE: NOV. 23, 2004  
SCALE: 1"=50'  
JOB NO.: H0300083

# PLAT SHOWING A VARIABLE WIDTH PARCEL DEDICATION TO CHESTERFIELD COUNTY ALONG THE EAST LINE OF TURNER ROAD

MIDLOTHIAN DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA

PLANNERS - ARCHITECTS - ENGINEERS - SURVEYORS

880 Technology Park Drive • Suite 200 • Glen Allen, Virginia 23059 • Phone (804) 553-0132 • Fax (804) 553-0133





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.8.b.

**Subject:** Acceptance of a Parcel of Land Along the South Right of Way Line of West Hundred Road from Ronald J. Rost

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *[Signature]*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.004 acres along the south right of way line of W. Hundred Road (State Route 10) from Ronald J. Rost, and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of this parcel conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

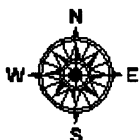
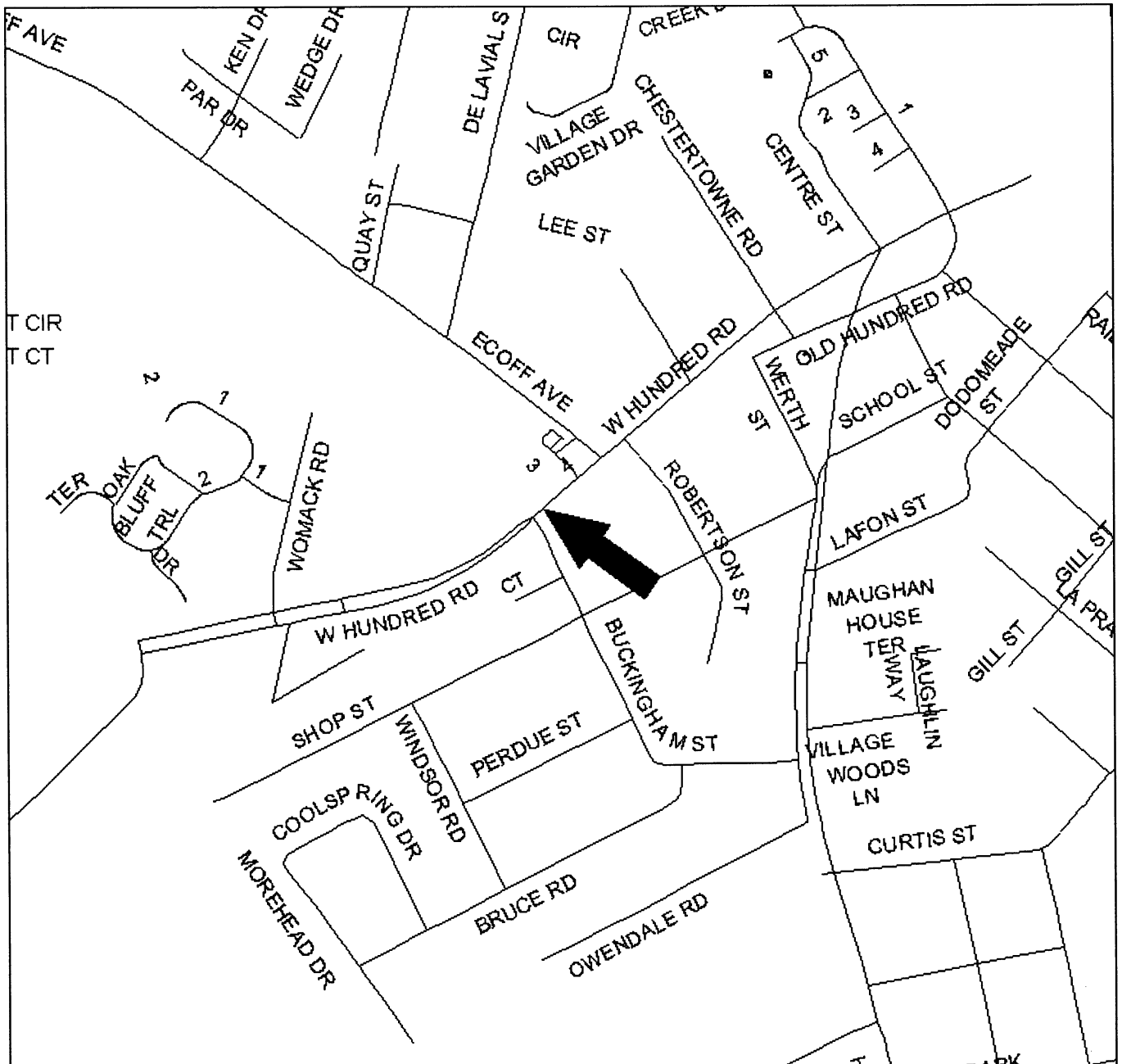


No

# **000071**

# VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND  
ALONG THE SOUTH RIGHT OF WAY LINE OF  
W. HUNDRED ROAD FROM RONALD J. ROST



Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000072

OWNER: RONALD J. ROST  
 DB 5708 PG 346  
 PIN No. 787-653-6655-00000  
 ADDRESS: 4625 W. HUNDRED RD.

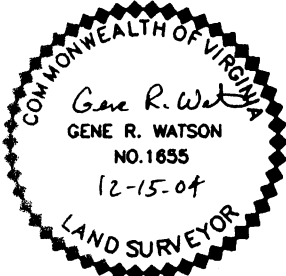
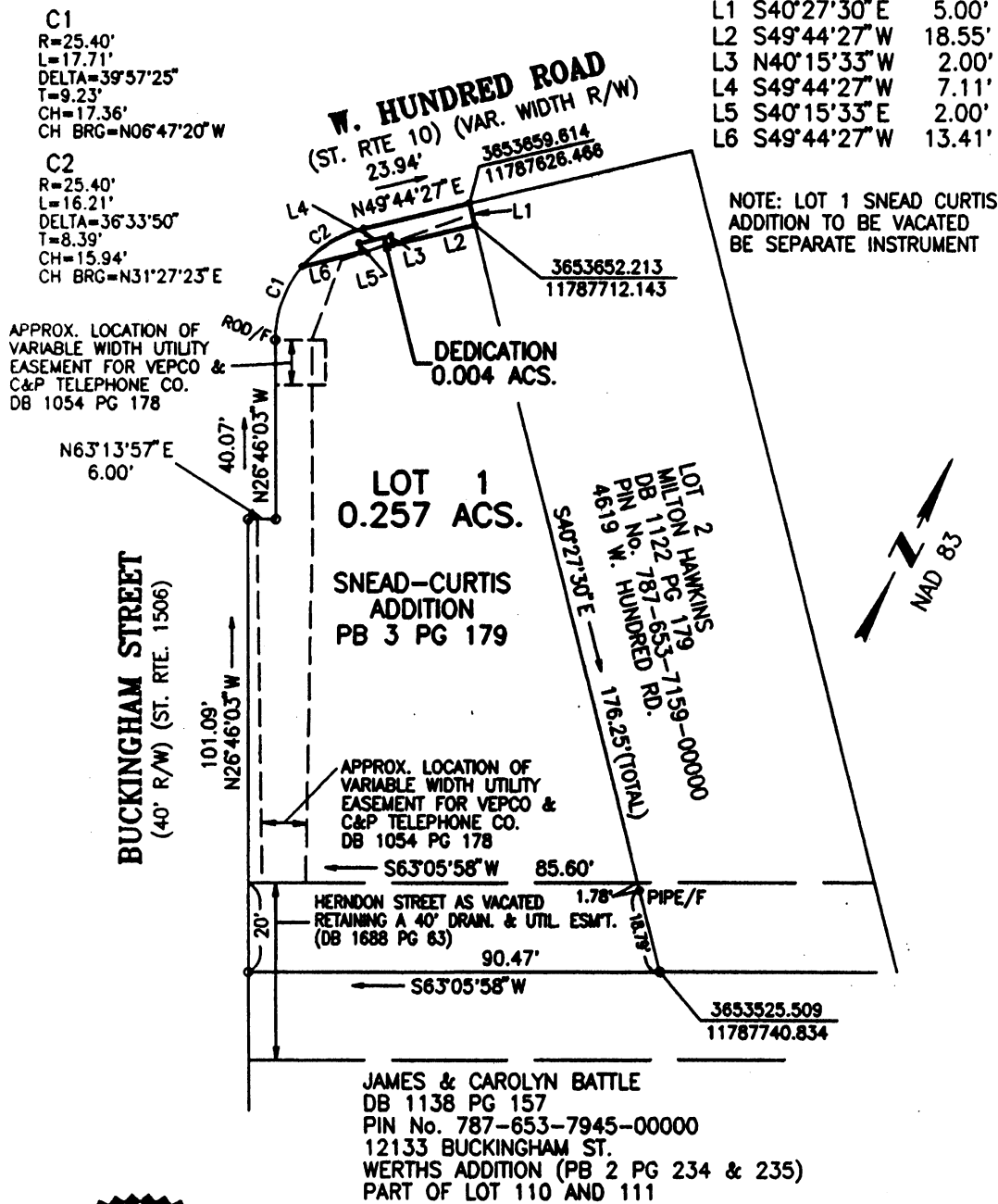
REFERENCE TO A PLAT BY BALZER AND  
 ASSOCIATES, INC. DATED APRIL 22, 2004.  
 NO FIELD SURVEY PERFORMED AT THIS TIME

IMPROVEMENTS NOT SHOWN

**LINE TABLE**

L1	S40°27'30"E	5.00'
L2	S49°44'27"W	18.55'
L3	N40°15'33"W	2.00'
L4	S49°44'27"W	7.11'
L5	S40°15'33"E	2.00'
L6	S49°44'27"W	13.41'

NOTE: LOT 1 SNEAD CURTIS  
 ADDITION TO BE VACATED  
 BE SEPARATE INSTRUMENT



**PLAT SHOWING A 0.004 ACRE PARCEL  
 OF LAND TO BE DEDICATED TO THE  
 COUNTY OF CHESTERFIELD LOCATED IN  
 THE BERMUDA DISTRICT, CHESTERFIELD  
 COUNTY, VIRGINIA**

SCALE 1" = 30'

**GENE WATSON & ASSOCIATES, P.C.**  
 4221 BONNIE BANK ROAD  
 RICHMOND VIRGINIA  
 804-271-8038

DATE: 12-15-04

JN 6750ROW

FILE: CHM-6503ROW

000073



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.8.c.

**Subject:** Acceptance of a Parcel of Land Along the South Right of Way Line of Woolridge Road from Keith D. and Marjorie Wright

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *JBL*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.113 acres from Keith D. and Marjorie Wright, and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.113 acres along the south right of way line of Woolridge Road (State Route 668). This dedication is for the development of Foxcreek Crossing Phase 1.

Approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



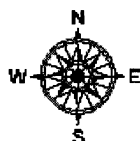
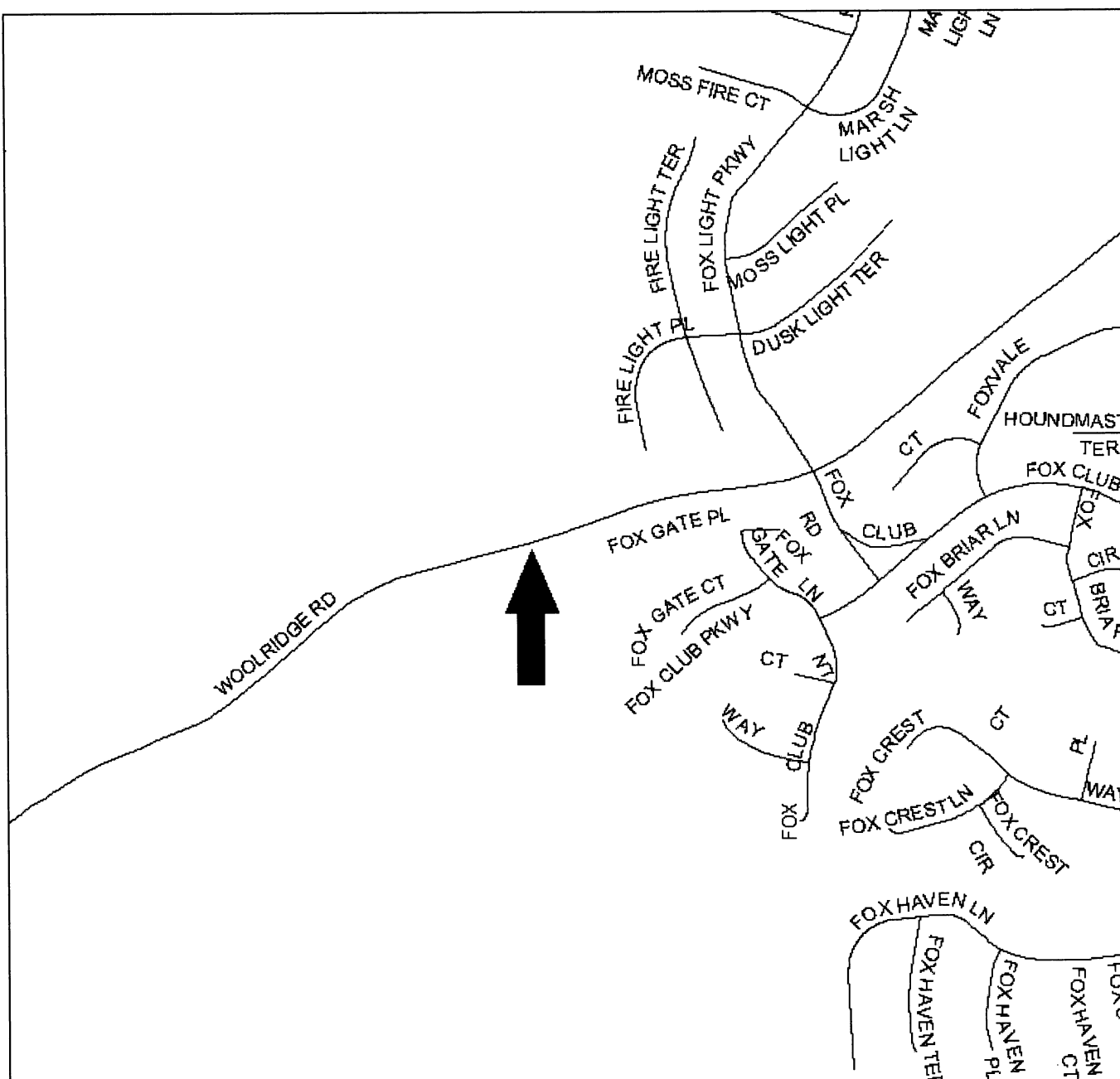
Yes



No

# **000074**

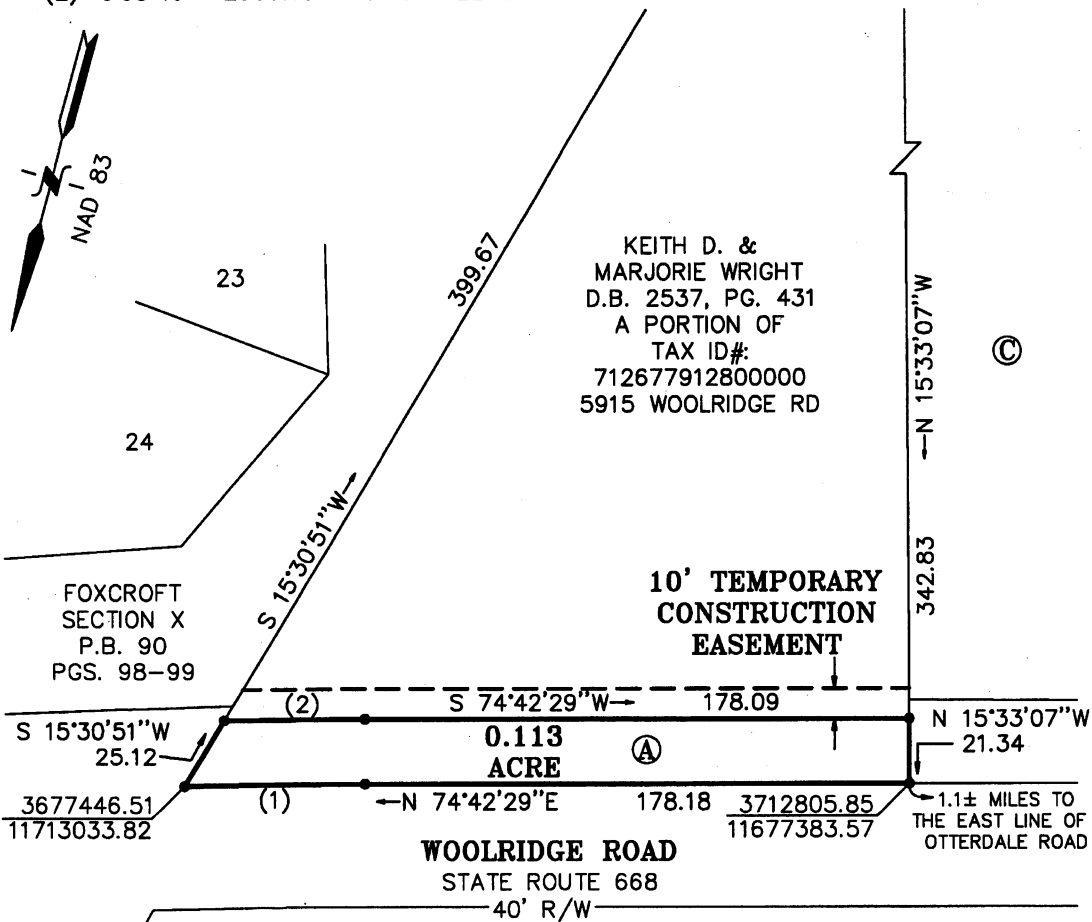
## ACCEPTANCE OF A PARCEL OF LAND ALONG THE SOUTH RIGHT OF WAY LINE OF WOOLRIDGE ROAD FROM KEITH D & MARJORIE WRIGHT



1 inch equals 750 feet

000075

NO.	DELTA	RADIUS	LENGTH	TANGENT	CHD-BRNG	CHORD
(1)	1°09'29"	2884.79	58.31	29.16	N 74°07'44"E	58.31
(2)	0°53'46"	2906.13	45.45	22.72	S 74°15'36"W	45.45



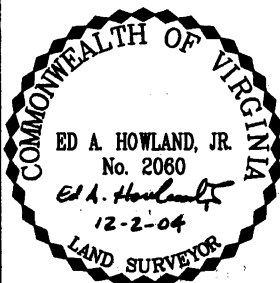
Ⓐ KEITH D. &  
MARJORIE WRIGHT  
D.B. 2537, PG. 431  
A PORTION OF  
TAX ID#:  
712677912800000  
0.113 AC

Ⓒ FOXCREEK DEVELOPMENT INC  
D.B. 5616, PG. 922  
TAX ID#:  
712676458200000  
6001 WOOLRIDGE RD

THIS SURVEY WAS PERFORMED  
WITHOUT THE BENEFIT OF A  
TITLE BINDER. EASEMENTS MAY  
EXIST THAT ARE NOT SHOWN ON  
THIS PLAT.

**PLAT SHOWING 0.113 ACRE OF LAND LYING  
ON THE NORTH LINE OF WOOLRIDGE ROAD,  
STATE ROUTE 668, TO BE DEDICATED TO  
THE COUNTY OF CHESTERFIELD, VIRGINIA**

MATOACA DISTRICT \* CHESTERFIELD COUNTY, VIRGINIA



THE BOUNDARY LINES SHOWN  
ON THIS PLAT WERE COMPILED  
FROM VARIOUS PLATS AND  
FIELD WORK PERFORMED BY  
KOONTZ-BRYANT, P.C.

FLOOD ZONE C - PANEL NO: 510035 0050 B



**KOONTZ-BRYANT, P.C.**  
A Full Service Civil Consulting Firm

1703 N. PARHAM ROAD, SUITE 202  
RICHMOND, VIRGINIA 23229  
(804) 740-9200 (804) 740-7338 Fax  
kbpc@koontzbryant.com

DATE: NOV 29, 2004 SCALE: 1" = 50'

CHKD BY: EAH DRAWN BY: JDS

JOB NO: 3630

3630RW5.DWG 000076







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.8.d.

**Subject:** Acceptance of Parcels of Land Along the North Right of Way Line of Otterdale Road from George K. and Carol L. Morehead

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *[Signature]*

**Board Action Requested:** Accept the conveyance of two parcels of land containing a total of 0.066 acres from George K. and Carol L. Morehead, and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of parcels of land containing a total of 0.066 acres along the north right of way line of Otterdale Road (State Route 667). These dedications are for the development of Foxcreek Crossing Phase III.

Approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



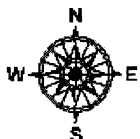
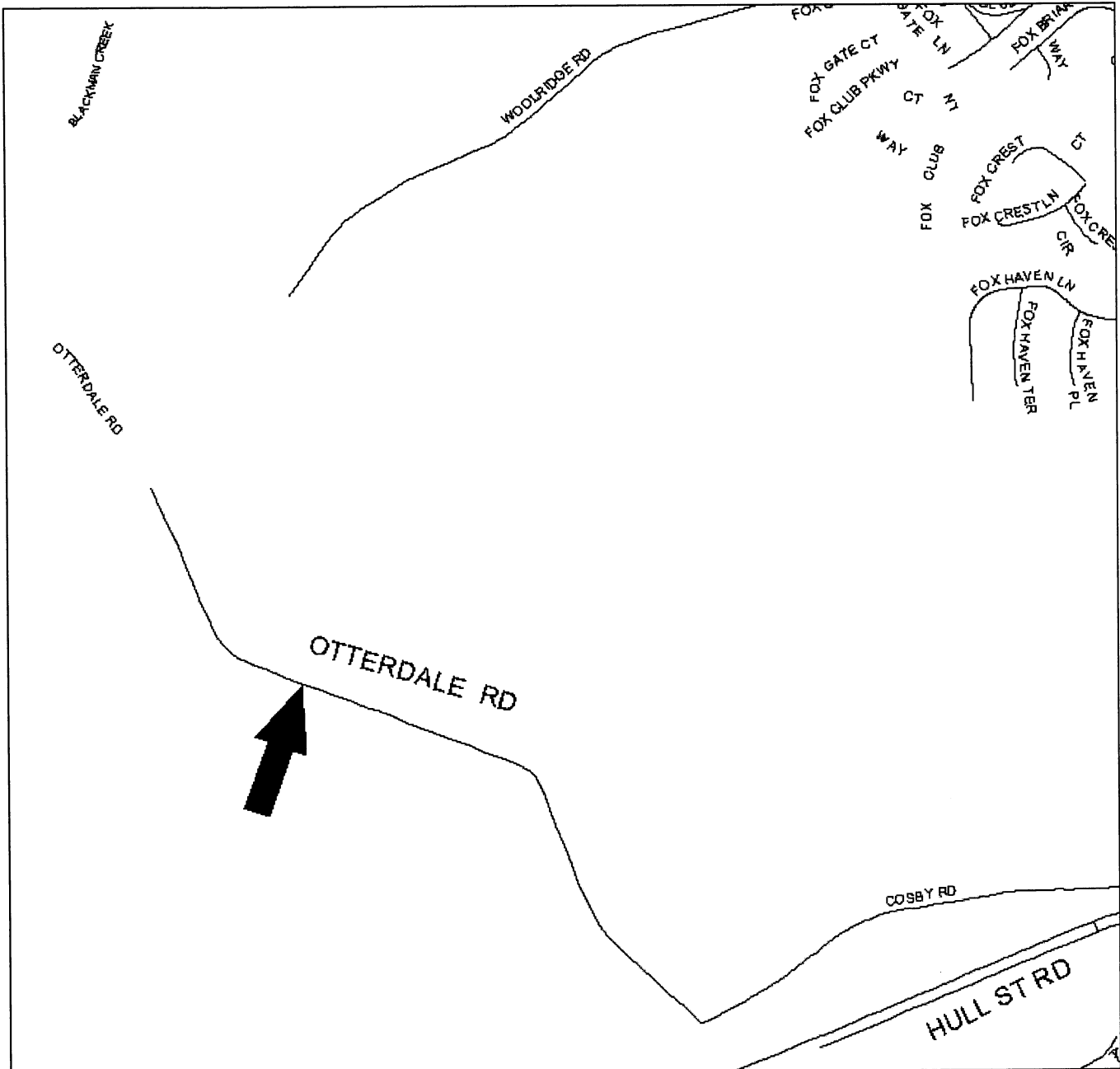
No

#

**000077**

# VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND ALONG THE  
NORTH RIGHT OF WAY LINE OF OTTERDALE ROAD  
FROM GEORGE K & CAROL L MOREHEAD



Chesterfield County Department of Utilities



1 inch equals 1,013.59 feet

000078

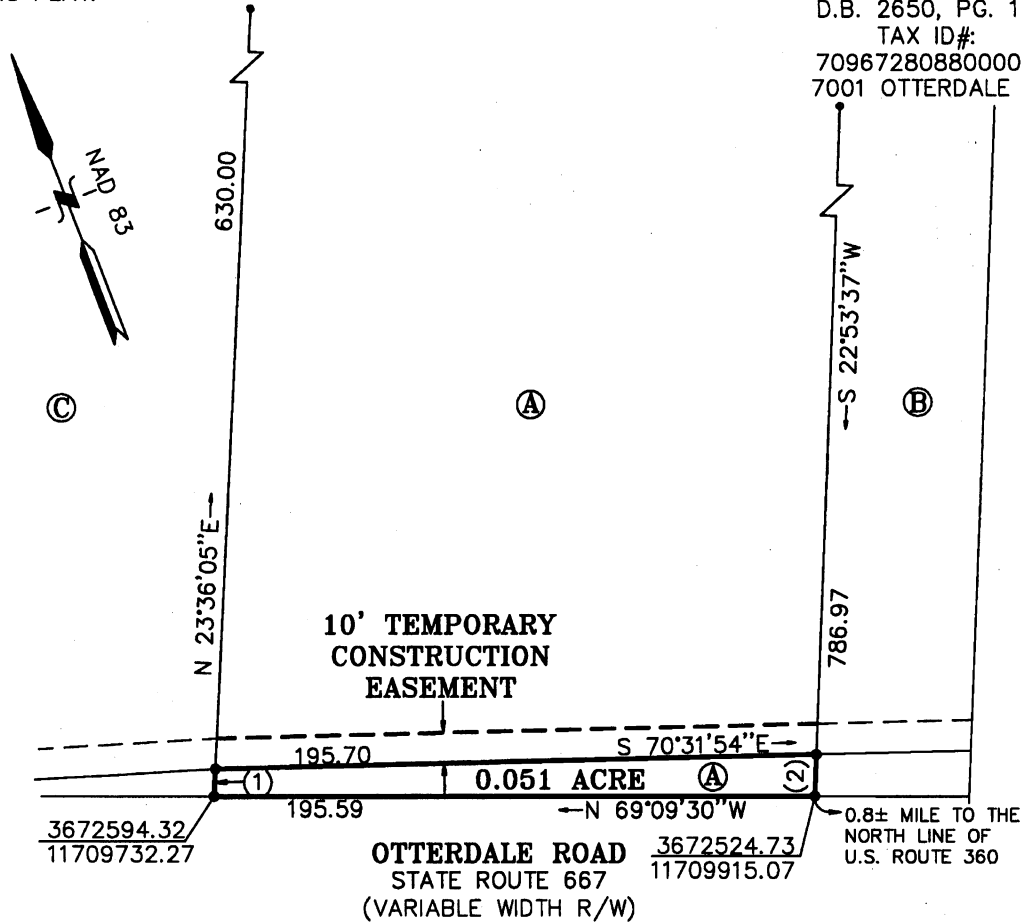
NO.	BEARING	DISTANCE
(1)	N 23°36'05"E	9.01
(2)	S 22°53'37"W	13.70

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE BINDER. EASEMENTS MAY EXIST THAT ARE NOT SHOWN ON THIS PLAT.

Ⓐ GEORGE K. MOREHEAD AND  
AND CAROL L. MOREHEAD  
D.B. 2650, PG. 16  
A PORTION OF  
TAX ID#:  
709673992400000  
7007 OTTERDALE RD

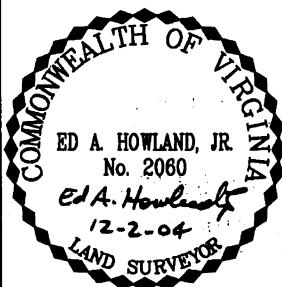
Ⓑ BLAIR E. &  
CYNTHIA A. HOWARD  
D.B. 2362, PG. 1621  
TAX ID#:  
710672108200000  
7017 OTTERDALE RD

Ⓒ GEORGE K. &  
CAROL L. MOREHEAD  
D.B. 2650, PG. 16  
TAX ID#:  
709672808800000  
7001 OTTERDALE RD



**PLAT SHOWING 0.051 ACRE OF LAND LYING  
ON THE NORTH LINE OF OTTERDALE ROAD,  
STATE ROUTE 667, TO BE DEDICATED TO  
THE COUNTY OF CHESTERFIELD, VIRGINIA**

MATOACA DISTRICT \* CHESTERFIELD COUNTY, VIRGINIA



THE BOUNDARY LINES SHOWN  
ON THIS PLAT WERE COMPILED  
FROM VARIOUS PLATS AND  
FIELD WORK PERFORMED BY  
KOONTZ-BRYANT, P.C.

FLOOD ZONE C - PANEL NO: 510035 0050 B



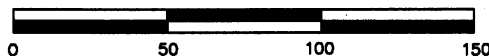
**KOONTZ-BRYANT, P.C.**  
A Full Service Civil Consulting Firm

1703 N. PARHAM ROAD, SUITE 202  
RICHMOND, VIRGINIA 23229  
(804) 740-9200 (804) 740-7338 Fax  
kbpc@koontzbryant.com

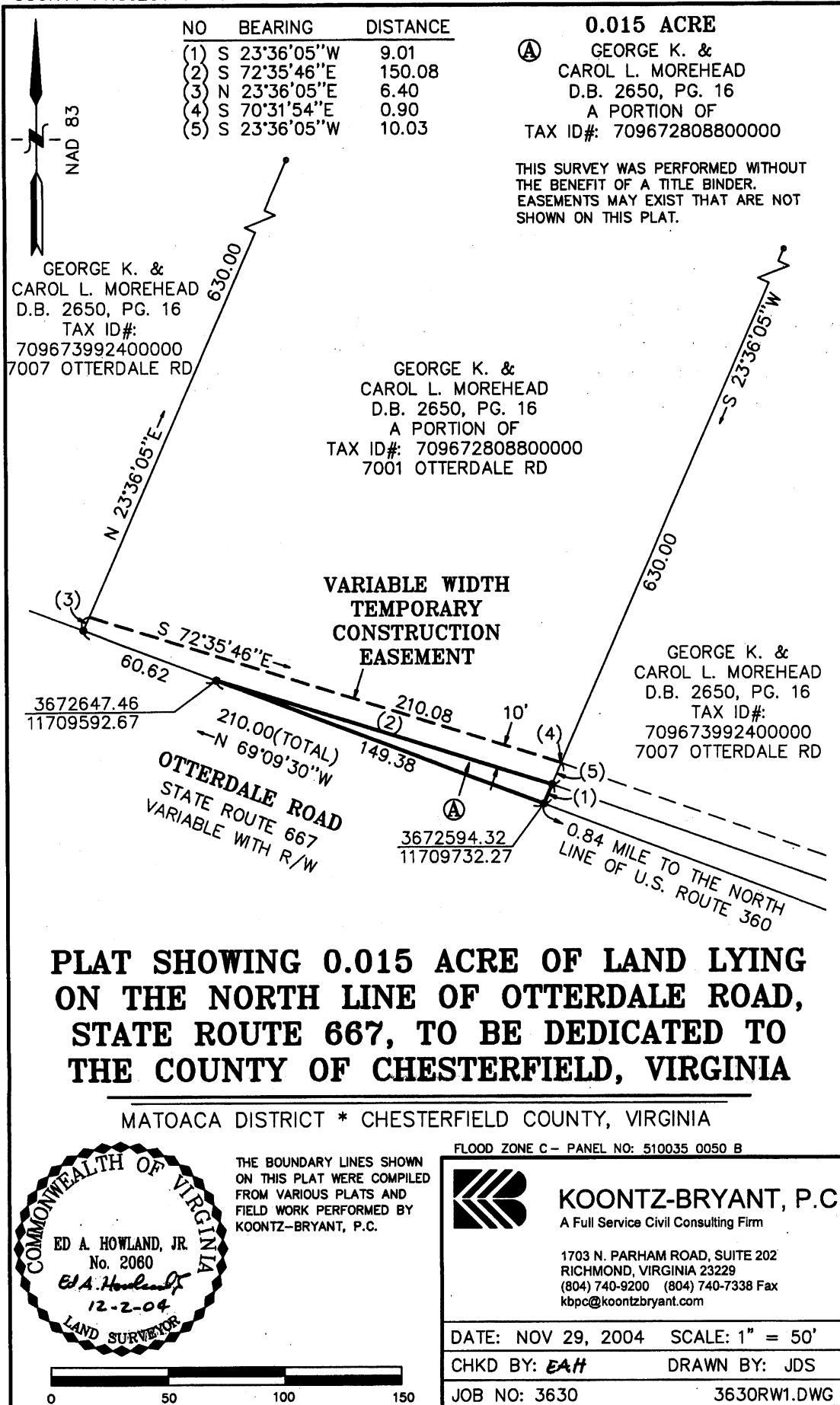
DATE: NOV 29, 2004 SCALE: 1" = 50'

CHKD BY: *CAH* DRAWN BY: JDS

JOB NO: 3630 3630RW2.DWG



000079



000080



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.8.e.

**Subject:** Acceptance of a Parcel of Land Along the South Right of Way Line of Woolridge Road from The Trustees of Whispering Hope Community Church

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *[Signature]*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.052 acres from The Trustees of Whispering Hope Community Church, and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.052 acres along the south right of way line of Woolridge Road (State Route 668). This dedication is for the development of Foxcreek Crossing Phase 1.

Approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



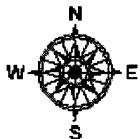
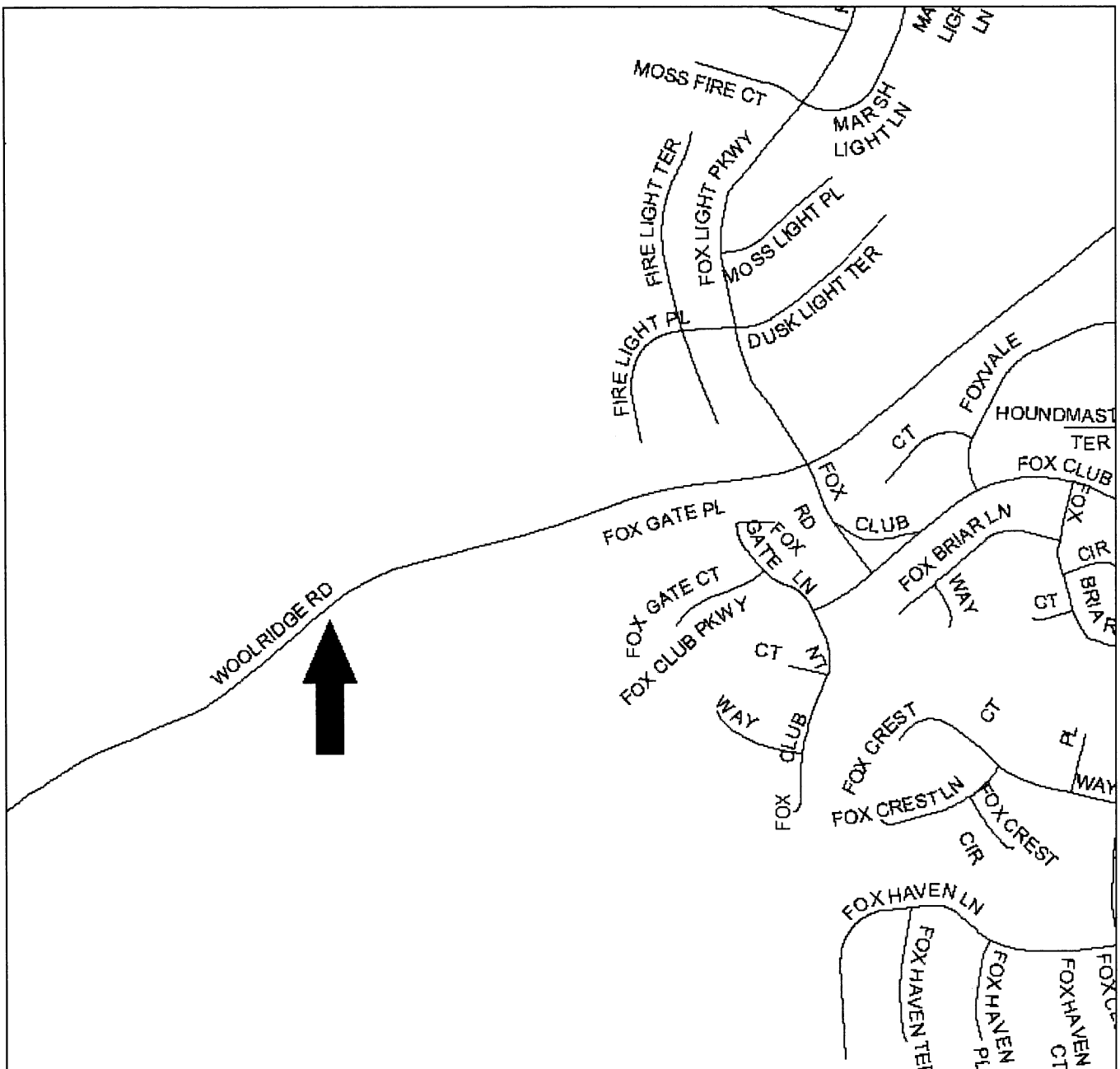
Yes



No

# **000081**

# ACCEPTANCE OF A PARCEL OF LAND ALONG THE SOUTH RIGHT OF WAY LINE OF WOOLRIDGE ROAD FROM THE TRUSTEES OF WHISPERING HOPE COMMUNITY CHURCH

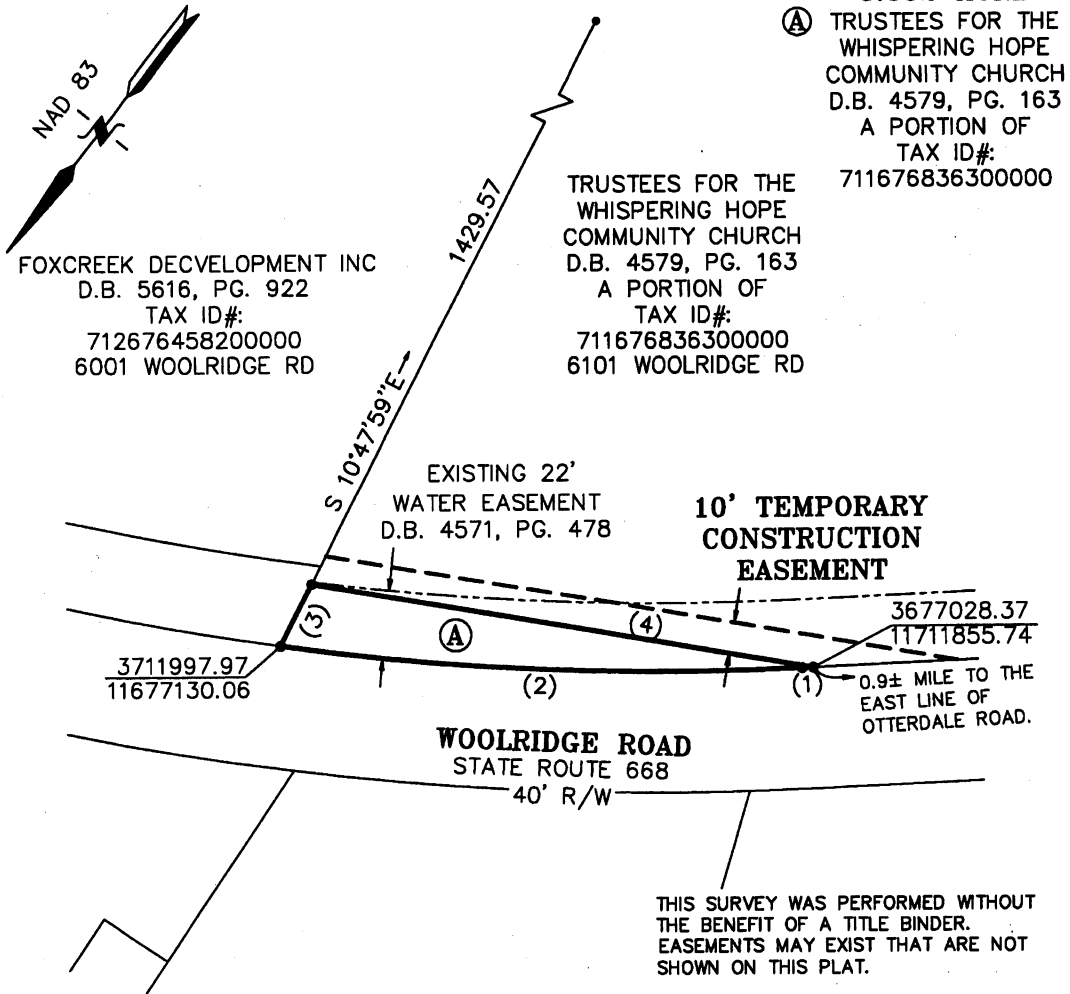


1 inch equals 750 feet



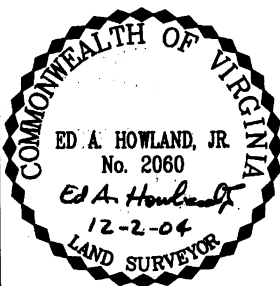
000082

NO.	DELTA/BRNG	RADIUS	LEN/DIST	TANGENT	CHORD-BRNG	CHORD
(1)	N 49°17'29"E		3.62			
(2)	10°30'33"	934.93	171.49	85.98	N 54°32'45"E	171.24
(3)	S 10°47'59"E		22.55			
(4)	S 61°29'36"W		166.67			



**PLAT SHOWING 0.052 ACRE OF LAND LYING  
ON THE NORTH LINE OF OTTERDALE ROAD,  
STATE ROUTE 668, TO BE DEDICATED TO  
THE COUNTY OF CHESTERFIELD, VIRGINIA**

MATOACA DISTRICT \* CHESTERFIELD COUNTY, VIRGINIA



THE BOUNDARY LINES SHOWN  
ON THIS PLAT WERE COMPILED  
FROM VARIOUS PLATS AND  
FIELD WORK PERFORMED BY  
KOONTZ-BRYANT, P.C.

FLOOD ZONE C- PANEL NO: 510035 0050 B



**KOONTZ-BRYANT, P.C.**  
A Full Service Civil Consulting Firm

1703 N. PARHAM ROAD, SUITE 202  
RICHMOND, VIRGINIA 23229  
(804) 740-9200 (804) 740-7338 Fax  
kbpc@koontzbryant.com

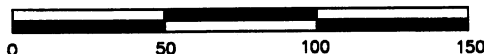
DATE: NOV 29, 2004 SCALE: 1" = 50'

CHKD BY: EAH

DRAWN BY: JDS

JOB NO: 3630

3630RW4.DWG



000083



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.8.f.

**Subject:** Acceptance of a Parcel of Land Along the North Right of Way Line of Otterdale Road from Blair E. and Cynthia A. Howard

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.0165 acres from Blair E. and Cynthia A. Howard, and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.0165 acres along the north right of way line of Otterdale Road (State Route 667). This dedication is for the development of Foxcreek Crossing Phase III.

Approval is recommended.

**District:** Matoaca

Preparer: \_\_\_\_\_ John W. Harmon

Title: \_\_\_\_\_ Right of Way Manager

**Attachments:**



Yes



No

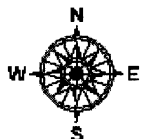
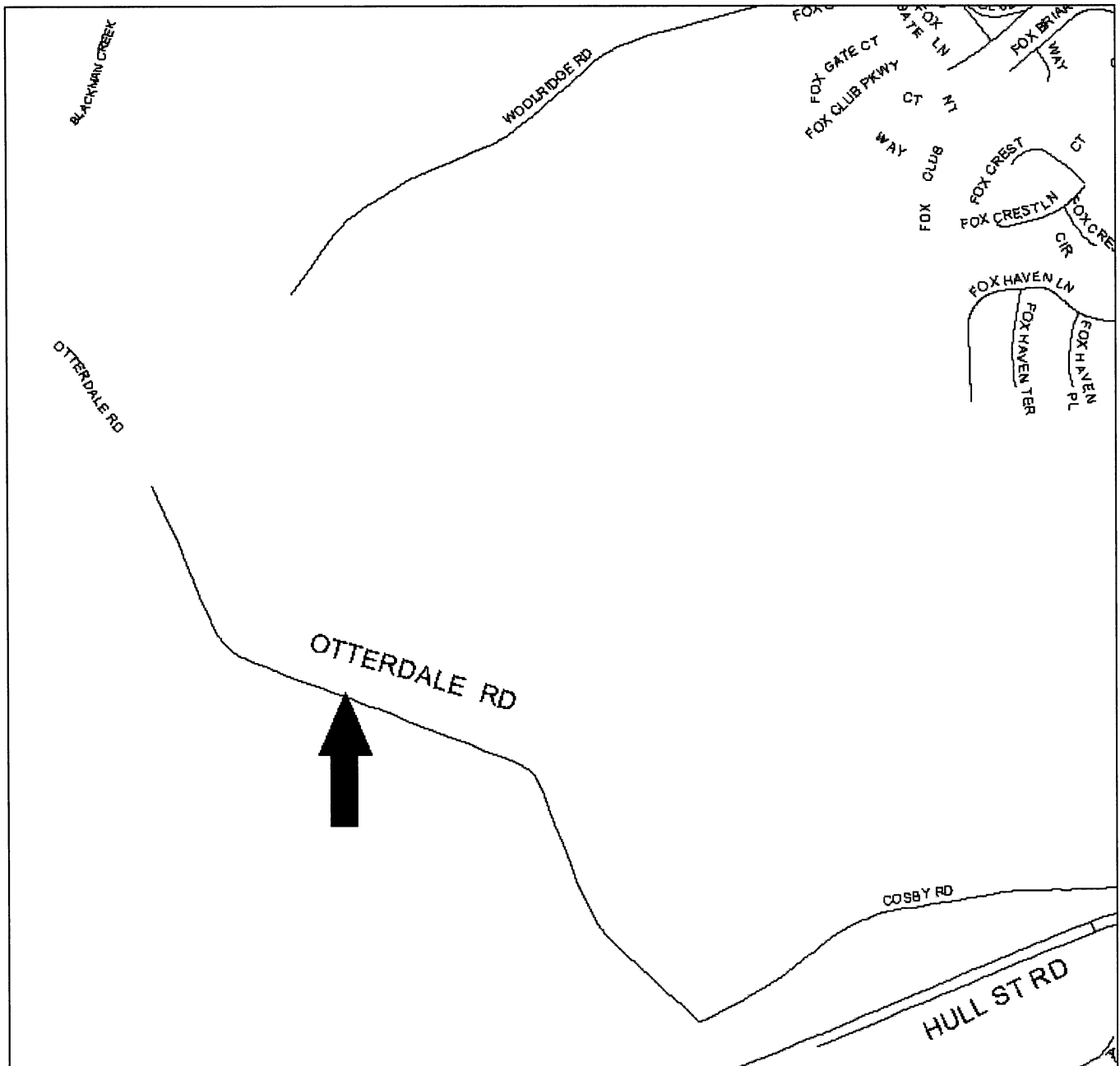
#

000084



# VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND ALONG  
THE NORTH RIGHT OF WAY LINE OF OTTERDALE  
ROAD FROM BLAIR E & CYNTHIA A HOWARD



Chesterfield County Department of Utilities

1 inch equals 1,013.59 feet

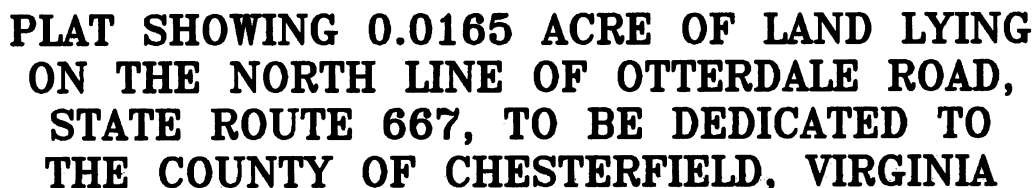


000085

THIS SURVEY WAS PERFORMED  
WITHOUT THE BENEFIT OF A  
TITLE BINDER. EASEMENTS MAY  
EXIST THAT ARE NOT SHOWN ON  
THIS PLAT.

**® 10' TEMPORARY  
CONSTRUCTION  
EASEMENT**

FOXCREEK DEVELOPMENT INC  
D.B. 5616, PG. 928  
TAX ID#:  
713675175900000  
7101 OTTERDALE RD



COMMONWEALTH OF VIRGINIA

ED A. HOWLAND, JR.  
No. 2060  
*Ed A. Howland Jr.*  
12-2-04  
LAND SURVEYOR



3630RW3.DWG

000086



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.9.

**Subject:** Designation of Right of Way for Allied Road at the Public Safety Training Center

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*LEH*

**Board Action Requested:** Designate right of way for Allied Road at the Public Safety Training Center and authorize the County Administrator to execute the Declaration.

**Summary of Information:**

In order for the Public Safety Training Center to meet zoning requirements, it is necessary for the county to designate 0.302 acres of property as right of way for improvements to Allied Road.

Approval is recommended.

**District:** Bermuda

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

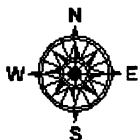
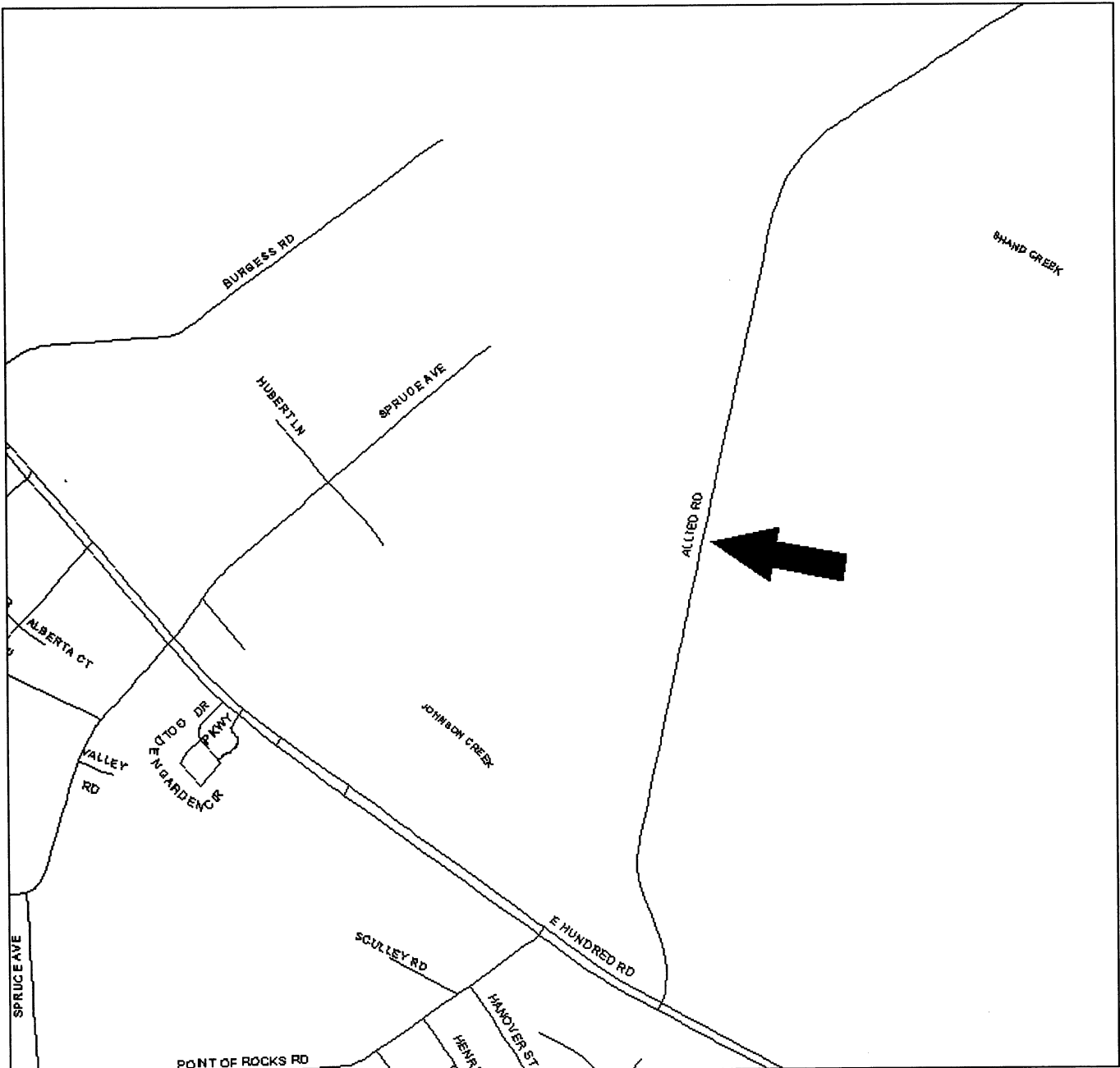


No

#000087

# VICINITY SKETCH

## DESIGNATION OF RIGHT OF WAY FOR ALLIED ROAD AT THE PUBLIC SAFETY TRAINING ROAD



Chesterfield County Department of Utilities



1 inch equals 1,106.03 feet

000088

JOHNSON CREEK

EXISTING EDGE OF PAVEMENT

2.4 LINES ± TO THE C/A  
OF E. HANDED ROAD,  
STATE ROUTE 10

S 13°05'24" W 316.7

N 89°05'10" W 2482.22'  
(SURVEY TIE LINE)

N 84°49'10" E 118.00 ±  
TO THE C/A

COUNTY OF CASTLEBRIEF  
 D.B. 2100 PG. 1457  
 TAX PARCEL NO. 003442156800000  
 14300 ALLIED ROAD  
 47.46'  
 N 127.00° E  
 S 1207.54' W  
 356.69'  
 106° 31' 4" W  
 314' W  
 ALLIED ROAD  
 STATE ROUTE 827 (VARIES WITH R/W)

MATCH	LINE A
-------	--------

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13400 Shuttles Creek Drive | Chesapeake, VA 23059  
757.554.7754 FAX 757.554.7755 [www.egco.com](http://www.egco.com)

**Site Development   Residential   Infrastructure   Technology**

000089

COUNTY OF CHESTERFIELD  
VIRGINIA  
D.B. 2190 PG. 1457  
TAX PARCEL NO.: 629644260600000  
14300 ALLIED ROAD

**PARCEL "B"**  
**0.046 ACRE**  
**TO BE DECEASED**

~~WFO 83~~

28.21  
N 36.45059.35  
E 711830303.75  
S 032610° W

NOTES:

1.) ROADS OR OTHER SUITABLE MONUMENTS TO BE SET BY MARCH 31, 2005.

2.) THIS PLAN PREPARED WITHOUT THE BENEFIT OF A TITLE SURVEY. THEREFORE, ALL EXISTING EASEMENTS MAY NOT BE SHOWN.

THIS PLAN IS BASED ON A CURRENT TOWNSHIPS GROUP FIELD SURVEY.

## ABSTRACT SUMMARY

PARCEL "A"	-	0.042 AC.
PARCEL "B"	-	0.046 AC.
PARCEL "C"	-	0.052 AC.
PARCEL "D"	-	0.162 AC.
TOTAL:		0.302 AC.

**PLAT SHOWING  
SEVERAL PARCELS OF  
LAND TO BE DECLARED  
PUBLIC RIGHT OF WAY  
LYING NORTH OF  
ALLIED ROAD**

Bermuda District	Chesapeake County, Va
Date: October 29, 2004	Scale: 1" = 60'
Revised: November 17, 2004	J.N.: 560022
Sheet 1 of 2	Checked by: MSF
Drawn by: M. S. S. S.	

CO. PROJ. # 91-0135  
CO. SITE # 05PR0146

GRAPHIC SCALE

( IN FEET )

1 inch = 60 ft.

A horizontal graphic scale bar. It is divided into six equal segments, each representing 10 feet. The segments are numbered 0, 10, 20, 30, 40, 50, and 60 from left to right. The bar has a black and white checkered pattern.

- ROD FOUND
- MONUMENT FOUND
- ROD SET



**TIMMONS GROUP** 

Barrenville District	Cherokee Field County, Va
Date: October 29, 2004	Scale: 1" = 60'
Revised: November 17, 2004	I.N.: 960022
Sheet 2 of 2	Checked by: MSF
Drawn by: M. Sander	

**PLAT SHOWING  
SEVERAL PARCELS OF  
LAND TO BE DECLARED  
PUBLIC RIGHT OF WAY  
LYING NORTH OF  
ALLIED ROAD**

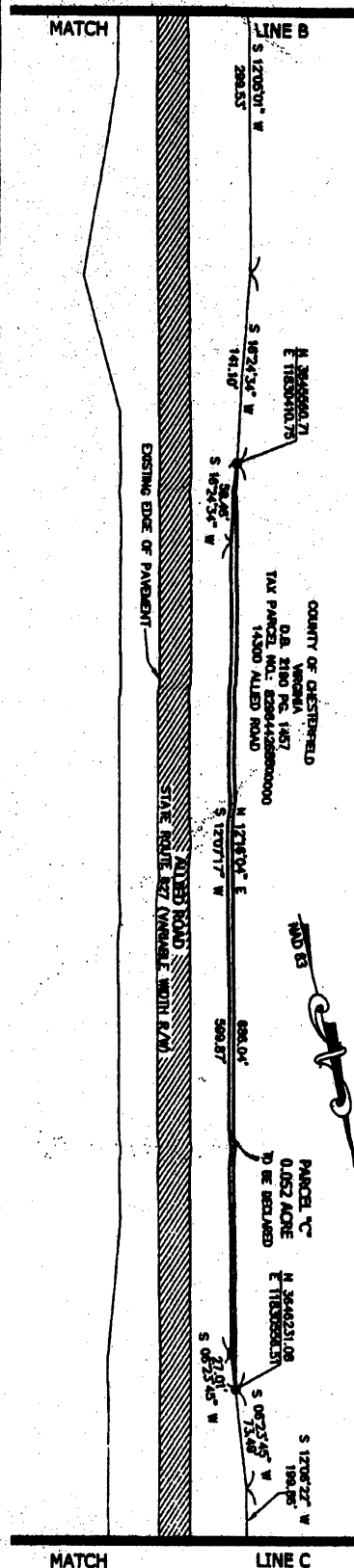
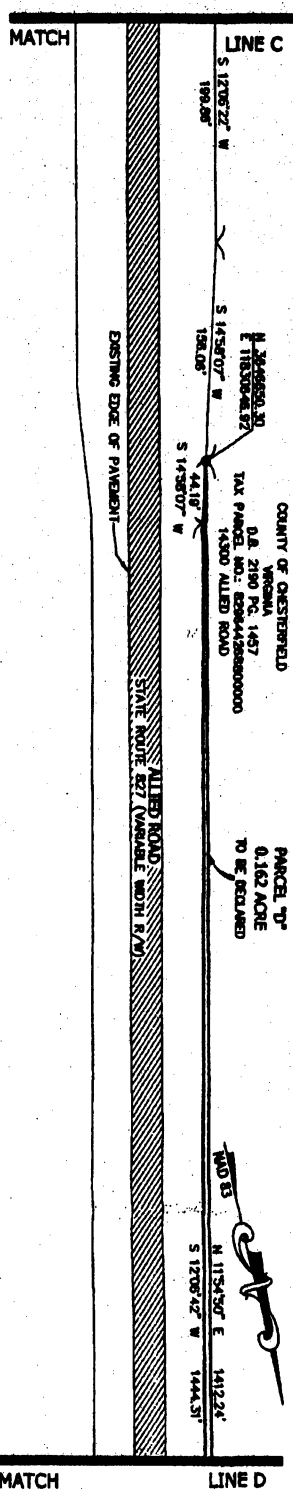
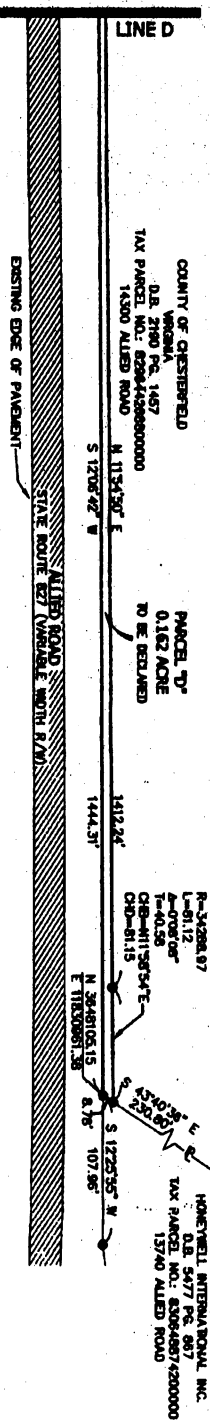
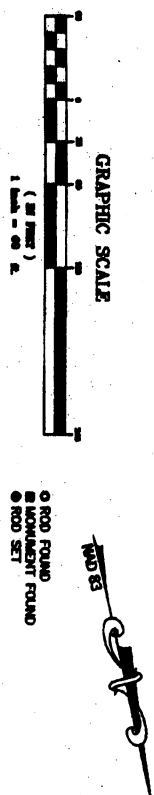
**TIMMONS GROUP** 

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**ESSENTIAL OFFICE**  
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**Infrastructure Technology**

000090





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.10.

**Subject:** Approval of Water Contract for Hallsley Subdivision - Offsite Water Line Along Old Hundred Road, Contract Number 03-0172

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*JSR*

**Board Action Requested:** Staff recommends that the Board of Supervisors approve this contract and authorize the County Administrator to execute any necessary documents.

**Summary of Information:**

This project includes the extension of 11,550 L.F.± of 24" and 16" oversized water lines, which includes 3,000 L.F.± that is subject to offsite refunds. The Developer is required to have a 12" water line to serve his development. Staff has requested that the water lines be oversized to provide service to adjoining properties. In accordance with the ordinance, the Developer is entitled to refunds for the construction cost of the oversized improvements.

Developer: Hallsboro Development Corporation

Contractor: G. L. Howard, Inc.

**Contract Amount:**

Estimated County Cost for Oversizing .....	\$446,630.00
Estimated County Cost for Offsite .....	\$71,377.50
Estimated Developer Cost .....	\$598,777.50
Estimated Total .....	\$1,116,785.00

Code: Refunds thru Connections - Oversizing	5B-572VO-E4C
Refunds thru Connections - Offsite	5B-572VO-E4D

District: Midlothian and Matoaca

Preparer: Craig S. Bryant

Title: Director of Utilities

**Attachments:**



Yes



No

#000091



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: January 12, 2005**

---

**Budget and Management Comments:**

This item requests that the Board approve a contract to G.L. Howard for the Hallsley Subdivision Offsite Water Line. Staff has requested that the developer, Hallsboro Development Corporation, install oversized water lines to provide service to adjacent properties. County ordinance entitles the Developer to refunds for the cost of the oversized improvements. Funding for cash refunds and refunds through connections have been appropriated in the FY2005 budget. No additional appropriation is necessary to cover the cost for this project.

Preparer: Rebecca T. Dickson

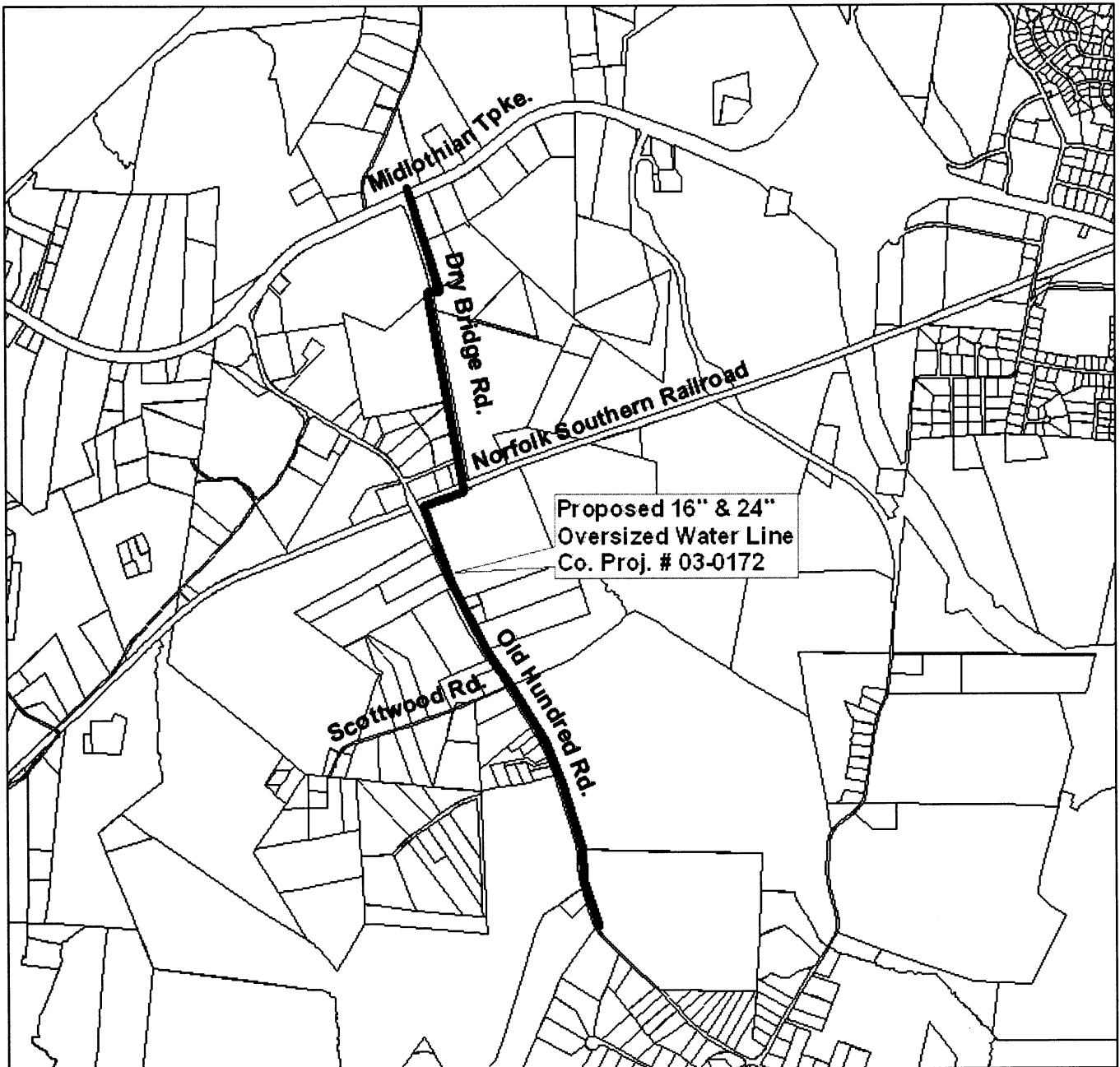
Title: Director, Budget and Management

**000092**



## VICINITY SKETCH

Hallsley Subd. - Off-Site W/L Along Old Hundred Rd.  
Co. Proj. # 03-0172



Chesterfield County Department of Utilities



1 inch equals 1,972.96 feet

000093



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.11.a.

**Subject:** Request Permission for a Proposed Fence to Encroach Within a Sixteen-Foot Drainage Easement Across Lot 71, Hartley Village at Charter Colony

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LJR*

**Board Action Requested:** Grant Lee H. Fuller and Karen W. Fuller, permission for a proposed fence to encroach within a 16' drainage easement across Lot 71, Hartley Village at Charter Colony, subject to the execution of a license agreement.

**Summary of Information:**

Lee H. Fuller and Karen W. Fuller have requested permission for a proposed fence to encroach within a 16' drainage easement across Lot 71, Hartley Village at Charter Colony. This request has been reviewed by staff and approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

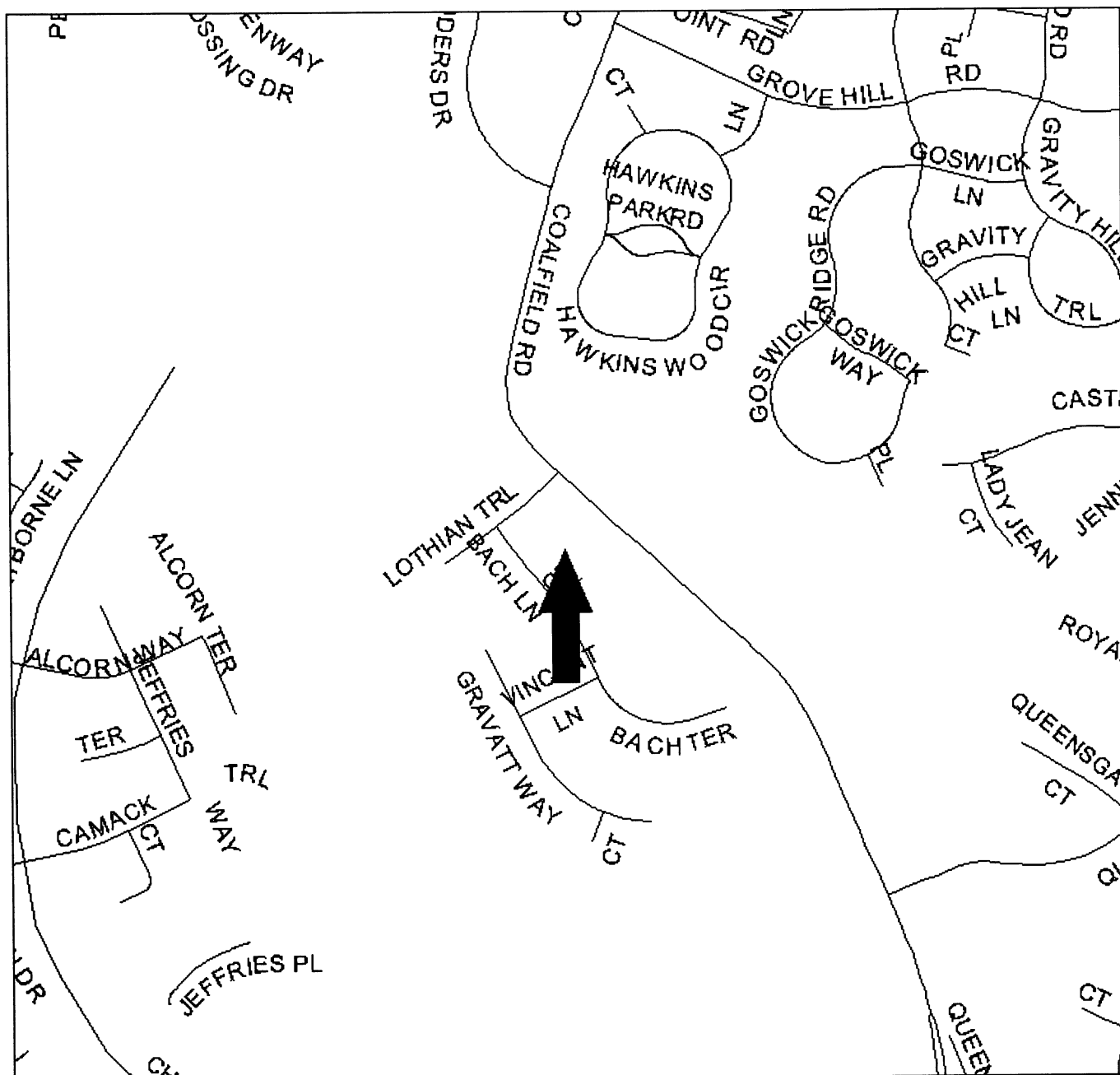


No

#

**000094**

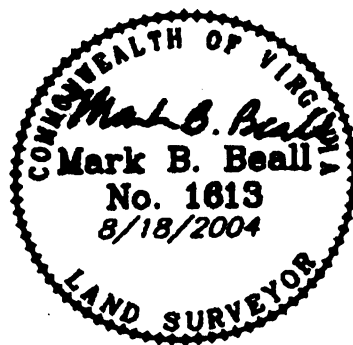
REQUEST PERMISSION FOR A PROPOSED FENCE TO  
ENCROACH WITHIN A 16' DRAINAGE EASEMENT ACROSS  
LOT 71, HARTLEY VILLAGE AT CHARTER COLONY



1 inch equal 583.33 feet

**000095**

### \*Underground Utilities



**000096**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.11.b.

**Subject:** Request Permission to Install a Private Water Service Within a Private Easement to Serve Property at 4435 Beulah Road

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LGR*

**Board Action Requested:** Grant Douglas C. MacPherson and Jerri Pat MacPherson permission to install a private water service within a private easement and authorize the County Administrator to execute the water connection agreement.

**Summary of Information:**

Douglas C. MacPherson and Jerri Pat MacPherson have requested permission to install a private water service within a private easement to serve property at 4435 Beulah Road. This request has been reviewed by staff and approval is recommended.

**District:** Dale

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

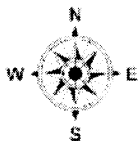
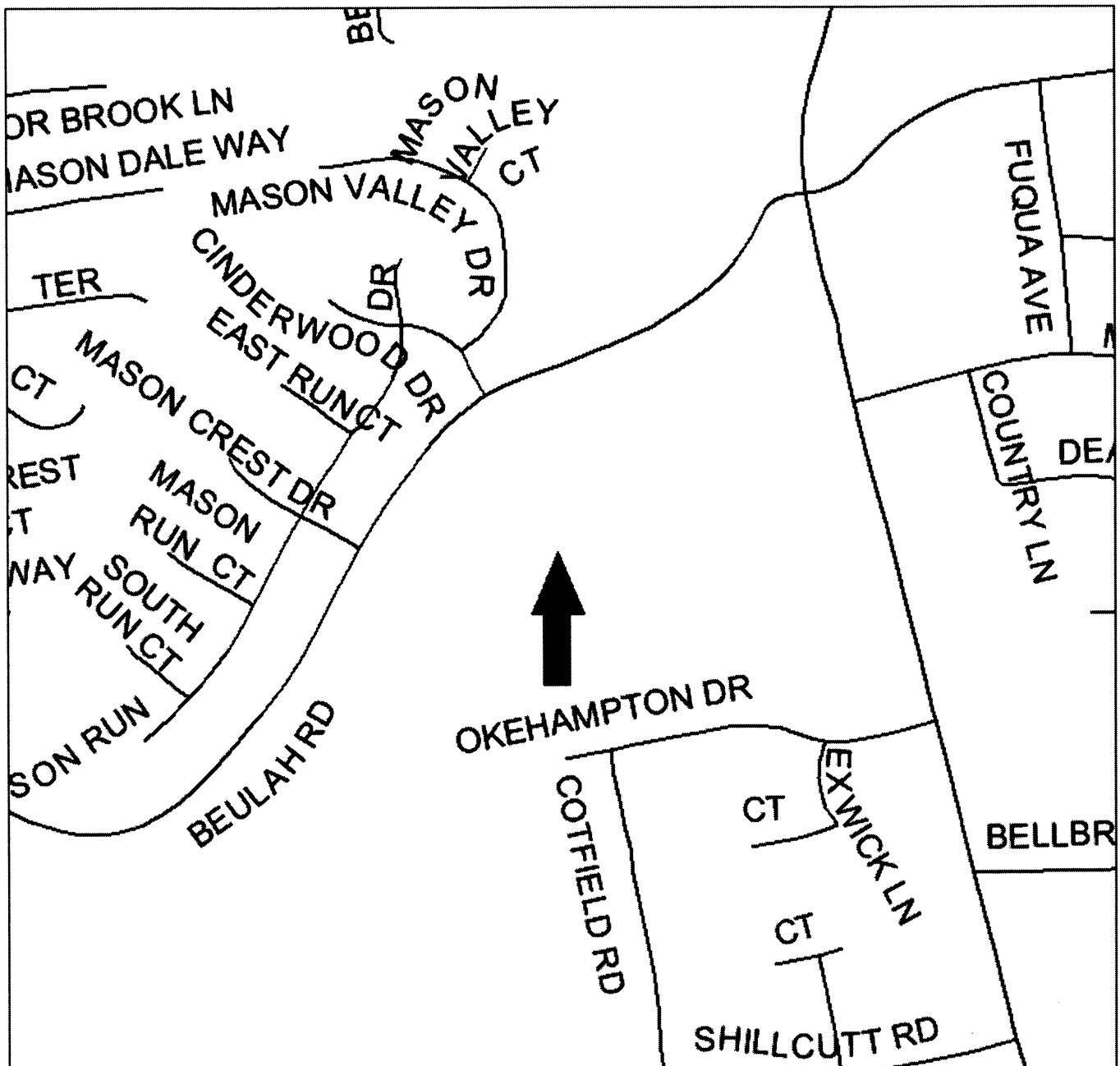


No

# 000097

## VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE WATER  
SERVICE WITHIN A PRIVATE EASEMENT TO SERVE  
PROPERTY AT 4435 BEULAH ROAD

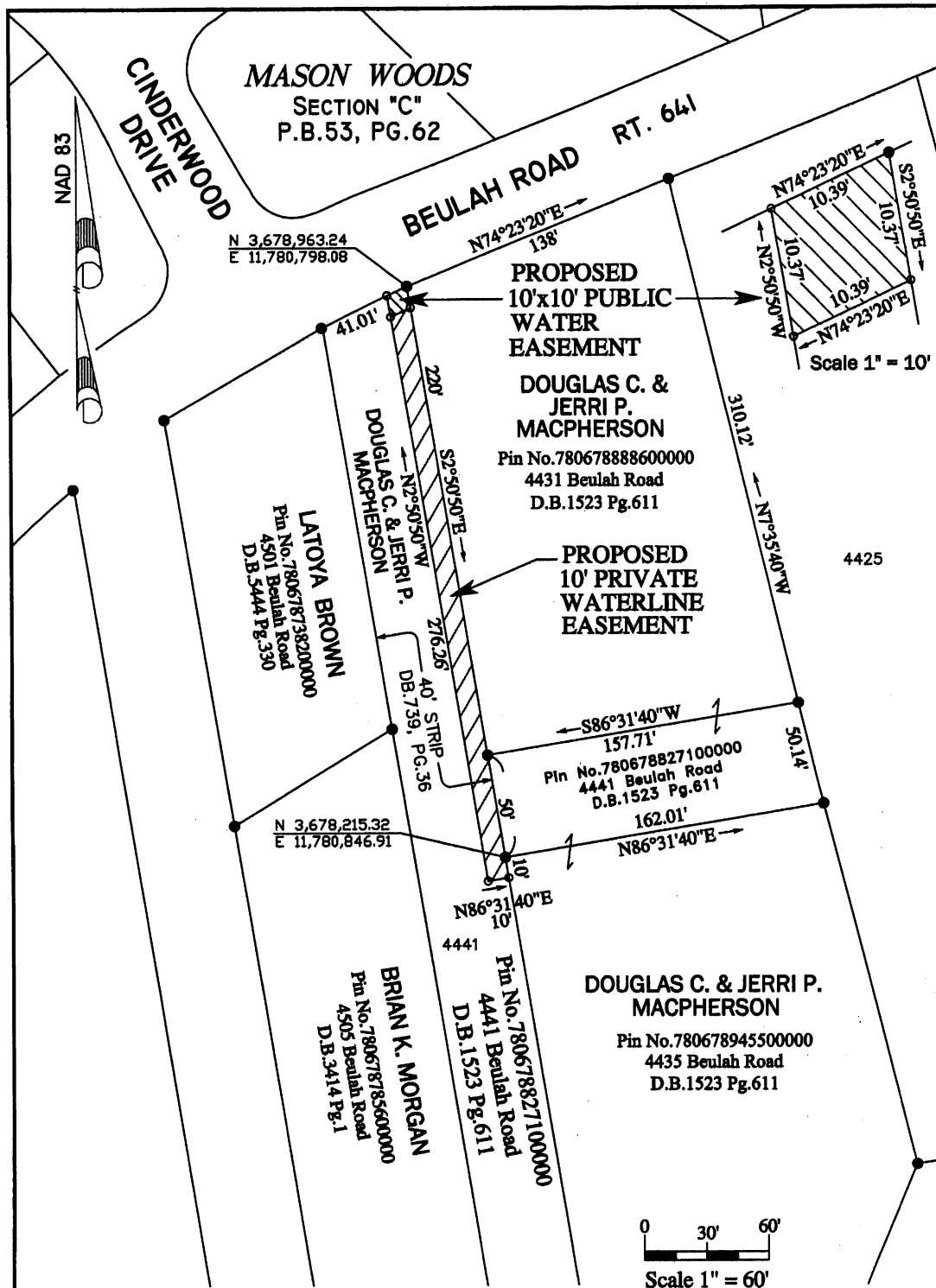


Chesterfield County Department of Utilities



1 inch equals 1657 feet

000098




PLAT SHOWING A 10'x10' PUBLIC WATER EASEMENT AND 10' PRIVATE WATER EASEMENT, ACROSS THE PROPERTY BELONGING TO, DOUGLAS C. JERRI P. MACPHERSON, DALE DISTRICT, CHESTERFIELD COUNTY, VIRGINIA.

INFORMATION ON PLAT BASED ON  
SUBDIVISION PLAT OF MASON WOODS  
SECTION "C", DALE DISTRICT, CHESTERFIELD  
COUNTY VIRGINIA. DATED 7/11/1986

PARCEL PLAT DB.3414, PG.1  
PARCEL PLAT DB.5444, PG.330  
PARCEL PLAT DB.2291 PG.1490  
DEED OF DEDICATION DB.1388, PG.572

G.I.S. SYSTEM, CHESTERFIELD COUNTY, VIRGINIA

UTILITIES DEPARTMENT CHESTERFIELD COUNTY, VIRGINIA			
SCALE	DATE	REVISIONS	DRAWN BY:
1"=60'			VAG
DATE			CHECKED BY:
12/13/04			WOW
TILE NO.			DRAWING NO.
778-678			

000099



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.11.c.

**Subject:** Request Permission to Install a Private Water Service Within a Fifty-Foot County Right of Way to Serve Property at 4507 Beulah Road

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JGH*

**Board Action Requested:** Grant Eric D. Underwood and Judith M. Underwood permission to install a private water service within a 50' county right of way, subject to the execution of a license agreement and authorize the County Administrator to execute the water connection agreement.

**Summary of Information:**

Eric D. Underwood and Judith M. Underwood have requested permission to install a private water service within a 50' county right of way to serve property at 4507 Beulah Road. This request has been reviewed by staff and approval is recommended.

**District:** Dale

Preparer: \_\_\_\_\_ John W. Harmon

Title: \_\_\_\_\_ Right of Way Manager

**Attachments:**



Yes



No

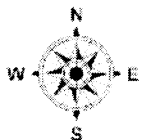
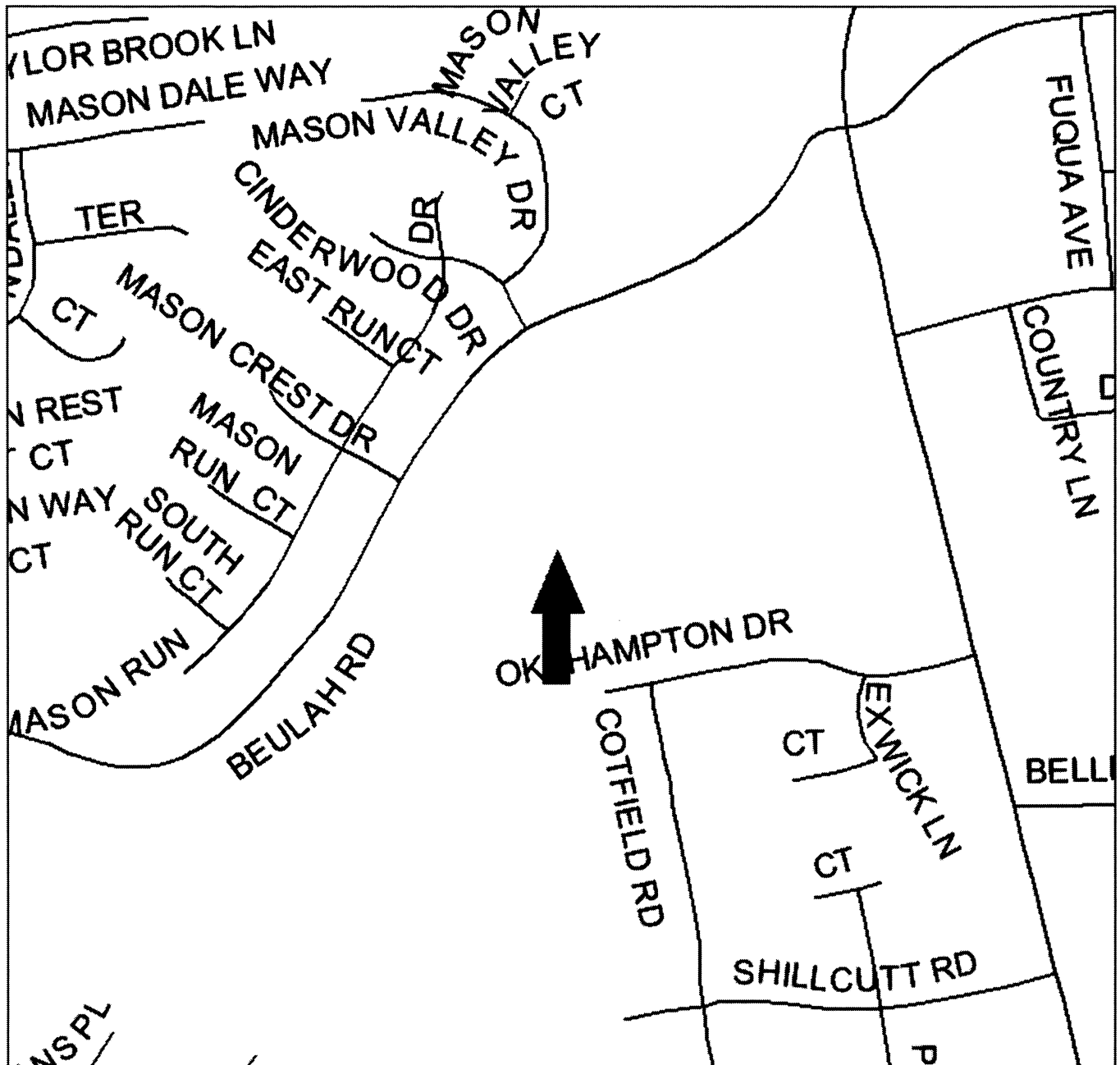
#

**000100**



## VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE WATER  
SERVICE WITHIN A FIFTY FOOT COUNTY RIGHT OF WAY TO  
SERVE PROPERTY AT 4507 BEULAH ROAD

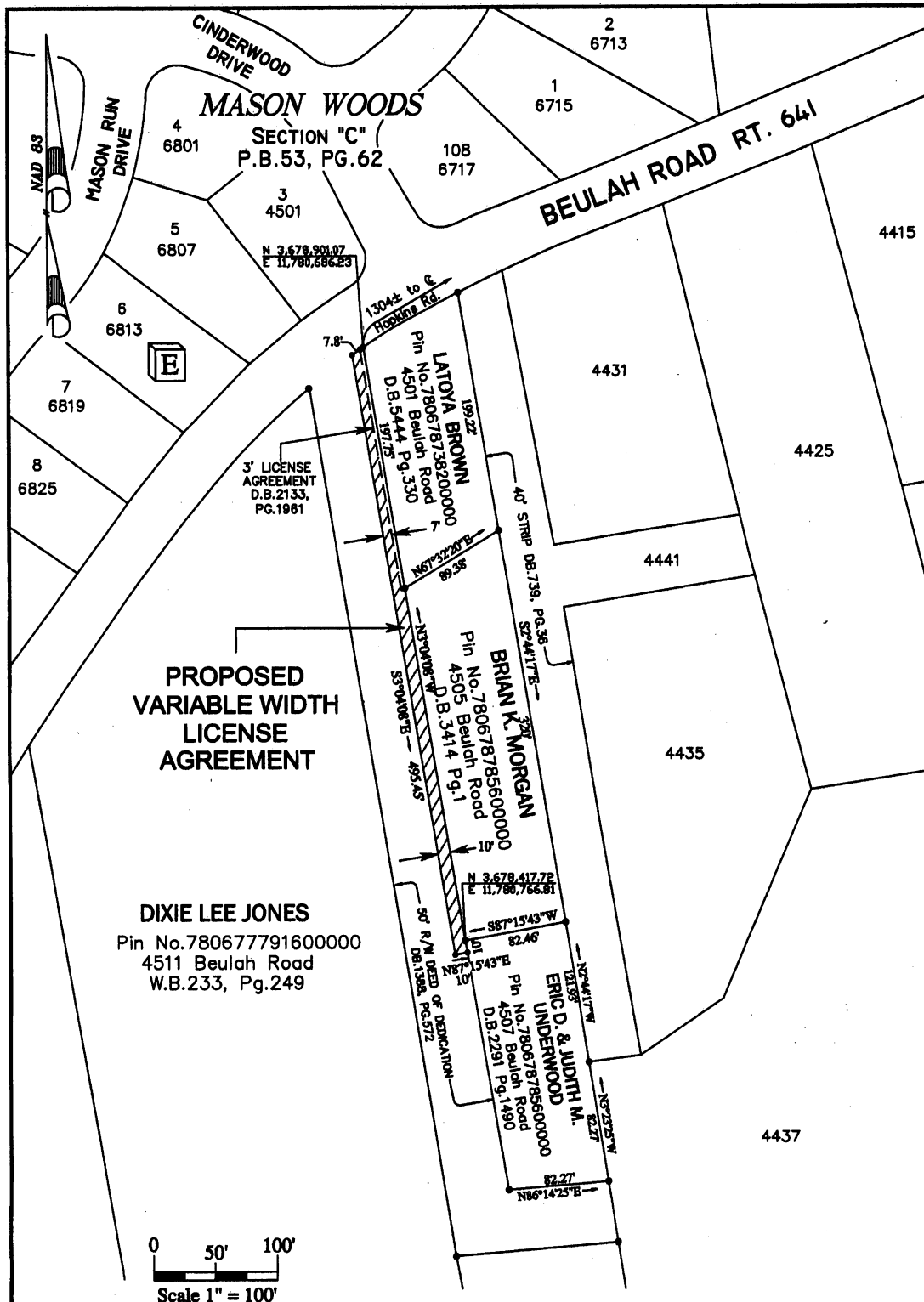


Chesterfield County Department of Utilities

1 inch equals 416.67 feet



000101



PLAT SHOWING A VARIABLE WIDTH LICENSE AGREEMENT ACROSS THE PROPERTY BELONGING TO THE COUNTY OF CHESTERFIELD, DALE DISTRICT, CHESTERFIELD COUNTY, VIRGINIA.

INFORMATION ON PLAT BASED ON  
SUBDIVISION PLAT OF MASON WOODS  
SECTION "C", DALE DISTRICT, CHESTERFIELD  
COUNTY VIRGINIA. DATED 7/11/1988  
P.B.53, PG.62

PARCEL PLAT DB.3414, PG.1  
PARCEL PLAT DB.5444, PG.330  
PARCEL PLAT DB.2291 PG.1490  
DEED OF DEDICATION DB.1388, PG.572  
G.I.S. SYSTEM, CHESTERFIELD COUNTY, VIRGINIA.

# UTILITIES DEPARTMENT CHESTERFIELD COUNTY, VIRGINIA



SCALE		REVISIONS		DRAWN BY:
1"=100'		DATE		VAG
DATE				CHECKED BY:
12/13/04				WOW
TITLE NO.				DRAWING NO.
778-678				

000102



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.12.

**Subject:** Conveyance of an Easement to Verizon Virginia Incorporated

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:**  \_\_\_\_\_

**Board Action Requested:** Authorize the Chairman of the Board of Supervisors and the County Administrator to execute an easement agreement with Verizon Virginia Inc. to install underground cable across county property to serve the Chester House Project.

**Summary of Information:**

Staff recommends that the Board of Supervisors authorize the Chairman of the Board of Supervisor and the County Administrator to execute an easement agreement with Verizon Virginia Inc. to install underground cable across county property to serve the Chester House Project.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

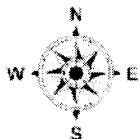
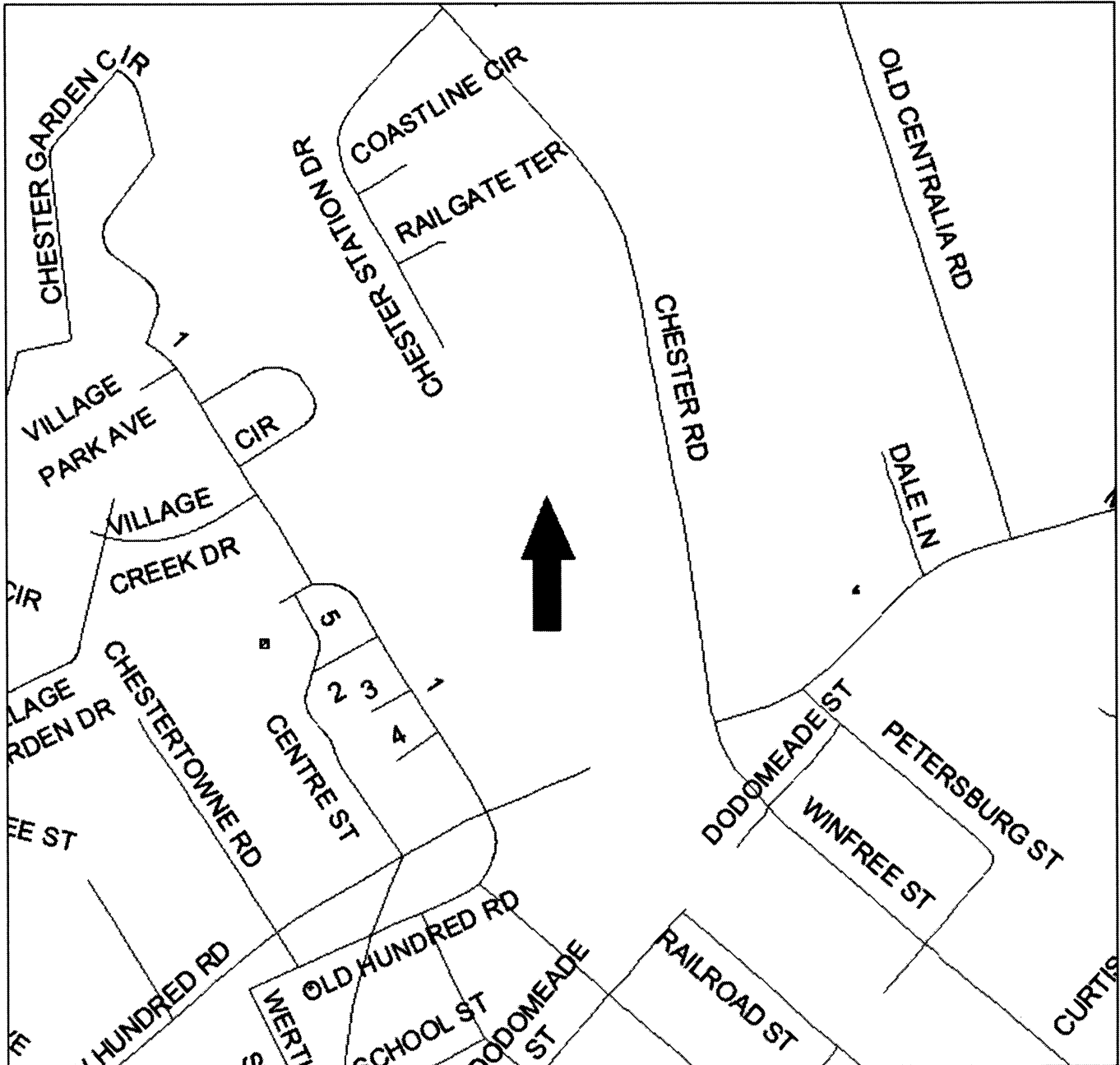


No

# **000103**

# VICINITY SKETCH

CONVEYANCE OF AN EASEMENT TO  
VERIZON VIRGINIA INC



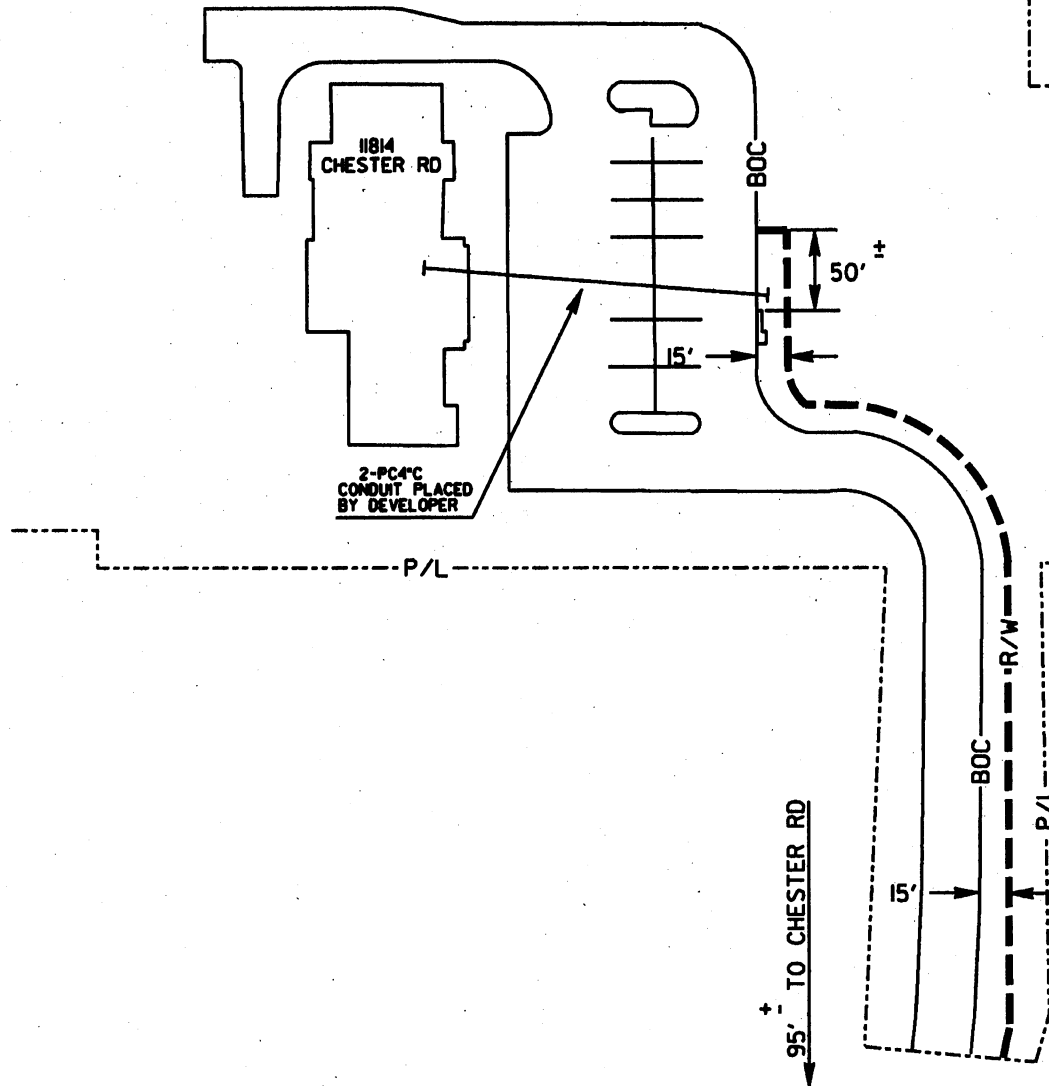
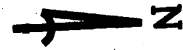
Chesterfield County Department of Utilities

1 inch equals 541.67 feet



000104

## EXHIBIT 'A'



PARCEL/SITE DESCRIPTION/PLAN REFERENCE:

11814 CHESTER RD

CHESTERFIELD, VA. 23832

VERIZON VIRGINIA, INC.  
RIGHT-OF-WAY EXHIBIT 'A'

GRANTOR/OWNER:

COUNTY OF CHESTERFIELD

CITY/COUNTY: CHESTERFIELD

MAGISTERIAL DIST: BERMUDA

TAX MAP NO.: 789656730700000

PROPERTY I.D.\* N/A

DEED BOOK 5688 PAGE 948

INSTRUMENT\*:

—P/L— DENOTES PROPERTY LINE

--R/W-- LIMITS OF RIGHT-OF-WAY,  
RIGHT-OF-WAY TO BE 15'

—BOC— DENOTES BACK OF CURB

ADDRESS:

PO BOX 40  
CHESTERFIELD, VA. 23832

CONTACT TEL. NO.: 804-796-7127

E.A.: J.L. MOUNCE

GRANTOR:

COUNTY OF CHESTERFIELD

SH	E-W	N-S	SH	3
GRSM	375	G	II	OF 3

PHONE NO.: 804-772-4298

CENTRAL OFFICE: CHESTER

VZ ROW NUMBER: BCC-04-201807-R  
COVER SHEET NUMBER: CS-

PLAT BOOK 1B PAGE 1

WORK ORDER\*: C004104



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** January 12, 2005

**Item Number:** 9.C.13.

**Subject:** Award of Contract for Tank Painting and Repairs for County Project #04-0299, Bellwood Elevated Water Storage Tank Repairs and Repainting

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:** The Board of Supervisors is requested to award the repair and repainting contract to Town Hall Painting Corporation in the amount of \$953,650.00, authorize the appropriation of \$188,000 from the water fund balance and authorize the County Administrator to execute the necessary documents.

**Summary of Information:**

This project consists of repainting the exterior and interior of the tank and repairing or replacing various structural and safety items.

Staff received four (4) bids ranging from \$953,650.00 to \$1,213,700.00. The lowest bid, in the amount of \$953,650.00, was submitted by Town Hall Painting Corporation. The County's engineering consultant, Whitman, Requardt and Associates, LLP, has evaluated the bids and recommends award of the contract to the low bidder.

The bid amount exceeds the current appropriation for the project. The Board is therefore requested to authorize the transfer of \$188,000 from the water balance fund.

**District:** Bermuda

Preparer: \_\_\_\_\_ Roy Covington \_\_\_\_\_ Title: \_\_\_\_\_ Assistant Director \_\_\_\_\_

**Attachments:**

☐

Yes

☒

No

**#000106**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: January 12, 2005**

---

**Budget and Management Comments:**

This item requests that the Board award a contract in the amount of \$953,650 to Town Hall Painting Corporation to repaint the exterior and interior of the Bellwood elevated water tank. The item also requests that the Board authorize the transfer and appropriation of \$188,000 from the water fund balance for the project. Once funds are transferred from fund balance, sufficient funds will be available in the county project fund to award the contract.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000107**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 3

**Meeting Date:** January 12, 2005

**Item Number:** 11.A.

**Subject:** Developer Water and Sewer Contracts

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:** The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

**Summary of Information:**

The following water and sewer contracts were executed by the County Administrator:

1. Contract Number: 02-0402  
Project Name: Ivey Stone, Section 1 at Southbend  
(formerly Modillion)  
  
Developer: Southbend Landing, LLC  
  
Contractor: R. J. Smith Construction, Incorporated  
  
Contract Amount: Water Improvements - \$112,452.20  
Wastewater Improvements - \$146,317.56  
  
District: Bermuda

Preparer: Craig S. Bryant

Title: Director of Utilities

**Attachments:**

☐

Yes

☒

No

#



2. Contract Number: 03-0128  
Project Name: Northeast Siding and Construction -  
Whitepine Road
- Developer: Northeast Siding Incorporated
- Contractor: Castle Equipment Corporation
- Contract Amount: Water Improvements - \$44,881.00  
Wastewater Improvements - \$4,825.00
- District: Dale
3. Contract Number: 03-0249  
Project Name: Charter Colony - Clayborne Village Sections B & C
- Developer: B. B. Hunt, LLC
- Contractor: Rhyme Contractors, Incorporated
- Contract Amount: Water Improvements - \$27,275.25  
Wastewater Improvements - \$59,838.35
- District: Matoaca
4. Contract Number: 03-0325  
Project Name: AFP Center Office/Warehouses - Whitepine Road
- Developer: AFP Properties, LLC
- Contractor: Godsey and Son, Incorporated
- Contract Amount: Water Improvements - \$53,950.00  
Wastewater Improvements - \$33,050.00
- District: Dale
5. Contract Number: 03-0377  
Project Name: Ye Olde Car Wash - Deer Run
- Developer: Ye Olde Car Wash LLC
- Contractor: JEM Land Development Incorporated
- Contract Amount: Water Improvements - \$12,099.00  
Wastewater Improvements - \$10,350.00
- District: Matoaca

6. Contract Number: 04-0042  
Project Name: Tarrington, Section 4  
  
Developer: S & S Properties, LC  
  
Contractor: Piedmont Construction Company, Inc.  
  
Contract Amount: Water Improvements - \$157,000.00  
Wastewater Improvements - \$350,000.00  
  
District: Midlothian
7. Contract Number: 04-0062  
Project Name: Evans - Research Road  
  
Developer: Evans Research, LLC  
  
Contractor: R. J. Smith Construction, Incorporated  
  
Contract Amount: Water Improvements - \$27,236.00  
Wastewater Improvements - \$40,557.00  
  
District: Midlothian
8. Contract Number: 04-0069  
Project Name: Stoney Glen South, Section 6  
  
Developer: Reeds Landing Corporation  
  
Contractor: R.M.C. Contractors, Incorporated  
  
Contract Amount: Water Improvements - \$52,115.00  
Wastewater Improvements - \$93,421.00  
  
District: Bermuda
9. Contract Number: 04-0086  
Project Name: Tarrington, Section 5  
  
Developer: S & S Properties, LC  
  
Contractor: Piedmont Construction Company, Inc.  
  
Contract Amount: Water Improvements - \$96,100.00  
Wastewater Improvements - \$188,000.00  
  
District: Midlohtian



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 11.B.

**Subject:**

Status of General Fund Balance, Reserve for Future Capital Projects,  
District Improvement Fund, and Lease Purchases

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

**Preparer:** \_\_\_\_\_ Lane B. Ramsey

**Title:** \_\_\_\_\_ County Administrator

**Attachments:**



Yes



No

# **000111**

CHESTERFIELD COUNTY  
GENERAL FUND BALANCE  
January 12, 2005

BOARD MEETING DATE	DESCRIPTION	AMOUNT	BALANCE
07/01/04	FY2005 Actual Beginning Fund Balance		\$49,403,714
07/01/04	Hurricane Isabel accrual	(3,379,255)	\$46,024,459
07/01/04	FY2005 Adjusted Beginning Fund Balance		\$46,024,459
07/01/04	FY05 Addition to Fund Balance	750,000	\$46,774,459
11/23/04	Designate excess revenue (County) for non-recurring items in FY2006	(2,163,220)	\$44,611,239
11/23/04	Designate excess expenditures (County) for non-recurring items in FY2006	(226,540)	\$44,384,699
11/23/04	Designate excess expenditures (Schools) for non-recurring items in FY2005	(3,077,862)	\$41,306,837
11/23/04	FY04 Results of Operations - restore CSA fund balance shortfall for use in FY2005	(90,237)	\$41,216,600
11/23/04	FY04 Results of Operations - Bond referendum expenditures in FY2005	(60,000)	\$41,156,600
11/23/04	FY04 Results of Operations - Pay plan adjustments in three departments in FY2005	(257,800)	\$40,898,800

**000112**

CHESTERFIELD COUNTY  
RESERVE FOR FUTURE CAPITAL PROJECTS  
TRADITIONALLY FUNDED BY DEBT  
January 12, 2005

Board Meeting Date	Description	Amount	Balance
<b>FOR FISCAL YEAR 2003 BEGINNING JULY 1, 2002</b>			
4/10/2002	FY03 Budgeted Addition	8,600,000	10,111,312
4/10/2002	FY03 Capital Projects	(7,277,800)	2,833,512
8/28/2002	Purchase land for athletic facilities at Spring Run Elementary School, closing costs, and environmental assessment	(140,000)	2,693,512
<b>FOR FISCAL YEAR 2004 BEGINNING JULY 1, 2003</b>			
4/9/2003	FY04 Budgeted Addition	9,354,000	12,047,512
4/9/2003	FY04 Capital Projects	(8,559,300)	3,488,212
7/23/2003	National search for a developer to revitalize the Cloverleaf Mall area	(44,000)	3,444,212
10/22/2003	Debris pick-up program due to Hurricane Isabel	(1,000,000)	2,444,212
4/14/2004	To General Services for building unexpected repairs and maintenance items incurred during FY04	(125,000)	2,319,212
4/14/2004	Trf to Sheriff for start-up expenses and capital for new replacement jail project	(260,000)	2,059,212
4/14/2004	Designate funding for police vehicles associated with the new COPS grant. Funds to be transferred to Police in FY2006	(500,000)	1,559,212
<b>FOR FISCAL YEAR 2005 BEGINNING JULY 1, 2004</b>			
4/14/2004	FY05 Budgeted Addition	9,600,000	11,122,692
4/14/2004	FY05 Capital Projects	(8,496,900)	2,625,792
7/28/2004	Pre-development studies for Cloverleaf Mall	(65,000)	2,560,792
8/11/2004	Deposit on acquisition of the mall buildings at Cloverleaf Mall	(250,000)	2,310,792
9/3/2004	Purchase of public safety equipment for search and rescue, natural disasters and other emergency situations	(59,600)	2,251,192
10/13/2004	Operating costs associated with Cloverleaf Mall for 2004/2005	(500,000)	1,751,192
10/13/2004	Debt Service costs associated with IDA loan for Cloverleaf Mall	(300,000)	1,451,192
10/13/2004	Other Cloverleaf Mall operating costs (including costs associated with the acquisition of additional property)	(250,000)	1,201,192
11/10/2004	Woodmont Drive road and waterline repairs resulting from damage from Tropical Storm Gaston	(30,455)	1,170,737

000113

# **DISTRICT IMPROVEMENT FUNDS**

**January 12, 2005**

<u>District</u>	<u>Prior Years Carry Over*</u>	<u>FY2005 Appropriation</u>	<u>Funds Used to Date</u>	<u>Items on 1/12 Agenda</u>	<u>Balance Pending Board Approval</u>
<b>Bermuda</b>	\$11,647	\$48,500	\$14,538	\$6,085	\$39,524
<b>Clover Hill</b>	43,363	48,500	34,251	0	57,612
<b>Dale</b>	75,769	48,500	10,470	5,000	108,799
<b>Matoaca</b>	58,871	48,500	18,225	0	89,146
<b>Midlothian</b>	34,064	48,500	27,584	5,000	49,980
<b>County Wide</b>	0	13,500	0	0	13,500

Prepared by  
Accounting Department  
December 30, 2004

## SCHEDULE OF CAPITALIZED LEASE PURCHASES

### APPROVED AND EXECUTED

<u>Date Began</u>	<u>Description</u>	<u>Original Amount</u>	<u>Date Ends</u>	<u>Outstanding Balance 12/30/04</u>
04/99	Public Facility Lease – Juvenile Courts Project	\$16,100,000	11/19	\$12,075,000
1/01	Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	13,725,000	11/21	10,965,000
03/01	Telephone System Upgrade	1,222,411	03/05	34,144
04/01	School Copier Lease #2 – Manchester High School	20,268	03/06	5,998
11/00	School Copier Lease #3 – Chester Middle School	20,268	09/05	3,684
09/01	School Server Lease	278,372	07/05	58,647
03/03	Certificates of Participation – Building Construction, Expansion and Renovation	6,100,000	11/23	5,780,000
03/04	Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	21,970,000	11/24	21,970,000
11/04	School Archival/Retrieval System Lease	<u>21,639</u>	01/08	<u>20,189</u>
TOTAL APPROVED AND EXECUTED		<u>\$59,457,958</u>		<u>\$50,912,662</u>

### PENDING EXECUTION

<u>Description</u>	<u>Approved Amount</u>
Energy Improvements at Specified County and School Facilities	\$2,100,000

**000115**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 11.C.

**Subject:**

Roads Accepted into the State Secondary System

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:**

**Summary of Information:**

**Preparer:** \_\_\_\_\_ Lisa H. Elko

**Title:** \_\_\_\_\_ Clerk to the Board

**Attachments:**



Yes



No

#

**000116**



# Report of Changes to the Secondary System of State Highways

17-Dec-04  
4

## County of Chesterfield

Street Names grouped by Project/Subdivision		Route	Street Termini	Length Miles	Date BOS Resolution	Effective
<b>System Change: Addition</b>						
<b>Allerdice At The Highlands</b>						
Allerdice Terrace		05762	From: Eastfair Dr., ( Rt. 5186) To: Cul-de-sac	0.04	9/22/2004	11/19/2004
Eastfair Drive		05186	From: 0.05 Mi. S Of Lyndenwood Dr., ( Rt. 5684) To: Macandrew Dr., ( Rt. 5760)	0.30	9/22/2004	11/19/2004
Eastfair Drive		05186	From: Macandrew Dr., ( Rt. 5760) To: Allerdice Tr., ( Rt. 5762)	0.28	9/22/2004	11/19/2004
Glamis Court		05763	From: Macandrew Ln., ( Rt. 5685) To: Cul-de-sac	0.14	9/22/2004	11/19/2004
Macandrew Drive		05760	From: Eastfair Dr., ( Rt. 5186) To: Macandrew Tr., ( Rt. 5761)	0.09	9/22/2004	11/19/2004
Macandrew Lane		05685	From: Macandrew Tr., ( Rt. 5761) To: Glamis Ct., ( Rt. 5763)	0.10	9/22/2004	11/19/2004
Macandrew Lane		05685	From: Glamis Ct., ( Rt. 5763) To: Cul-de-sac	0.05	9/22/2004	11/19/2004
Macandrew Lane		05685	From: Macandrew Tr., ( Rt. 5761) To: Eom	0.06	9/22/2004	11/19/2004
Macandrew Terrace		05761	From: Macandrew Dr., ( Rt. 5760) To: Cul-de-sac	0.17	9/22/2004	11/19/2004
Macandrew Terrace		05761	From: Macandrew Dr., ( Rt. 5760) To: Macandrew Ln., ( Rt. 5685)	0.05	9/22/2004	11/19/2004
<b>Black Isle At The Highlands</b>						
Black Isle Court		05768	From: Black Isle Way., ( Rt. 5767) To: Cul-de-sac	0.09	9/22/2004	11/19/2004
Black Isle Way		05767	From: Black Isle Ct., ( Rt. 5768) To: Cul-de-sac	0.05	9/22/2004	11/19/2004
Black Isle Way		05767	From: Eastfair Dr., ( Rt. 5186) To: Black Isle Ct., ( Rt. 5768)	0.13	9/22/2004	11/19/2004
Braidstone Lane		05765	From: Eastfair Dr., ( Rt. 5186) To: Braidstone Tr., ( Rt. 5766)	0.05	9/22/2004	11/19/2004
Braidstone Lane		05765	From: Braidstone Tr., ( Rt. 5766) To: Cul-de-sac	0.04	9/22/2004	11/19/2004
Braidstone Terrace		05766	From: Braidstone Ln., ( Rt. 5765) To: Cul-de-sac	0.19	9/22/2004	11/19/2004
Lyndenwood Court		05764	From: Eastfair Dr., ( Rt. 5186) To: Cul-de-sac	0.05	9/22/2004	11/19/2004
<b>Broadwater Townhomes, Phase 2</b>						

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on December 16, 2004

000117

# Report of Changes to the Secondary System of State Highways

County of Chesterfield				Length Miles	Date BOS Resolution	Effective
Street Names grouped by Project/Subdivision						
System Change: Addition						
Broadwater Townhomes, Phase 2						
Broadwater Way	05630	From: 0.03 Mi. N Of Broadwater Ln., ( Rt. 5629) To: Tinsberry Cr., ( Rt. 5627)		0.08	11/10/2004	11/19/2004
Broadwater Way	05630	From: Tinsberry Cr., ( Rt. 5627) To: Broadwater Way (loop), Rt. 5627		0.04	11/10/2004	11/19/2004
Broadwater Way (loop)	05630	From: Broadwater Way, Rt. 5627 To: Broadwater Way,, Rt. 5627		0.08	11/10/2004	11/19/2004
Tinsberry Circle	05627	From: 0.05 Mi W Of Broadwater Ln., ( Rt. 5629) To: Broadwater Way,, Rt. 5627		0.05	11/10/2004	11/19/2004
Walthall Creek, Section 16						
Clearcreek Place	05776	From: Clearsprings Ln., ( Rt. 4064) To: Cul-de-sac		0.16	10/27/2004	11/19/2004
Total Net Change in Mileage				2.29		

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on December 16, 2004

000118



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 15.

**Subject:**

Resolution Recognizing the Honorable Kelly E. Miller as 2004 Chairman of the Board of Supervisors

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

Adoption of the attached resolution.

**Summary of Information:**

This resolution will recognize Mr. Miller for his untiring efforts as 2004 Chairman of the Chesterfield Board of Supervisors.

Preparer: Lisa Elko

Title: Clerk to the Board

**Attachments:**



Yes



No

**#000119**

RECOGNIZING THE HONORABLE KELLY E. MILLER AS 2004  
CHAIRMAN OF THE BOARD OF SUPERVISORS

WHEREAS, the Honorable Kelly E. Miller, Supervisor representing the Dale District, served as Chairman of the Board of Supervisors from January 2004 to December 2004, and during this period, demonstrated outstanding leadership through many challenges and opportunities confronting the county, including Tropical Storm Gaston; coordination with schools and meetings with civic groups concerning the Bond Referendum that was approved in November totaling more than \$341 million, which will enable the county to continue providing its residents with an outstanding quality of life; the county's 2<sup>nd</sup> successful Award for Continuing Excellence (ACE) application; the long-awaited completion of Route 288; the purchase of Cloverleaf Mall and planning for its revitalization as a mixed-use development project; start up of a new transportation program, "Access Chesterfield," for the county's neediest residents; and

WHEREAS, Mr. Miller demonstrated strong support for public safety and all the county's other divisions throughout his tenure as chairman; and skillfully led the county through many diverse and sensitive issues; was responsive to the needs of citizens; was guided at all times by exemplary ethics and values as he worked on behalf of all Chesterfield County residents; and

WHEREAS, Mr. Miller has exemplified all that is desirable and highly respected in our senior leaders in the public service arena; and

WHEREAS, under Mr. Miller's Chairmanship, the county achieved successes including maintaining its AAA rating from each of the three major bond-rating agencies; adopting the county's first true biennial budget for FY2005 and FY2006; receiving 12 NACo Achievement Awards and Public Affairs receiving 24 communication awards from NACIO; the Utilities Department receiving the Platinum Award for Competitiveness Achievement from the Association of Metropolitan Water Agencies, which is the equivalent to the ACE Award in the water industry, and was one of only 15 awards nationwide and the only water utility in the state to receive this recognition; implementing an Environment Management System at Proctors Creek Wastewater Treatment Plant resulting in recognition from the Department of Environment Quality; adopting a national crime background checks program for volunteer youth sports league coaches; initiating a Recreation Volunteer Awards Program to recognize outstanding citizen efforts; dedicating the Mid-Lothian Mines Park; acquiring the Stratton property for a natural resource-based park adjoining Falling Creek; and

WHEREAS, other successes under Mr. Miller's Chairmanship include economic development projects such as the location of Altria Corporate Services Group in Moorefield Office Park adding 100 jobs, International Paper's 330,000 square foot redistribution operation on Route 10, and Honeywell's \$20 million expansion; Falling Creek and Proctors Creek Wastewater Treatment Plants achieving 100% compliance with discharge permit requirements for fiscal year 2004; establishing a Boys and Girls Club at Falling Creek Middle School; the Block Grant Office completing 23 housing projects in the Dale District; adopting The Public Facilities Plan, which addresses existing and future needs for such facilities as schools, fire stations, parks, and libraries; completing the Chesterfield County Growth Analysis Report; adopting numerous zoning and subdivision ordinance amendments and policy changes to include cellular communications towers, lighting in residential districts, and family subdivisions; hosting "Chesterfield Matters," a monthly public information program for Chesterfield County residents; and various transportation improvements including widening of Robious Road, and constructing the Meadowville Technology Park Access road, Old Bon Air Road, and Salem Church Road.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 12<sup>th</sup> day of January 2004, publicly recognizes and applauds the untiring efforts displayed by its 2004 Chairman, the Honorable Kelly E. Miller.

AND, BE IT FURTHER RESOLVED, that the Board of Supervisors does hereby present Mr. Miller with a plaque recognizing his distinguished service from January 2004 to December 2004.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 3

**Meeting Date:** January 12, 2005

**Item Number:** 17.

**Subject:**

Hold a Public Hearing to Consider the Receipt and Appropriation of Grant Funds from the Federal Emergency Management Agency (FEMA) through the Hazard Mitigation Grant Program (HMGP)

**County Administrator's Comments:** *Recommend Approval after public hearing*

**County Administrator:** *SR*

**Board Action Requested:**

The Board of Supervisors is requested to hold a public hearing to consider the receipt and appropriation of \$762,077 in federal and state grant funds from the Federal Emergency Management Agency through the Hazard Mitigation Grant Program. The Board is also requested to approve the appropriation of in-kind local match funds in the amount of \$39,231.

**Summary of Information:**

In September 2003 Hurricane Isabel caused flooding damage to a number of the homes along Beach Road. Subsequent storms, including Tropical Storm Gaston have also inflicted flooding damage. Prior to Hurricane Isabel these homes have been flooded 5 times in the past 25 years. Some have now been flooded 8 times in the last 27 years.

Last January, Mrs. Trish Radigan appeared before the Board and requested that the county apply for a Hazard Mitigation Grant from FEMA to acquire the repetitively flooded homes along Beach Road. FEMA grants pay 75% of the cost of a project with the balance contributed by the state and local sources. The Board approved Mrs. Radigan's request to authorize the county staff to apply for the grant with a stipulation that county funds would not be used for any part of the local match.

**Preparer:** William D. Dupler

**Title:** Director, Dept. of Building Inspections

**Attachments:**

☒ Yes

☐ No

# **000121**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 3**

**Meeting Date: January 12, 2005**

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In keeping with this stipulation and a decision by the state that they would contribute 20% of the funds, an application was submitted by the county staff with the remaining 5% of the funds to be contributed by the homeowners.

The county received notification in late November that the grant application has been approved. County staff is ready to administer and coordinate the grant and requests approval by the Board to accept the grant.

Attached is a map showing the properties encompassed by the grant, which involves 4 properties; 3 on Beach Road and 1 on Old Beach Road. They include:

7301 Beach Road (white brick house closest to county complex)

Owners: Mr. & Mrs. Melvin Yeamans

7311 Beach Road (red brick house with "For Sale" sign)

Owners: Mr. & Mrs. Ronnie Blakey

7401 Beach Road (next to the home being elevated)

Owner: Mrs. Trish Radigan

7702 Old Beach Road, Owner: Mrs. Joyce Lawson

Note: 7321 Beach Road is not a part of this grant. A new elevated house is being constructed by the owners, Mr. And Mrs. Bobby Gilbert.

Acceptance of the grant will enable the county to negotiate purchase of the properties from the owners. Under the terms of the grant the county is unable to acquire any property without the owners voluntary decision to participate. If a homeowner decides not to participate, their neighbors are able to participate without them. All property acquired through the grant will be deeded to the county with a requirement that it be permanently maintained as open space. Upon completion of the project, the Department of Parks and Recreation will be responsible for maintenance of the property as open space.

The Grant includes funding in the amount of \$762,077 (75% from FEMA and 20% from VDEM through the Hazard Mitigation Grant Program. A local match of \$39,231 (5% of the total) is required. The Board's application for this grant was approved without the expenditure of any public funds. As a result all local matching funds will be satisfied with homeowner's equity on the associated properties. The total amount of the grant, including the in-kind local match and an additional \$16,692 in federal funds for administrative overhead is \$801,308. As a result County funds will not be required for this Grant.

**000122**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 3 of 3**

**Meeting Date: January 12, 2005**

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**Budget and Management Comments:**

This agenda item requests that the Board hold a public hearing to consider the acceptance and appropriation of \$762,077 in grant funds from the Federal Emergency Management Agency through the Hazard Mitigation Grant Program. The funds include \$588,462 in federal project funds, \$156,923 in state project funds, and \$16,692 in federal funds for administrative overhead. The Board is also requested to consider the appropriation of \$39,231 for the required local match that will be satisfied in-kind with homeowner's equity from the associated properties. No County funds are necessary. The project is expected to be completed by June 30, 2006.

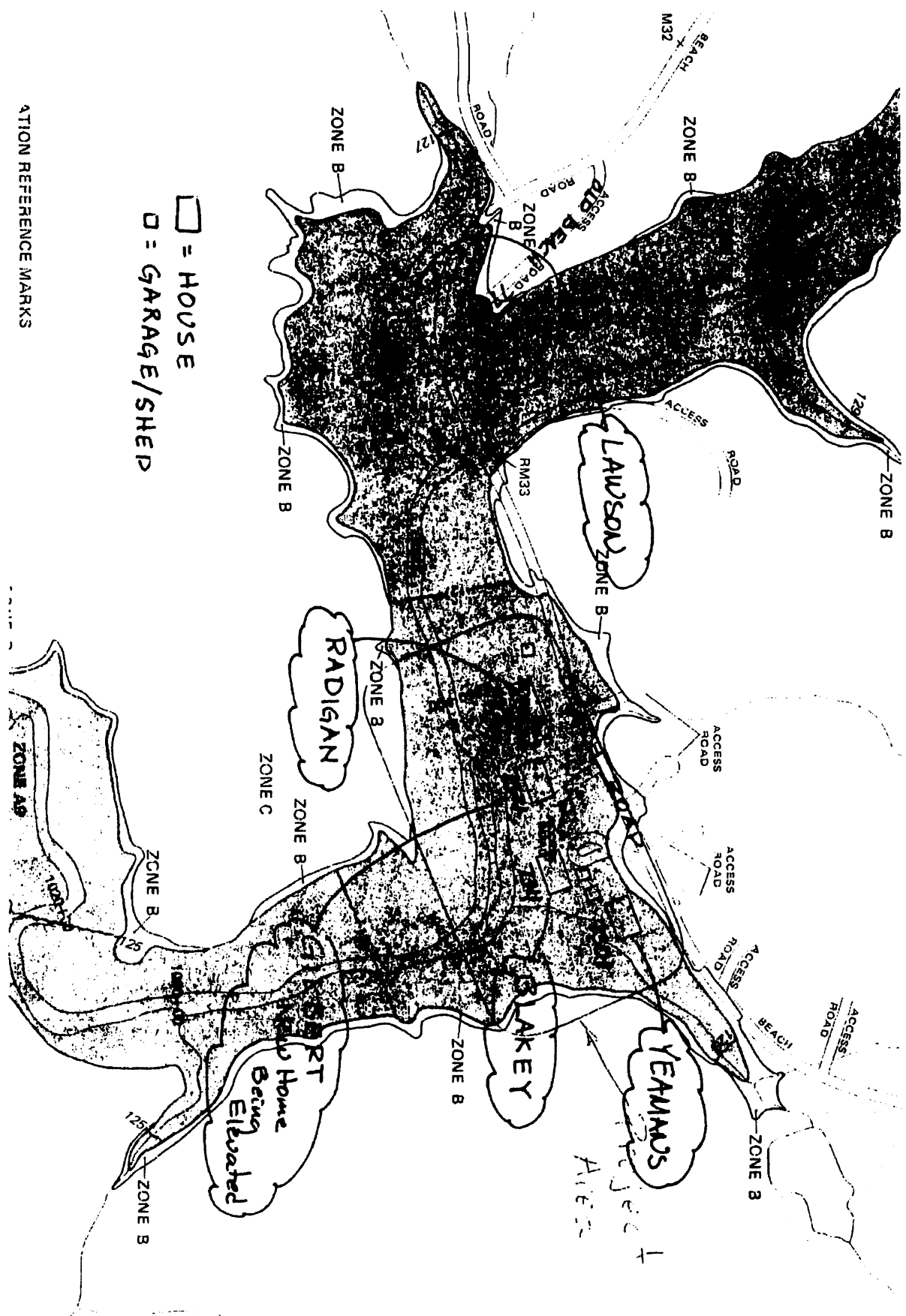
Prepare: Rebecca T. Dickson

Title: Director, Budget and Management

**000123**

ACTION REFERENCE MARKS

□ = HOUSE  
□ = GARAGE/SHEP









**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** January 12, 2005

**Item Number:** 18.

**Subject:**

Adjournment and Notice of Next Scheduled Meeting of the Board  
of Supervisors

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

Motion of adjournment and notice of a regularly scheduled meeting to be  
held on January 26, 2005 at 3:30 p.m.

**Preparer:** Lisa H. Elko

**Title:** Clerk to the Board

**Attachments:**

☐

Yes

☒

No

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**000126**